

**Departmental Annual Report - Part I
All Departments**

Academic Affairs		Ingram Library	2012 (Su11-Sp12)
College or Division	Department, If Applicable	College School Area (Title On Report)	Academic Year

1) Name of department chairperson or director? E. Lorene Flanders, Dean of Libraries	2) Email address of department chairperson or director? lflander@westga.edu
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3) List departmental mission statement?

Library facilities, collections, services and programs support teaching and learning; showcase scholarship; and reflect distinct characteristics and resources of the university. The library provides content resources for student research and curricular endeavors; systems and environments for discovery of, preservation of, and access to information resources; and instructional services to support mastering the use of information to excel in research, curricular activities, critical thinking and lifelong learning.

4) List departmental goals for this reporting year.

Ingram Library Goals FY 2012

Guiding Principle 1: The University will develop and support a distinctive set of quality academic programs ranging from bachelors to doctorates that blend the best of professionalized liberal education, experiential learning, and individual transformation.

Ingram Library's Annie Belle Weaver Special Collections will continue processing papers of former U.S. Congressman Bob Barr to open this significant collection for researchers.

Goal 1: Every undergraduate academic program will demonstrate a distinctive blending of liberal education, professional competencies, and experiential learning, preparing students to be ethically responsible and civically engaged professionals in the global economy of the 21st century.

Ingram Library's Instructional Services will engage in curriculum mapping to identify research classes as opportunities for developing students' discipline-specific information literacy skills.

Center for Civic Engagement development will continue. Ingram Library Special Collections, Georgia's Political Heritage Program, Department of History's Center for Public History, and Department of Political Science and Planning's Thomas B. Murphy Center for Public Services will occupy newly-built office space on ground floor and develop plans for coordinated work arrangements, budget support.

Goal 2: Every undergraduate student will be advised to take advantage of one of multiple available learning communities. Learning communities that are available to students will include communities organized by living arrangement, by year in program, by other co-curricular associations – Honors Program, Advanced Academy, Band, Athletics, Debate, or program in the major.

Center for Civic Engagement as learning community

Goal 3: The University will endeavor to increase enrollment in and graduation from graduate programs, including doctoral programs, that have as their mark a practical professional purpose, experiential learning opportunities, and an intellectual program informed by a foundation of liberal education.

Ingram Library will support graduate classes and cohorts through targeted instruction initiatives and LibGuides development.

Ingram Library will add graduate assistantships in the areas of Circulation (2, supported with special initiative funding reallocation from Provost's office to provide 24/5 library hours) and History (1, to support Dr. Keith Hebert in development of content for exhibits to support Murphy Office installation).

Guiding Principle 2: Every responsible agency of the University will be dedicated to creating a safe, supportive, and engaging campus life.

Goal 4: The University will maintain an environment that is safe and conducive to learning.

Ingram Library's Outreach Librarian will plan and develop a Student Advisory Council to assist the library in identifying needs and issues, and assessing library collections, services, facilities, and programs from the student perspective.

Ingram Library's Instructional Services will set up GroupFinder to facilitate student work group activity within the library.

Ingram Library's Instructional Services will develop and promote GoPRO, a research appointment system.

Goal 5: The University community will provide a balanced variety of cultural, recreational, leisure, and informal education programming opportunities for faculty, staff, and students that enhance the quality of campus life.

Goal 6: All units will strive to improve the compensation and working environment of faculty and staff in order to recruit and retain the best individuals.

Guiding Principle 3: The steady enrollment growth over the next five years will be managed to enhance the University's dedication to educational excellence in a personal environment.

Goal 7: The University will endeavor to increase our overall enrollment to 14,500 by the year 2015.

Goal 8: With our enrollment growth West Georgia will remain committed to the following targets of academic quality: faculty-student ratio of 18 to 1; average class size of 29; full-time to part-time faculty ratio of 4.4 to 1.

Goal 9: West Georgia will develop several new facilities to improve quality along with meeting capacity demands due to enrollment growth, such as new classroom space for Nursing and Art.

Guiding Principle 4: The University will increase its fund-raising and community service to match the needs of all of our stakeholders and communicate our story effectively.

Goal 10: Capital Campaign: The Development Office will prepare for a capital campaign to assist in meeting the long-term needs of the University of West Georgia

Goal 11: Communication and Marketing: The Office of University Communications and Marketing (UCM) will internally and externally promote the missions and goals of the strategic plan. This will be achieved by aligning the institution's integrated marketing plan (advertising, visual identity standards, web presence, media relations, etc.) with the strategic plan.

Goal 12: Community Relations: The University will engage the local community

educationally, culturally and recreationally.

Assessment Information

5) List assessments used to measure progress toward departmental goals.

GOAL: Ingram Library's Annie Belle Weaver Special Collections will continue processing papers of former U.S. Congressman Bob Barr to open this significant collection for researchers.

