Information Systems Research (Session IV)
Summer - CISM 3350-01D (crn# 50180)
17:30 – 19:45 (miller 2329)
Syllabus revision: # 170606

FACULTY DATA:
Dr. Douglas Turner  Phone: 678.839.5252  Miller 2223

OFFICE HOURS:
- Tuesday 12:30 – 15:00 (via e-mail)  Wednesday 10:00 – 14:00 (via e-mail)  - Or by appointment

COMMUNICATION AND SUPPORT:
- All e-mails to the Professor are to be sent to dtturner@westga.edu.
- Your UWG e-mail account is the official method of individual communication at UWG.
- Only assigned University of West Georgia e-mails accounts will receive an e-mail response.
- No e-mails are answered within the CourseDen environment.
- The Management Department believes in work-life balance for both faculty and students. Faculty will typically respond to student emails within 24 hours. Students should not expect a response during non-business hours, which includes nights, weekends, holidays, and school breaks.

CRITICAL INFORMATION:
- This syllabus is subject to change by the Professor.
- Syllabus changes are defined by the revision date stated on top of this page.
- The due dates are posted below in the SUMMER 2017 SCHEDULE.

DESCRIPTION:
- This course utilizes a course of study (COS) (see page four) contained in CompTIA Network+ course.
- Course credit is based on the quizzes and exams in CompTIA Network+ (N10-006) as recorded by the instructor view on LearnSmart. Student views may not accurately reflect score grades.
- First attempts are recorded as the grade.
- Students may pursue an alternative COS topic (complete page four and return via PDF) with justification and consent of the Professor.
- Optional COS must be at least equivalent in content rigor and length as the standard COS as measured by the number of testing units (quizzes and exams).
- Submission date for optional COS is listed in the schedule below.
- The student will receive an approval or denial of the requested optional COS by email to their UWG account.

MATERIALS AND PREREQUISITES:
- Each student will be assigned an appropriate LearnSmart access once course enrollment has been verified.
- Each student must have technology sufficient to complete the agreed to COS, if a student cannot complete the COS materials remotely then the student will be required to utilize available public (open) computer labs.
- With the exception of the final no classroom has been reserved for the completion of COS work.

STUDENTS RIGHTS AND RESPONSIBILITIES:
- Please carefully review the information at the following link: http://www.westga.edu/UWGsyllabusPolicies/.
- This link contains important information pertaining to your rights and responsibilities in this class.
- Because these statements are updated as federal, state, university, and accreditation standards change, you should review the information each semester.
- The University of West Georgia Academic Honesty Policy will be enforced.
LEARNING OBJECTIVES:
- Learning objective related to Learning Goal(s)
  1. Students will demonstrate an understanding of a specific assigned topic within the area of Management Information Systems in the context of historical development, technology, or application usefulness and impact, competitive technologies or applications, and future trends. (BBA 3, MIS 1)
  2. Students will demonstrate the ability to use both the library and on-line resources available to acquire relevant information for their project (BBA 3).
  3. Students will demonstrate the ability to organize their work in an effective and professional manner utilizing verbal presentations, papers, and electronic media presentations (BBA 1, MIS 1).
  4. Students are to participate in the evaluation of presentations (BBA 1).

LEARNSMART CONTENT:
- This course requires you to log on the LearnSmart web based training system.
- Student access to LearnSmart expires on July 28, 2017.
- Your access code will be active soon after enrolling in the course.
- You will lose access to LearnSmart if you are removed from the class roll for any reason.
- Once activated go to the address: http://cloud.learnsmartsystems.com?bid=256
- Your login will be your complete UWG e-mail: (example) dtturner@westga.edu.
- Your initial password is the word “change” (all lower case), you will need to replace the password as soon as you sign on. **Warning: only you will have access to this password! Keep up with it!**
Under “Search for Courses” enter “N10-006” (N, one, zero, - zero, zero, six).
- An e-mail to dtturner@westga.edu is required immediately after you begin the LearnSmart training.

CONDITIONS OF FINANCIAL ASSISTANCE:
- Upon the successful completion of the appropriate proctored exam (score of 80% or greater) the student may be eligible for financial assistance by the University to assist in paying for the appropriate certification exam with the conditions below.
- Financial assistance for the certification exam expires on December 1, 2017 and requires disclosure to UWG (PDF attachment to dtturner@westga.edu) of your certification exam results.
- If you are not a citizen of the USA, you may need to provide proof of eligibility to the exam authority before scheduling or taking your certification exam.
- Students must supply a non UWG e-mail address for communication after graduation.
- Students must identify when they will take the certification exam before attending the proctored practice final.
- Students will print, complete, and submit the voucher request (below, this page) to the Professor on the day and time of the final.

GRADE CALCULATION:
- The course grade is calculated on the student’s performance (listed as completions for each module or course component) for the “certificate of mastery” on a pass/fail basis (75%), and percentage performance on the proctored practice exam (25%).

