Information Systems Research (Session IV)
Summer - CISM 3350-01D (crn# 50188)
17:30 – 19:45 (miller 2329)
Syllabus revision: # 180408

FACULTY DATA:
Dr. Douglas Turner  Phone: 678.839.5252  Miller 2223

OFFICE HOURS:
- Monday 9:30 – 11:00 (via e-mail)  Tuesday 9:30 – 12:00 (in office)  - Or by appointment

COMMUNICATION AND SUPPORT:
- All e-mails to the Professor are to be sent to dturner@westga.edu.
- Your University of West Georgia (UWG) e-mail account is the official method of individual communication, thus only assigned e-mails accounts will receive an e-mail response.
- No e-mails are checked or answered within the CourseDen environment.
- The Management Department believes in “work-life balance” for both faculty and students. Faculty will typically respond to student e-mails within 24 hours. Students should not expect a response during non-business hours, which includes nights, weekends, holidays, and school breaks.
- There may be occasions when scheduling conflicts may require a change in the office hours. In those cases the change information will be posted in the “Announcements” section on CourseDen.
- Check “Announcements” daily on CourseDen for any newly released information concerning this course.

CRITICAL INFORMATION:
- This syllabus is subject to change by the Professor.
- Syllabus changes are defined by the revision date stated on top of this page.

DESCRIPTION:
- Students will utilize the LearnSmart network to complete the training modules.
- All students will complete the in-class proctored exam in Learnsmart focused on the course of study (COS) in the specific knowledge base of CompTIA Networks+.

MATERIALS AND PREREQUISITES:
- Each student will be assigned an appropriate LearnSmart access code once course enrollment has been verified.
- Each student must have technology sufficient to complete the agreed to COS, if a student cannot complete the COS materials remotely then the student will be required to utilize available public (open) computer labs.
- With the exception of the final, no classroom has been reserved for the completion of COS work.
- Students are required to maintain copies of their individual module certification screen shots and submit them as a single PDF attachment in an e-mail to the Professor before the exam date.

STUDENTS RIGHTS AND RESPONSIBILITIES:
- Please carefully review the information at the following link:
  http://www.westga.edu/UWGSyllabusPolicies/
- This link contains important information pertaining to your rights and responsibilities in this class.
- Because these statements are updated as federal, state, university, and accreditation standards change, you should review the information each semester.
- The University of West Georgia Academic Honesty Policy will be enforced.
SUMMER 2018 SCHEDULE:
- June 27, Wednesday, 15:30 – 17:45 (Mandatory class)
  - Login verification and paperwork completion
- July 23, Monday, 15:30 – 17:45 (Mandatory class)
  - Closed book proctored practice exam, pdf e-mail due, and voucher submission

LEARNING OBJECTIVES:
- Learning objective related to Learning Goal(s)
  1. Students will demonstrate an understanding of a specific assigned topic within the area of Management Information Systems in the context of historical development, technology, or application usefulness and impact, competitive technologies or applications, and future trends. (BBA 3, MIS 1)
  2. Students will demonstrate the ability to use both the library and on-line resources available to acquire relevant information for their project (BBA 3).
  3. Students will demonstrate the ability to organize their work in an effective and professional manner utilizing verbal presentations, papers, and electronic media presentations (BBA 1, MIS 1).
  4. Students are to participate in the evaluation of presentations (BBA 1).

LEARNSMART CONTENT:
- This course requires you to log on the LearnSmart web based training system.
- Student access to LearnSmart expires on August 15, 2018.
- Your access code will be active soon after enrolling in the course.
- You will lose access to LearnSmart if you are removed from the class roll for any reason.
- For LearnSmart once activated go to the address below:
  URL: Learnsmart Systems
  Your login will be your complete UWG e-mail: (example) dtturner@westga.edu.
  - Your initial password is the word “change” (all lower case), you will need to replace the password as soon as you sign on. **Warning: only you will have access to this password! Keep up with it!**
  - An e-mail to dtturner@westga.edu is required immediately after you begin the LearnSmart.

CONDITIONS OF FINANCIAL ASSISTANCE:
- Diligent use of the textbook is essential to passing the offsite certification exam. If you do not to invest the time to sufficiently study this material you may well pass the class but will have a very low probability of passing the (external site) certification exam and should not request funding.
- Student may be eligible for financial assistance by the University to assist in paying for the appropriate certification exam with an exam score of 90% or greater on the in class proctored exam.
- Students wishing to take the external certification exam will print, complete, and submit the voucher request to the Professor on the day and time of the final (the voucher form is the last page of this syllabus), **THIS WILL BE YOUR ONLY OPORTUNITY TO APPLY FOR VOUCHER FUNDING**.
- Remember that you will need to identify a time and location for the exam prior to the FINAL.
- If you are not a United States citizen you may need to provide proof of eligibility to the external exam authority before scheduling or taking your certification exam.
- Students must supply a non UWG e-mail address to receive a payment voucher.
- An e-mail to the Professor with a PDF of the certification results is required to complete the payment voucher.
- Voucher instructions will be sent by e-mail to all qualifying students after the final exam
- Financial assistance for this certification exam expires on August 31, 2018. **THIS IS DUE TO THE FACT THAT THE N10-006 CERTIFICATION EXAM AVAILBLITY ALSO CLOSES ON August 31, 2018**.
- For your consideration below is a list of three locations offering the certification exam. This data was harvested in April and some data may have changed (next to last page of this syllabus). Do your own diligent research for a location and time that fits your timeline.
GRADE CALCULATION:
- The course grade is calculated on student performance. Each module is recorded on a pass/fail basis and must show at least a “Completion” rating to qualify for half credit, full credit is gained with “Mastery” a rating (examples are show at the end of the syllabus). You may repeat modules as many times as needed to retain the information.
- You may also take the practice final exam final, but DO NOT attempt the actual (class proctored) final Learnsmart exam.
- Below on page four below is an example where “orange” is recorded as a fail, with “green” recorded as a pass regardless of the percentage score.
- The PDF attachment of mastery and or completion certifications are due by final date and time.