ASSESSMENT: Finding aid will be published online

GOAL: Ingram Library's Instructional Services will engage in curriculum mapping to identify research classes as opportunities for developing students' discipline-specific information literacy skills.

ASSESSMENT: Departmental meeting notes; Information Literacy plans

GOAL: Ingram Library's Instructional Services will engage in curriculum mapping to identify research classes as opportunities for developing students' discipline-specific information literacy skills.

ASSESSMENT: Departmental meeting notes; Information Literacy plans

GOAL: Center for Civic Engagement as learning community

ASSESSMENT: Center staffing and budget secured; Reports of activities

GOAL: Ingram Library will support graduate classes and cohorts through targeted instruction initiatives and LibGuides development.

ASSESSMENT: Statistical and narrative reports produced by Instructional Services; web site content

GOAL: Ingram Library will add graduate assistantships in the areas of Circulation (2, supported with special initiative funding reallocation from Provost's office to provide 24/5 library hours) and History (1, to support Dr. Keith Hebert in development of content for exhibits to support Murphy Office installation).

ASSESSMENT: Budget reports; completed projects

GOAL: Ingram Library's Instructional Services will set up GroupFinder to facilitate student work group activity within the library.

ASSESSMENT: Software module brought up online

GOAL: Ingram Library's Instructional Services will set up GroupFinder to facilitate student work group activity within the library.

ASSESSMENT: Software module brought up online

GOAL: To improve the librarian/student ratios and the library staffing ratios as cited by the most recent (2010) National Council for Education Statistics (NCES)

Academic Libraries Survey report

ASSESSMENT: National Council for Education Statistics (NCES) Academic Libraries

Survey report

GOAL: Continue renovation to the library's second and third floors, to complete classrooms, study rooms, Assistive Technology Lab, ADA-compliant rest rooms.
ASSESSMENT: Observation; Facilities documents regarding projects.

GOAL: Produce and distribute printed materials to highlight library resources.
ASSESSMENT: Published items; budget reports.

GOAL: Ingram Library will organize and promote cultural events to engage the campus and surrounding community.
ASSESSMENT: Program statistics; press releases and news articles.

- 6) **Based on the assessments of departmental goals, discuss any departmental improvements.**
- 7) **Attach additional assessment information (not related to student learning outcomes in academic programs which are input in another section of the system), consolidate information into one PDF document and upload it here.**

Assessment File Upload (No file uploaded)

Departmental Progress Toward The UWG Strategic Plan

**Please discuss your department's initiatives toward the UWG Strategic Goals
 You only need to reply to the goals your department addressed this year**

- 8) **Every undergraduate academic program will demonstrate a distinctive blending of liberal arts education, professional competencies, and experiential learning, preparing students to be ethically responsible and civically engaged professionals in the global economy of the 21st century.**

GOAL: Ingram Library's Annie Belle Weaver Special Collections will continue processing papers of former U.S. Congressman Bob Barr to open this significant collection for researchers.

ASSESSMENT: Finding aid will be published online

IMPROVEMENTS: One of the graduate students assigned to the Barr Collection processing project was re-assigned to support completion of exhibits for the Murphy Office, due to dedication plans set for April, 2012. It is anticipated that the Barr Collection project will be completed by the end of 2012.

GOAL: Ingram Library's Instructional Services will engage in curriculum mapping to identify research classes as opportunities for developing students' discipline-specific information literacy skills.

ASSESSMENT: Departmental meeting notes; Information Literacy plans

IMPROVEMENTS: Instructional Services used requests for one-shot classes to identify needs and outline an overarching plan for Information Literacy at UWG.

GOAL: Center for Civic Engagement development will continue. Ingram Library Special Collections, Georgia's Political Heritage Program, Department of History's Center for Public History, and Department of Political Science and Planning's Thomas

B. Murphy Center for Public Services will occupy newly-built office space on ground floor and develop plans for coordinated work arrangements, budget support.

ASSESSMENT: Meeting notes; web site updates; budget reports

IMPROVEMENTS: A Center for Civic Engagement steering committee, chaired by Dr. Mel Steely, Director of Georgia's Political Heritage Program, met regularly throughout the year. An FY13 budget proposal for Center staffing and operating funds was submitted to the Provost. Updates were submitted for the UWG Civic Engagement web site.

- 9) **Every undergraduate student will be advised to take advantage of one of multiple available learning communities. Learning communities that are available to students will include communities organized by living arrangement, by year in program, by other co-curricular associations - Honors Program, Advanced Academy, Band, Athletics, Debate, or program in the major.**

GOAL: Center for Civic Engagement as learning community

ASSESSMENT: Center staffing and budget secured; Reports of activities

IMPROVEMENTS: A Center for Civic Engagement steering committee met throughout the year, chaired by Dr. Melvin Steely. A budget proposal (pending) was submitted to the Provost's office for staffing, operating and travel costs associated with operating the Center. Guidelines for university reports required of established centers were reviewed. Lists of civic engagement-related activities developed by the various units comprising the Center were developed and distributed. The Civic Engagement web site was updated.