**MODULE 13 IS THE PROCTORED EXAM, DO NOT AKE UNTIL CLASS TIME**
Spring 2017 SCHEDULE:
- June 27, Tuesday, 17:30 – 19:45 (Mandatory class)
  - Login verification and paperwork completion
- June 29, Thursday, 1200 noon
  - Submission cut off for optional COS PDF
- July 20, Thursday, 17:30 – 19:45 (Mandatory class)
  - Closed book proctored practice exam and required voucher submission

PROCTORED EXAM:
- The proctored (closed book and closed note) practice exam associated with your COS within LearnSmart will be administered in the classroom as the final.
- The individual student has complete and sole responsibility for all log on and access functions.
- If you cannot independently access the exam then you will not be allow to complete it.
- **NO LOG ON OR ACCESS SUPPORT TO LEARNSMART** will be available or offered during exam.
- The proctored practice does impact your course grade, but it also allows you to compete for financial support for the actual associated certification exam.
- **BEFORE YOU LOG OFF - Show the proctor the graded screen.**
- **BEFORE YOU LOG OFF - Send a screenshot of the exam score by e-mail to the Professor.**
- Failure to have your exam score captured via e-mail will void the exam.

PLANNED COURSE OF STUDY (COS):
- Study focus: CompTIA Network+ (N10-006)

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<thead>
<tr>
<th>COURSE ID / ITEM #</th>
<th>COURSE TITLE</th>
<th>EST. LENGTH</th>
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<tbody>
<tr>
<td>1720 01</td>
<td>TCP / IP Fundamentals</td>
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<td>1721 02</td>
<td>Network Infrastructure Services</td>
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<td>1722 03</td>
<td>Understanding Network Devices</td>
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<td>1723 04</td>
<td>Cable, Connectors, and Standards</td>
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<td>1724 05</td>
<td>Understanding WAN Connections and Remote Access</td>
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<td>1725 06</td>
<td>Monitoring and Maintaining Networks</td>
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<td>1726 07</td>
<td>Installing, Configuring, and Maintaining WLANs</td>
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<td>1727 08</td>
<td>Network Security</td>
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<td>1728 09</td>
<td>Network Concepts and Theory</td>
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<td>Troubleshooting Networks</td>
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<td>1730 11</td>
<td>LAN Infrastructure</td>
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<tr>
<td>1731 12</td>
<td>Advanced Network Concepts</td>
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- Total modules: 12 Estimated Length: 19.8

- Continuing Education Units (CEU) are not assigned or recorded.
- Estimated length values are only used for Course ID comparisons.
- Name of the LearnSmart proctored practice exam: Network+ (N10-006): Test Me-CompTIA Exam Network+ (N10-006)
OPTIONAL COURSE OF STUDY:
- Use this form only as the application for an optional COS.
- Each listed course content has an associated set of modules and estimated length.
- The number of modules and total estimated length of the request COS must equal or exceed the issued COS.
- Open as a word.doc, type in your last and first name, 917 number, and UWG e-mail address.
- Sign and submit a PDF copy of COS sheet(s) to the Professor.
- Once registered for the class students are highly encouraged to immediately submit their optional COS to dtturner@westga.edu to gain advanced COS approval to begin study.
- All items submitted on this COS will be typed with the exception of your signature.
- You are only approved for an alternate course of study if you receive an email approval form the Professor.

Study focus: _____________________________________________  Course number:____________
- The course content numbers can be found at https://www.learnsmartsystems.

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- Total_modules: 12  Estimated_Length: 19.8

- Continuing Education Units (CEU) are not assigned or recorded.
- Estimated length values are only used for Course ID comparisons.
- Name of the LearnSmart proctored practice exam:

__________________________________________________________

Student last name: ____________________________________________

Student first name: ____________________________________________

Student signature: ____________________________________________

Student number: 9 1 7 |__||__||__||__||__||__|

Summer 2017 – CISM 3350
VOUCHER REQUEST:
- Here is what is needed to process an application (voucher) for financial support.
- Establish an account as a test taker.
- Select a location and time for your exam from the Pearson Vue site.
  - Go to Pearson Vue https://home.pearsonvue.com/
  - Go to “For test takers”
  - Using the A to Z listing search for and select “C”
  - Select “CompTIA”
  - Create an account or sign in
  - Use “View Exams” in the “Exam Catalog”
  - Enter CompTIA Network+ (N10-006) (or approved alternate)
  - Select “CompTIA Network+ Certification” (or approved alternate)
  - Go to “Scheduling your exam”
  - Determine and list the location and time for the exam.
  - Complete the non UWG e-mail block below.
  - Complete name blocks and 917 block below, and sign.

Selected time and location for the exam (voucher is needed to complete the process).

Time: _______________

Location:
__________________________________________
__________________________________________
__________________________________________

Off campus non UWG e-mail is:
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Student last name: ________________________________________________

Student first name: ________________________________________________

Student signature: ________________________________________________

Student number: 9 1 7 |__||__||__||__||__||