

**UNIVERSITY OF WEST GEORGIA**  
**ANNUAL REPORT**  
**Fiscal Year 2007 (July 1, 2006 to June 30, 2007)**

**DEPARTMENT OF Irvine Sullivan Ingram Library**

*Name of Department Head* E. Lorene Flanders, Director of University Libraries  
*Name of Person Completing Report* E. Lorene Flanders

<b>1*</b>	<b>Departmental Mission/Vision Statement</b> ( <i>url only, required</i> )	<a href="http://www.westga.edu/~library/depts/admin/Mission11_01.pdf">http://www.westga.edu/~library/depts/admin/Mission11_01.pdf</a>
<b>2*</b>	<b>Departmental Statement of Goals, Process to Assess These Goals, and Assessment Results</b> ( <i>url only, required</i> )	<a href="http://www.westga.edu/~library/info/librarygoals/LIBRARYFY08BudgettiedtoGoals.doc">http://www.westga.edu/~library/info/librarygoals/LIBRARYFY08BudgettiedtoGoals.doc</a> <a href="http://www.westga.edu/~library/nav/reports.shtml">http://www.westga.edu/~library/nav/reports.shtml</a> <a href="http://www.westga.edu/~library/info/surveys/">http://www.westga.edu/~library/info/surveys/</a>
<b>3*</b>	<b>Give an Example of How your Department Used the Assessment of Goals and Outcomes to Change/Improve a Process</b> ( <i>required</i> )	
	<p>Utilized periodicals and database usage statistics to identify low-use print periodical subscriptions to be discontinued. Database usage statistics provided decision support for database continuance and cancellations. Responded to student requests for access to MicroSoft Office (2007 LibQual+ survey, comment boxes, etc.) by providing laptops for in-library use. The laptops have wireless access and Office software.</p>	
<b>4*</b>	<b>General Statement of Department Condition</b> ( <i>required</i> )	
	<p>Two long-time faculty members retired. Myron House retired as Professor and Head of Special Collections in August 2006. Betsy Griffies retired as Associate Professor and Head of Cataloging in June 2007. Faculty lines for the Head of Special Collections and two positions in Instructional Services were vacant in FY07. A decrease in EOY funding for collection support reduced allocations for print periodicals and library liaison funds. Book allocations remained at the same level as FY06. Risk Management conducted an ergonomic study and recommended the installation of ergonomically correct office furnishings and equipment. The library developed a plan to address ergonomic needs and funded part of the plan with lapsed salary funds from vacant faculty lines.</p>	
<b>5</b>	<b>Departmental Achievements</b>	
	<p>The Ingram Library web site was redesigned to reflect the new campus web site. Librarians taught 18 sections of LIBR 1101 in 2006-2007, generating 894 credit hours, and provided in-class library instruction to support university courses as well as library skills classes for which students could sign up individually. A database usage study for 2004-2006 indicated an ongoing rise in use of online databases. <b>See</b> <a href="http://www.westga.edu/~library/depts/reports/databases/statistics.php">http://www.westga.edu/~library/depts/reports/databases/statistics.php</a> In FY 06, UWG users performed over one million searches in GALILEO and UWG-funded databases, accessing 343,268 online full-text articles, a 6.85% increase in full-text access over the previous year. Print periodical subscriptions were reviewed with academic departments, and cancellations were made to stay within the library's budget allocation. At the end of FY07, the library collection stood at 412,620 volumes, increasing by approximately 2%. Library statistics from the NCES Academic Libraries Survey were collected for libraries serving like institutions that were chosen by the Board of Regents for benchmarking purposes. <b>See</b> <a href="http://www.westga.edu/~library/depts/reports/benchmark/benchmark.php">http://www.westga.edu/~library/depts/reports/benchmark/benchmark.php</a> The LibQual+ survey was conducted during Spring semester. <b>See</b> <a href="http://www.westga.edu/~library/info/surveys/2007_libqual/">http://www.westga.edu/~library/info/surveys/2007_libqual/</a> A master plan for library expansion and renovation was developed by Sizemore Group, AIA, and a funding request for design (FY09) and renovation (FY10) submitted to the Board of Regents. The renovation phase will restructure the ground floor to accommodate print periodicals and government documents collections, and accomplish the move of Special Collections, the inclusion of the Center for Public History, and the installation of the state capitol office of former Georgia House Speaker Thomas B. Murphy on the main floor. <b>See</b> <a href="http://www.westga.edu/~library/depts/admin/buildingplans/index.shtml">http://www.westga.edu/~library/depts/admin/buildingplans/index.shtml</a> The Georgia Humanities Council awarded the library a \$6000.00 grant supporting a panel exhibit and program development for <i>A Reflection on Life in Georgia and the Murphy Legacy (1961-2003)</i> on the life and political legacy for former Georgia House Speaker Thomas B. Murphy. The Murphy Center for Public Service annual awards ceremony held in the library in April drew over 100 attendees. Former Governor Roy Barnes and state Supreme Court P. Justice Harris Hines received Public Citizen Awards and spoke at the ceremony. The Alumni Association Homecoming program, held in the Ingram Library lobby, featured alumni authors David Bottoms, Terry Kay, Lee Walburn, and Electa Rome Parks, and drew over 125 attendees. The library inaugurated a monthly Lunch and Learn Series, held a program on the PINES/Evergreen open source library system developed by Georgia Public Library Services, named the Ingram Library Lecture in honor of late Director of University Libraries Charles Beard, sponsored activities honoring Constitution Day, Banned Books Week, and other events as part of its outreach program.</p>	

<b>6</b>	<b>Staff Productivity</b> <a href="http://www.westga.edu/~library/depts/presentations/FY07.shtml">http://www.westga.edu/~library/depts/presentations/FY07.shtml</a>
<b>7</b>	<b>Student Achievements</b>
<b>8</b>	<b>Other Awards, Distinctions, and Achievements</b> Michael Aldrich, Government Documents Librarian, won the Georgia Library Association's McJenkin-Rheay award. Lori Lester, Government Documents Associate, won Georgia Library Association's first Charles Beard Scholarship and completed the MLIS at Valdosta State University. Stacy Brown, Stacks Manager, completed the MLIS at Valdosta State University. Sam Jenkins, Computer Services Specialist III, completed the M.S. in Post Secondary Education, Instructional Technology Concentration at Troy State University. Christy Stevens, Instructional Services Librarian, completed ACRL's Information Literacy Immersion Program. Lorene Flanders, Director of University Libraries, was selected as a speaker for the UWG Centennial Lecture Series. Michael Aldrich, Government Documents Librarian served as assistant to the acting Vice President for Academic Affairs. Carol Goodson, Head of Access Services, serves as book review editor for the <i>Journal of Access Services</i> . Lorene Flanders, Director of University Libraries, is the co-compiler of the Annual Bibliography of Georgia History for the Georgia Historical Society, published in the <i>Georgia Historical Quarterly</i> . Georgia Humanities Council awarded the library a \$6000.00 grant for the development of a panel exhibit <i>A Reflection on Life in Georgia and the Murphy Legacy (1961-2003)</i>
<b>UPON COMPLETION</b>	

Please email completed report to:

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**REMINDER**—Include paragraph of departmental accomplishments in your email.