- 10) **The University will endeavor to increase enrollment in and graduation from graduate programs, including doctoral programs, that have as their mark a practical professional purpose, experiential learning opportunities, and an intellectual program informed by a foundation of liberal education.**

GOAL: Ingram Library will support graduate classes and cohorts through targeted instruction initiatives and LibGuides development.

ASSESSMENT: Statistical and narrative reports produced by Instructional Services; web site content

IMPROVEMENTS: Librarians developed extensive processes for working with targeted programs, including developing online learning modules to support graduate classes, setting up online classes and reference hours in CourseDen, and publishing LibGuides to assist specific classes and programs.

GOAL: Ingram Library will add graduate assistantships in the areas of Circulation (2, supported with special initiative funding reallocation from Provost's office to provide 24/5 library hours) and History (1, to support Dr. Keith Hebert in development of content for exhibits to support Murphy Office installation).

ASSESSMENT: Budget reports; completed projects

IMPROVEMENTS: Graduate assistant Jessica West worked under the direction of Dr. Keith Hebert, Assistant Director for the Center for Public History, to develop digital exhibits to support the Murphy Office installation. The exhibits were installed in April, 2012 by Avient Museum Services.

11) The University will maintain an environment that is safe and conducive to learning.

GOAL: Ingram Library's Outreach Librarian will plan and develop a Student Advisory Council to assist the library in identifying needs and issues, and assessing library collections, services, facilities, and programs from the student perspective.

ASSESSMENT: Instructional Services reports; meeting notes; initiatives

IMPROVEMENTS: Ingram Library's Outreach Librarian worked with the Student Government Association (SGA) during the 2011-12 academic year and discussed the possibility of developing a library-specific sub-committee within the SGA structure. The SGA now has an officer dedicated to Technological Policy and Library Affairs; however, we decided not to pursue the sub-committee option in order to maintain more flexibility. We will begin collecting applications from those interested in serving on a Student Advisory Council during the first week of classes in Fall 2012.

The Dean and the Outreach Librarian met with SGA representatives to further initial discussions; the Head of Access Services worked with SGA on a textbook reserve proposal for SGA funding.

GOAL: Ingram Library's Instructional Services will set up GroupFinder to facilitate student work group activity within the library.

ASSESSMENT: Software module brought up online

IMPROVEMENTS: Not implemented in FY 12 due to delays in installation of hardware

GOAL: Ingram Library's Instructional Services will develop and promote GoPRO, a research appointment system.

ASSESSMENT: Web site appointment page; statistics

IMPROVEMENTS: The site was developed, promoted and utilized by students.

- 12) **The University community will provide a balanced variety of cultural, recreational, leisure, and informal education programming opportunities for faculty, staff, and students that enhance the quality of campus life.**

Ingram Library developed and hosted 49 programs, exhibits, performances and events that drew 4,545 attendees.

GOAL: Ingram Library will organize and promote cultural events to engage the campus and surrounding community.

ASSESSMENT: Program statistics; press releases and news articles.

IMPROVEMENTS: Ingram Library sponsored and hosted 49 programs, drawing 4,545 attendees, including the Murphy Office Dedication, which drew two former governors and every living Speaker of the Georgia House of Representatives, and an audience of over 700; "The Many Faces of George Washington" exhibit from the Mount Vernon Ladies Association and the Gilder Lehrman Institute of American History; a Civil War book discussion series funded by a grant from the National Endowment for the Humanities and the American Library Association; numerous exhibit talks, readings, exhibitions, displays, musical performances, and social events to support community engagement.

- 13) **All units will strive to improve the compensation and working environment of faculty and staff in order to recruit and retain the best individuals.**

GOAL: Compensation and work environment improvements.

ASSESSMENT: Budget data; observation; Risk Management reports.

IMPROVEMENTS: Ingram Library identified funds to extend work hours for part time workers from 20 hours per week to 32 hours per week to secure employee benefits that would have been lost effective January 2012. This retained trained employees and allowed the library to extend service hours on Friday evenings to meet student demand. The library worked closely with Risk Management and Facilities to address issues with furnishings, HAVC, and noise transfer and identified funds for addressing identified issues. Risk Management assisted with safety issues and testing of artifacts being placed in the Murphy Office.

- 14) **The University will endeavor to increase our overall enrollment to 14,500 by the year 2015.**
- 15) **With our enrollment growth, West Georgia will remain committed to the following targets of academic quality: student to faculty of 18 to 1; average class size of 29; full-time to part-time faculty ratio of 4.4 to 1.**

most recent (2010) National Council for Education Statistics (NCES) Academic Libraries Survey report

ASSESSMENT: National Council for Education Statistics (NCES) Academic Libraries Survey report

IMPROVEMENTS: The ratio of library faculty to students fell from 1.72 librarians per 1000 students shown by the 2008 NCES survey, to 1.3 librarians and other professional staff per 1000 shown by the 2010 NCES report. University enrollment continued to grow. No faculty position have been added to the library since 2004.