<table>
<thead>
<tr>
<th>Item</th>
<th>CISM 3350</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mastery (full credit) or Completion (half credit) of modules</td>
<td>65%</td>
</tr>
<tr>
<td>Proctored exam</td>
<td>35%</td>
</tr>
<tr>
<td>Additional course requirements</td>
<td>-----</td>
</tr>
<tr>
<td>Total</td>
<td>100%</td>
</tr>
</tbody>
</table>

PROCTORED EXAM:
- The proctored (closed book and closed note) practice exam associated with your COS within LearnSmart will be administered in the classroom as the final.
- The individual student has complete and sole responsibility for all log on and access functions.
- If you cannot independently access the exam then you will not be allow to complete it.
- NO LOG ON OR ACCESS SUPPORT TO LEARNSMART will be available or offered during exam.
- The proctored practice does impact your course grade, but it also allows you to compete for financial support for the actual associated certification exam.
- BEFORE YOU LOG OFF - Show the proctor the graded screen.
- BEFORE YOU LOG OFF - Send a screenshot of the exam score by e-mail to the Professor.
- Failure to have your exam score captured via e-mail will void the exam.

LEARNSMART PLANNED COURSE OF STUDY (COS):
- Study focus: CompTIA Network+ (N10-006)

<table>
<thead>
<tr>
<th>COURSE ID / ITEM #</th>
<th>COURSE TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1720 01</td>
<td>TCP / IP Fundamentals</td>
</tr>
<tr>
<td>1721 02</td>
<td>Network Infrastructure Services</td>
</tr>
<tr>
<td>1722 03</td>
<td>Understanding Network Devices</td>
</tr>
<tr>
<td>1723 04</td>
<td>Cable, Connectors, and Standards</td>
</tr>
<tr>
<td>1724 05</td>
<td>Understanding WAN Connections and Remote Access</td>
</tr>
<tr>
<td>1725 06</td>
<td>Monitoring and Maintaining Networks</td>
</tr>
<tr>
<td>1726 07</td>
<td>Installing, Configuring, and Maintaining WLANs</td>
</tr>
<tr>
<td>1727 08</td>
<td>Network Security</td>
</tr>
<tr>
<td>1728 09</td>
<td>Network Concepts and Theory</td>
</tr>
<tr>
<td>1729 10</td>
<td>Troubleshooting Networks</td>
</tr>
<tr>
<td>1730 11</td>
<td>LAN Infrastructure</td>
</tr>
<tr>
<td>1731 12</td>
<td>Advanced Network Concepts</td>
</tr>
</tbody>
</table>

SAMPLE GRADE REPORT USED FOR QUIZ AND CHAPTER EXAMS:
- There are 12 chapters for Network+ (N10-006), with a total of 25 items (75 available total points).
- Example of chapter 11 (LNA) reveals one quiz and one final both with a grade of pass, two items for a total of six points.
- Chapter 09 (Concepts) reveals one quiz and one final both with a grade of pass, two items for a total of six points.
- Chapter 3 (Understanding) reveals two quizzes and one final where one quiz was graded as failed, three items attempted for a total of six points.
- This example page reveals a total of seven items attempted with six identified as passed.
- Six items (6x2) results in 12 points earned from an available 14 points.
- An item (any of the 25) not attempted will count as a fail item grade.

EXTERNAL CERTIFICATION EXAM SITE SUGGESTIONS:
- Harvested 180406.

PWC Training- College Park
1571 Phoenix Blvd
Suite 2
Summer 2018 – CISM 3350
Atlanta, Georgia 30349
Dates: 7/24, 7/25, 7/26, 7/27, 7/28, 7/31, 8/1, 8/2, 8/3, 8/4, 8/7, 8/8, 8/9, 8/10, 8/11, 8/14, 8/15, 8/16, 8/17, 8/18, 8/21, 8/22, 8/23, 8/24, 8/25, 8/28, 8/29, 8/30, 8/31.

West Georgia Technical College – LaGrange
West One College Circle
LaGrange, Georgia 30241
Dates: 7/25, 7/30, 8/01, 8/06, 8/08, 8/13, 8/15, 8/20, 8/22, 8/27, 8/29.

Lincoln College of Technology 2359 Windy Hill Rd
Marietta, Georgia 30067
Dates: 7/24, 7/26, 7/27, 7/31, 8/2, 8/3, 8/7, 8/9, 8/10, 8/14, 8/16, 8/17, 8/21, 8/23, 8/24, 8/28, 8/30, 8/31.
VOUCHER REQUEST:
- Here is what is needed to process an application (voucher) for financial support.
  Select a location and time for your exam from the Pearson Vue site.
    Go to Pearson Vue: [Pearson Vue]
    Go to “For test takers”
    Type in “CompTIA”
    Go to “Create account” on the right side
    Click and accept Privacy Policy
    Complete form (leave code blank, do not know box)
    Select N10-006 CompTIA Network+ certification exam
    Select English
    Select “Schedule this Exam”
    Select location, press next
  Determine and list the location and time for the exam.
  Complete the non UWG e-mail block below.
  Complete name blocks and 917 block below, and sign.

Selected time and location for the exam (voucher is needed to complete the process).

Time: ______________

Location:
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

Off campus non UWG e-mail is:
__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|__________|______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