The most recent National Council for Education Statistics (NCES) Academic Libraries Survey report (2010) indicates that the national average of librarians and other professional staff/1000 students was 3.72/1000, with the University System of Georgia average being 3.05/1000. In the same reporting period, the University of West Georgia had 1.3 librarians and other professional staff for every 1000 students.

In overall staffing, the 2010 NCES survey indicates indicates that the national average of library staff/1000 students was 8.41/1000, with the University System of Georgia average being 6.99/1000. In the same reporting period, the University of West Georgia had 5.28 library staff for every 1000 students.

UWG would have to more than double its library faculty to reach the 2010 University System of Georgia's libraries' staffing average, and nearly triple its library faculty to equal the 2010 national average. Note that the 2010 NCES report includes data from many for-profit institutions, thus the numbers for the University System of Georgia institutions were used to compute faculty and library staffing ratios for this report. For-profit institutions are included in the national ratios.

- 16) **West Georgia will develop several new facilities to improve quality along with meeting capacity demands due to enrollment growth.**

GOAL: Continue renovation to the library's second and third floors, to complete classrooms, study rooms, Assistive Technology Lab, ADA-compliant rest rooms.

ASSESSMENT: Observation; Facilities documents regarding projects.

IMPROVEMENTS: Progress was made on third floor classroom completion. Furniture and technology orders were placed. The newly-renovated library (with work continuing outside the funded project), expanded service hours to 24/5 fall semester 2011. The door count for FY12 was 509,959, compared to FY 08, when 251,451 people entered the library; FY 09, when 285,447 entered the library, and FY 10, when 318,412 entered the library. FY 11 figures are not available, as count mechanisms were not in place during construction.

- 17) **Capital Campaign: The Development Office will prepare for a capital campaign to assist in meeting the long-term needs of the University of West Georgia.**
- 18) **Communication and Marketing: The Office of University Communications and Marketing (UCM) will internally and externally promote the missions and goals of the strategic plan. This will be achieved by**

aligning the institution's integrated marketing plan (advertising, visual identity standards, web presence, media relations, etc.) with the strategic plan.

- 19) **Community Relations:** The University will engage the local community educationally, culturally and recreationally.

GOAL: Ingram Library will organize and promote cultural events to engage the campus and surrounding community.

ASSESSMENT: Program statistics; press releases and news articles.

IMPROVEMENTS: Ingram Library sponsored and hosted 49 programs, drawing 4,545 attendees, including the Murphy Office Dedication, which drew two former governors and every living Speaker of the Georgia House of Representatives, and an audience of over 700; "The Many Faces of George Washington" exhibit from the Mount Vernon Ladies Association and the Gilder Lehrman Institute of American History; a Civil War book discussion series funded by a grant from the National Endowment for the Humanities and the American Library Association; numerous exhibit talks, readings, exhibitions, displays, musical performances, and social events to support community engagement.

- 20) Describe any notable achievements toward selected goals(s) during this reporting year.

Ingram Library completed a replica of the State Capitol Office of Georgia House Speaker Tom Murphy, and interpretive exhibits. The Murphy Office Dedication program in April 2012 drew some 700 attendees, two former governors, and every living speaker of the Georgia House of Representatives. The library secured special initiative funding for 24/5 service hours, drawing over 500,000 patrons during the year.

- 21) List any resources that could have assisted your department with achieving/exceeding departmental goals and how they could have facilitated/improved the work of your the work of your department?

Comparisons between data from the 2010 and 2008 NCES Academic Library Surveys indicate that Ingram Libray's librarians to student ratios, already some one-third of national ratios, had fallen even further.

More timely completion of renovation would have facilitated more flexible scheduling of library classrooms.

Additional custodial staff and standard police rounds in late hours would have provided a more attractive and secure facility.

Other Departmental Information

- 22) List any changes to the structure or substructures of your department implemented during reporting year.

- 23) List any additional comments about your department based on this reporting year.

Departmental Annual Report - Part II (Academic Departments Only)

- 24) List all new degree or certificate programs with the full/accurate program title launched in your department this reporting year.

- 25) Number of nationally recognized academic programs offered by your department?

0

- 26) List new or renewed accreditation or similar distinction (include name of the accrediting body and date

received) in your department this year.

27) List any notable achievements accomplished by your department this year.

Comparisons between data from the 2010 and 2008 NCES Academic Library Surveys indicate that Ingram Libray’s librarians to student ratios, already some one-third of national ratios, had fallen even further.

More timely completion of renovation would have facilitated more flexible scheduling of library classrooms.

Additional custodial staff and standard police rounds in late hours would have provided a more attractive and secure facility.

Student Achievements

28) List types of licensure your department prepares students to receive?

29) Explain how your department prepares students for licensure?

30) Percentage of students who passed the state licensure or certification examination, if applicable. 0

31) Percentage of graduating students that goes on to graduate or professional schools? 0

32) Number of research papers published by students in your department this year? 0

33) Number of research presentations completed by students in your department this year? 0

34) Number of internships completed by students in your department this year? 0

35) Number of cooperative education experiences completed by students in your department this year? 0

36) Number of scholarships awarded to students in your department this year? 0

37) Number of fellowships received by students in your department this year? 0

38) Number of students engaged in funded research in your department this year? 0

39) Number of students, in your department, that received national awards and/or recognition this year? 0

40) Number of students, in your department, inducted into Academic Honors Societies this year? 0

41) Number of students, in your department, that participated in a student program (which received national recognition) this year? (i.e. debate, cheerleading, athletic teams) 0

42) List notable achievements accomplished by students in your department this year.

Several Graduate Assistants worked on the Murphy Office installation, processing and curating collections, exhibit development and installation, and assisted as docents during the Murphy Office Dedication program in April 2012. Graduate Assisant Marina Rakitova appeared in a UWG video segment and in an article in Perspective about her work on the Speaker Murphy Office project.

Number of Faculty

43) Number of endowed chairs in your department? 0

44) Number of full professors in your department? 3

45) Number of full-time faculty in your department this year? 15

46) Number of part-time faculty in your department this year?

0

Faculty Extracurricular Engagement with Students

47) Number of new course developments completed by faculty in your department this year?	0
48) Number of honors courses taught by faculty in your department this year?	1
49) Number of faculty that participated or led a study abroad program this year?	0
50) Number of faculty that participated in academic advisement this year?	0

Faculty Research Productivity

51) Number of books and/or monographs published by faculty in your department this year?	1
52) Number of book chapters published by faculty in your department this year?	1
53) Number of peer-reviewed articles published by faculty in your department this year?	9
54) Number of shorter works published by faculty in your department this year?	5
55) Number of papers presented by faculty in your department this year?	16
56) Number of other presentations delivered by faculty in your department this year?	17
57) Number of in-house publications published by faculty in your department this year?	103
58) Number of juried exhibits completed by faculty in your department this year?	0
59) Number of other exhibits or performances completed by faculty in your department this year?	10
60) Number of faculty that served in journal editing/reviewing positions this year?	3
61) Number of faculty that participated in notable continuing education efforts this year?	15
62) Number of faculty that traveled abroad for research purposes this year?	0

Faculty Public Service

63) Number of faculty that served in honors organizations this year?	2
64) Number of faculty that held positions in professional organizations this year?	5
65) Number of faculty that served as advisors to student organizations this year?	2
66) Number of faculty that participated in cooperative consulting efforts this year?	9
67) Number of faculty that served on institution (UWG) wide committees this year?	15
68) Number of faculty that served on USG system committees this year?	4
69) Number of faculty that participated in public service activities this year?	15

Faculty Grants and Awards

70) Number of grant applications submitted by faculty in your department this year?	1
71) Number of grant proposals funded for faculty in your department this year?	

(Answer not to exceed response to question 70)	1
72) Total dollar amount of the grants funded (reported for question 71) for faculty in your department this year? (Round to the nearest whole dollar)	3000
73) Total number grants generated by faculty members in your department.	2
74) Total number of faculty receiving grants in your department this year.	1
75) Total number of faculty receiving fellowships in your department this year.	0
76) List notable achievements accomplished by faculty in your department this year.	

Ingram Library: Faculty and Staff Achievements FY 2012

PUBLICATIONS

Barnhart, Anne C. "Want Buy-In? Let Your Students Do The Buying! A Case Study of Course-Integrated Collection Development." In *Patron-Driven Acquisitions: Current Successes and Future Directions*, edited by Judith M. Nixon. Routledge, 2011: 119-125.

Barnhart, Anne C. "When Coming to Campus Is Not an Option: Using Web Conferencing to Deliver Library Instruction." With Andrea Stanfield. *Reference Services Review*, 39:1 (2011): 58-65.

Durham, Suzanne K. *Around Carrollton*. Charleston, S.C.: Arcadia Publishers, 2012.

Durham, Suzanne K. "History Corner." *Perspective*, Vol. 68 No. 2. (Spring 2012): 10.

Carroll, Christopher. Review of *Defusing the Angry Patron: A How-To-Do-It Manual for Librarians*,

by R.J. Rubin, *Journal of Access Services* 8 (3), 2011: 219-220

Cook, Jean. Review of Mackey, T. P., and Jacobson, T. E. (Eds.). *Teaching Information*

Literacy Online. New York, NY: Neal-Schuman Publishers, 2011. *Journal of Access Services* 8(4) 2011.

Flanders, Lorene. "Then an Angel Appeared." In *Pieces of Our Past* by Scott Thompson. <http://dublinlaurenscountygeorgia.blogspot.com/2011/12/then--angelappeared.html> and *Courier Herald* (Dublin, Georgia) 20 December 2011.

Goodson, Carol. Review of *New Approaches to E-Reserve: Linking, Sharing and Streaming*, by Ophelia Cheung, *Journal of Access Services* 8 (4), 2011: 222-223

Goodson, Carol. Review of *Doing Social Media So It Matters: A Librarian's Guide*, by Laura Solomon, *Journal of Access Services* 8 (3), 2011: 138-139

Goodson, Carol. Review of *Book Banning*, by Thomas Riggs, ed., *Journal of Access Services* 9 (2), 2012: 98-99.

Goodson, Carol. Review of *Mentoring in Librarianship*, by Carol Smallwood and Rebecca Tolley-Spokes, ed., *Journal of Access Services* 9 (2), 2012:99-100.

Sicignano, Charlie. Review of *Black Rage in New Orleans: Police Brutality and African-American Activism from World War II to Hurricane Katrina* by Leonard Moore, *Southeastern Librarian*, 59:3 Fall 2011.

Smith, Shelley L. "Weeding Considerations for an Academic Music Collection." *Music Reference Services Quarterly* 15:1 (March 2012), 22-33.
doi:10.1080/10588167.2012.647601

Smith, Shelley L. "Creating Provider-Neutral Records for E-Books." *Cataloging & Classification Quarterly* 50:4 (February 2012), 1-12.
doi:10.1080/01639374.2011.642094

Smith, Shelley L. Rev. of *Cataloguing Outside the Box: A Practical Guide to Cataloguing Special Collections Materials*, by Patricia Falk and Stefanie Dennis Hunkerr. *OLAC Newsletter* 31.1 (March 2011). Retrieved from <http://olacinc.org/drupal/newsletters/enews/2011March/bookreviews.html>

Stanfield, Andrea and Anne Barnhart. "When Coming to Campus Is Not an Option: Using Web Conferencing to Deliver Library Instruction." *Reference Services Review*, 39:1, 2011.

Stanfield, Andrea and Russell Palmer. "Peer-ing into the Information Commons: Making the Most of Student Assistants in New Library Spaces." *Reference Services Review*, 38:4, 2011.

PAPERS READ

Barnhart, Anne C. "It's Not About Your Teaching; It's About Their Learning." Preconference facilitator with Alison Hicks, AJ Johnson, and Meagan Lacy. LVII Seminar on the Acquisition of Latin American Library Materials Conference. Port-of-Spain, Trinidad & Tobago. 15 June 2012.

Barnhart, Anne C, Jean Cook, Jessica Critten, Angela Pashia, Andrea Stanfield and Dean Sullivan. "Sowing the Seeds of a Successful Program: Using Unconventional Interview Techniques to Build a Strong Team." LOEX of the West. Burbank, California. 7 June 2012.

Barnhart, Anne C. "Table For One: How Librarians Provide Individualized Services to Distance Students via Web Conferencing." Panelist with Julie Arnold, Shelley Arvin, Sandra Hawes, Anthony Kaiser, and Heidi Steiner. Fifteenth

Distance Library Services Conference. Memphis, Tennessee. 19 April 2012.

Barnhart, Anne C, Andrea Stanfield and Dean Sullivan. "Steal This Idea: How We Redesigned Our Instruction Program By Adapting Others' Ideas." Georgia International Conference on Information Literacy. Savannah, Georgia. 23 September 2011.

Barnhart, Anne C. and E. Lorene Flanders, with support from research conducted by Jean Cook. "LIBR 1101: Preparing Students for Success" Invited presentation, Regents Academic Committee on Libraries, University System of Georgia, Macon, Georgia, March 16, 2012.

Cook, Jean, Jessica Critten, and Angela Pashia. "Plant A Seed, Watch It Grow: using frequently requested one-shots to create a first-year curriculum." LOEX of the West, Burbank, CA. 8 June 2012.

Cook, Jean and Andrea Stanfield. "Library Assessment." LIBR 1101 Colloquium, Carrollton, GA. 5 January 2012.

Cook, Jean. "Better Beginnings: the link between a library skills class and student success rates." Georgia International Conference on Information Literacy, Savannah, GA. 23 September 2011.

Cook, Jean. "An Information Literacy Course And Student Success." Presentation to the Senior Administration, First Year Programs Staff, and Library Faculty of Oglethorpe University. 11 August 2011.

Critten, Jessica. "'If the Mountain Will Not Come...': Using Facebook and Twitter as Learning Management Systems." Poster Session. University System of Georgia Teaching and Learning

Conference. Helen, GA. 12 April 2012.

Critten, Jessica, Anne Barnhart and Angela Pashia. "Using Active Learning Exercises in Credit-Bearing Library Courses." Credit-Bearing Library Instruction Colloquium, University of West Georgia, Carrollton, GA. 5 January 2012.

Critten, Jessica and James Rhoades Jr. "Celebrating the Book in the Digital Age: The Impact of E-books on Book Awards and Festivals." The Future of the Book Conference, Florida State University, Tallahassee, FL. 21 July 2011.

Sicignano, Charlie. "Serials Management: a Panel Discussion" Council of Media Organizations/GLA conference (Athens, Ga.: Oct. 7, 2011)

Sicignano, Charlie. "Straight Talk: Publisher/Librarian Relationships" Charleston Conference (Charleston, SC.: November 3, 2011)

Smith, Shelley, and Kyle McCarrell. "Weeding and Donations: a Panel Discussion." Technical Services Interest Group of Georgia Library Association. Council of Media Organizations Annual Conference. Athens, Georgia. 7 Oct. 2011. Address.

Smith, Shelley. "How to Create the New Provider-Neutral Bibliographic Record: Best Practices using OCLC and Voyager." GIL Users Group Meeting. Macon, Georgia. 19 May 2011. Address.

EDITORSHIPS and REVIEWER APPOINTMENTS

Durham, Suzanne K. Member of the Editorial Board, *Provenance*, 2011-2013

Goodson, Carol. Book Review Editor, *The Journal of Access Services*, 2005-

Goodson, Carol. International Editorial Board, *OpenEducation: theJournalforOpenandDistanceEducationandEducationalTechnology* [Greece], 2003-

Nauenburg, Miriam. Reviewer, *Southeastern Library Quarterly*

Sicignano, Charlie. Reviewer, *Southeastern Librarian Quarterly*

Sicignano, Charlie. Reviewer, *Collaborative Librarianship*

Smith, Shelley L. Peer reviewer, *Georgia Library Quarterly*, 2011-Present.

GRANTS

Flanders, E. Lorene, Project Director; Dr. Keith Bohannon, Assistant Professor of History, Project Scholar. National Endowment for the Humanities and the American Library Association for *Let's Talk About It: Making Sense of the American Civil War* in partnership with Ingram Library's Penelope Melson Society, the University of West Georgia Office of Institutional Diversity, and the Antonio J. Waring Archaeological Laboratory. Program Series December, 2011-April, 2012. Amount funded: \$3,000.

Hendricks, Catherine; John Ferling and Bill Norris for Ingram Library's Penelope Melson Society. "FDR Exhibit Support." Funding request to Carroll EMC, 2012. Amount of request: \$1,500.

ADVISEMENT OF STUDENT ORGANIZATIONS:

Carol Goodson, Secretary/Treasurer, Honor Society of Phi Kappa Phi, University of West Georgia

Nauenburg, Miriam. Faculty Secretary, Omicron Delta Kappa National Leadership Honor Society, University of West Georgia Circle.

EXHIBITIONS

Durham, Suzanne. "Civil War in Carroll County." Object exhibit, Ingram Library, University of West Georgia, to support the "Let's Talk About It: Making Sense of the Civil War" book discussion series funded by a grant from the National Endowment for the Humanities and the American Library Association, December 2011- March 2012.

Durham, Suzanne K. "John Ferling, Colonial History Scholar." Publications exhibit, Ingram Library, University of West Georgia, to support "The Many Faces of George Washington," August-September 2011.

Flanders, E.Lorene and Matthew Perry Williams. "The Impact of the Civil War on America's Musical Heritage." A Performance by the Cowtown String Band. 9 December 2011.

Flanders, E. Lorene. "A Georgian in the White House in 1861? Herschel Vespasian Johnson of Georgia." Object exhibit, Ingram Library, University of West Georgia, to support the "Let's Talk About It: Making Sense of the Civil War" book discussion series funded by a grant from the National Endowment for the Humanities and the American Library Association, December 2011- March 2012.

Flanders, E. Lorene. "In Service With George Washington: Major Edward White, 1758-1812." Object exhibit, Ingram Library, University of West Georgia, to support "The Many Faces of George Washington," secured by Ingram Library's Penelope Melson Society from the Gilder Lehrman Institute of American History, August-September 2011.

Hendricks, Catherine; Keith Hebert; Marina Rakitova; E. Lorene Flanders; Chris Huff; Suzanne Durham; Sara Berry; Matthew Harris; and Jessica West. University of West Georgia. Replication of the State Capitol Office of Georgia House Speaker Thomas B. Murphy, and interpretive panel and digital exhibits. Ingram Library and the Center for Public History, University of West Georgia, in association with Houser Walker Architecture and Avient Museum Services, Atlanta, Georgia, 2012.

Schroer, Craig. Guitarist, *Rocky Horror Show*. Townsend Center for the Performing Arts. University of West Georgia, February, 2012.

CONTINUING EDUCATION: Institutes Attended

Barnhart, Anne C. Participant in Program Track of the Association of College & Research Libraries Institute for Information Literacy Immersion '11. Seattle University, 24-29 July 2011.

Stanfield, Andrea G. Accepted to Program Track of the Association of College & Research Libraries Institute for Information Literacy Immersion '12.

SERVICE: Participation in Educational Activities

Barnhart, Anne, Jean Cook, Jessica Critten, Shirley Lankford, Angela Pashia, Andrea Stanfield, and Dean Sullivan, organizers and hosts. LIBR 1101 Colloquium, University of West Georgia, 5 January 2012.

Cook, Jean. Georgia International Conference on Information Literacy, panel chair 2011.

Cook, Jean. Atlanta Area Bibliographic Instruction Group, president 2011-2012, host for Annual Conference *Innovation on a Dime*. 18 May 2012.

Cook, Jean. Georgia International Conference on Information Literacy, proposal reviewer 2012.

Durham, Suzanne K. "Around Carrollton" Book Discussion. Dawn Breaker Rotary Club,

Carrollton, Georgia. 30 May 2012.

Durham, Suzanne K. "Around Carrollton" Book Discussion. Carrollton Optimists Club,

Carrollton, Georgia. 10 May 2012.

Durham, Suzanne K. "Around Carrollton" Book Discussion. Carroll County Historical

Society, Carrollton, Georgia. 3 May 2012.

Durham, Suzanne K. "Around Carrollton" Book Discussion. Roopville Historical Society, Roopville, Georgia. 1 May 2012.

Flanders, E. Lorene. Speaker. Dedication of the Thomas B. Murphy Reading Room and State Capitol Office Replication. University of West Georgia, Carrollton, Georgia, April 19, 2012.

Flanders, E. Lorene and Catherine Hendricks. Clients for Ingram Library re-opening thematic and graphic design concepts developed by students in ART *Graphic Design*, Professor Joey Hannaford, 2011.

Flanders, E. Lorene and Chris Huff. Library Renovation Planning Review. Clayton State University. March 2012.

Flanders, E. Lorene, Chris Huff, and Hank Houser. BOR J-153 Library Renovation and Speaker Murphy Office Project for Columbus State University, 2011.

Nauenburg, Miriam. Judge for Georgia Student Media Festival, Georgia Library Association. Jonesboro, Georgia. 27 Apr. 2012.

Nauenburg, Miriam. Participant in UWG Online/Faculty Development Center Cohort for Online Instruction and Course Development. June 2012.

Pashia, Angela. Submission Reviewer for the Georgia International Conference on Information Literacy. May 2012 (reviewing proposals for the Sept. 2012 conference).

Smith, Shelley. Georgia Student Media Festival, Georgia Library Association. Jonesboro, Georgia. 27 Apr. 2012. Volunteer.

Stanfield, Andrea. Submission Reviewer for the Georgia International Conference on Information Literacy. May 2012 (reviewing proposals for the Sept. 2012 conference).

Stanfield, Andrea. "A Google a Day" focus group participant. July 2011.

Stanfield, Andrea. Producer of “Academic Integrity: What Is It and Why Is It Important” webinar for Kappa Kappa Gamma Fraternity Learning Institute.

SERVICE: Professional Organizations

Barnhart, Anne. Seminar on the Acquisition of Latin American Library Materials, chair of Research and Instruction Services Committee.

Cook, Jean. Atlanta Area Bibliographic Instruction Group, president 2011-2012, host for Annual Conference *Innovation on a Dime*. 18 May 2012.

Cook, Jean. Georgia Library Association Awards Committee, member 2012.

Durham, Suzanne K. Society of Georgia Archivists Scholarship Committee, member 2012.

Flanders, E. Lorene. American Library Association. Chapter Councilor-Elect, 2012.

Smith, Shelley. Local Arrangements Committee, Music Library Association Annual Conference, 2014. Co-Chair.

Smith, Shelley. Scholarship Committee, Georgia Library Association, 2012. Member.

Smith, Shelley. Technical Services Department, West Georgia Regional Library System. Carrollton, Georgia. 2009-Present. Volunteer.

ACADEMIC ACHIEVEMENT

Aycock, Laurie. M.L.I.S. Valdosta State University

Critten, Jessica. M.L.I.S. Florida State University

Critten, Jessica. M.A., Interdisciplinary Humanities, Florida State University

Davis, Margot. M.L.I.S. Valdosta State University

Durham, Suzanne K. Recertification with Academy of Certified Archivists

Holcombe, Kathleen. M.L.I.S. Valdosta State University

Pashia, Angela. M.A. in Information Science & Learning Technologies, emphasis in Library Science. University of Missouri