FALL 2013
ENGLISH 1101--Composition I, Section LB2

Instructor: Mr. K. Murphy
Office: 1113 F TLC
Office Phone: 678-839-4894 (available only during office hours)
Office Hours: M 2-3pm; T 3-5pm; W 1-5pm; R by appointment only
Writing Center Hours: M 3-6pm
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COURSE DESCRIPTION AND LEARNING OUTCOMES
Explanation of the ENGL 1101 Course
In service of the QEP and in order to help students develop skills that can be applied across the disciplines, the FYW program:

- Focuses on the needs, interests, and skill level of students when choosing texts and sequencing assignments, scaffolding assignments to advance the students’ critical reading, writing, and thinking skills throughout the semester
- Chooses length-appropriate and level-appropriate texts, consisting primarily (but not exclusively) of non-fiction
- Teaches the skills of summary, critical analysis of texts, and argumentative synthesis
- Develops a range of assignments that focus on a variety of analytical writing tasks, including at least two distinct types of writing over the three major out-of-class essays (possibilities include, though are not necessarily limited to: summary, reader response, autobiographical narrative, critiques, problem/solution, ad analysis, rhetorical analysis, description, argumentative synthesis)
- Creates grammar lessons and assignments to teach students about a range of grammatical issues and to track student progress on those issues

General Learning Outcomes for ENGL 1101
In service of the QEP and in order to develop skills that can be applied across the disciplines, students will:

- Demonstrate an understanding of the role of rhetoric in the construction of effective academic writing
- Hone critical reading and critical thinking skills
- Develop facility with the whole writing process from invention through revision
- Complete a range of assignments that highlight different rhetorical strategies and different methods of critical analysis
- Develop the skill of summarizing an argumentative text, identifying and conveying in the student’s own words the main and supporting arguments and the evidence used to support these arguments
- Develop the skill of effectively conveying and analyzing the significance of a text, through the student’s engagement and dialogue with the text
• Develop the skill of critical analysis, both analyzing the components of an argument in texts and mounting an effective argument of the student’s own
• Develop the skill of synthesis, understanding how to analyze, integrate, and summarize the ideas from multiple texts while the student makes an argument of his/her own
• Become proficient in accurate paraphrasing, citing, and documenting of a text
• Complete specific assignments aimed at competence in 1101-level grammar and writing mechanics, with an understanding of the application and relevance of these skills outside the context of the FYW classroom

COURSE MATERIALS, ASSIGNMENTS & GRADING

Required Texts and Materials
• A Writer’s Resource latest custom edition (you must have this specific handbook)
• The Illustrated Man by Ray Bradbury (ISBN 13: 978-1451678185)
• A college dictionary, stapler, three-ring binder, pen/pencils, and college-ruled paper
• Other required texts posted on Course Den.
• Access to the Internet and to your UWG email account

Assignments
• 4000 words of graded writing
• three out-of-class essay assignments
• reading quizzes
• short in-class writing exercises designed to prepare you for the larger essays
• rigorous class discussion
• final exam (in-class essay)

Grading
All assignments must be completed in order to pass this course. NOTE: You must earn a letter grade of C or better in order to go on to English 1102.

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Grade</th>
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<tbody>
<tr>
<td>In-class writing, exercises, quizzes, and participation</td>
<td>20%</td>
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<tr>
<td>Essay #1</td>
<td>20%</td>
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<tr>
<td>Essay #2</td>
<td>25%</td>
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<tr>
<td>Essay #3</td>
<td>25%</td>
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<tr>
<td>Final Exam (Oral Presentation)</td>
<td>10%</td>
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Grading Scale

Note: At times, I will “split” grades to indicate work that falls between two standard grading categories. For example, a student might receive an A-/B+, which translates mathematically to a 90.
In-Class Assignments: 4=95%; 4/3=92%; 3/4=88%; 3=85%; 3/2=82%; 2/3=78%; 2=75%; 2/1=72%; 1/2=68%; 1=65%; 1/0=62%; 0=50%

Out-of-Class Essay: A+=98%; A=95%; A-=92%; B+=88%; B=85%; B-=82%; C+=78%; C=75%; C-=72%; D+=68%; D=65%; D-=62%; F=50%

For the grading rubrics for each essay, please refer to the document titled English 1101 Grading Rubrics located on the Contents page in Course Den.

COURSEWORK POLICIES

University Guidelines and Regulations
Students, please carefully review the following information at this link:
http://www.westga.edu/assetsDept/vpaa/Common_Language_for_Course_Syllabi.pdf
It contains important material pertaining to your rights and responsibilities in this class. Because these statements are updated as federal, state, university, and accreditation standards change, you should review the information each semester.

The Writing Center
The role of the Writing Center is to offer consultation in which tutors question, respond to, offer choices, and encourage revision in student essays. Tutors do not evaluate or prescribe solutions to problematic areas in student essays, and tutors are specifically trained to avoid appropriating the student's work. For more information, visit the Writing Center online at http://www.westga.edu/writing.

What They Do:
- Discuss ideas, read drafts, and work through revision of essays; they do not proofread.
- Regents’ test preparation (both the reading and the essay sections)
- MLA, APA, Chicago/Turabian, and other citation formats

Policies:
- Please make appointments in advance. They accept walk-ins, but they cannot guarantee that a tutor will be available.
- If you cannot keep your appointment, you must call or email them 24 hours in advance to cancel. If you do not notify them 24 hours in advance, you will be counted a No Show.
- Please arrive at your appointment on time. If you are 10 minutes late or more, you will be counted as a No Show and will not be able to have your appointment.
- If you have 3 No Shows in one semester, you will not be able to have any more appointments for that semester.

Hours:
Monday, Tuesday, Wednesday 10:00am—7:00pm
Thursday 10:00am—3:00pm
Friday 10:00am—1:00pm
Plagiarism & Academic Dishonesty
The Department of English and Philosophy defines plagiarism as taking personal credit for the words and ideas of others as they are presented in electronic, print, and verbal sources. The Department expects that students will accurately credit sources in all assignments. An equally dishonest practice is fabricating sources or facts; it is another form of misrepresenting the truth. As stated in the University guidelines, “each incidence of academic dishonesty is subject to review and consideration by the instructor, and is subject to a range of academic penalties including, but not limited to, failing the assignment and/or failing the course. Student conduct sanctions range from verbal warning to suspension or expulsion depending on the magnitude of the offense and/or number of offenses. The incident becomes part of the student’s conduct record at UWG.” The University policies for handling Academic Dishonesty are found in the following documents:

- *The Faculty Handbook*, sections 207 and 208.0401
- [http://www.westga.edu/~vpaa/handrev/](http://www.westga.edu/~vpaa/handrev/)

The department of English has assembled the following resources to help prevent plagiarism:

- [http://www.westga.edu/~engdept/Plagiarism/index.html](http://www.westga.edu/~engdept/Plagiarism/index.html)

Excessive Collaboration
By the end of the term in both English 1101 and 1102, students should demonstrate the ability to produce *independent writing* (writing without collaborative assistance of peers, writing tutors, or professionals in the field) that shows an acceptable level of competence. Although classroom activities and out-of-class assignments may highlight collaborative learning and collaborative research, *excessive collaboration* (collaboration that results in the loss of a student's voice/style and original claims to course-related work) is considered another form of academic dishonesty and as such will not be permitted.

Late Work
I will grade late papers down five points for each calendar day the paper is late, but I will not accept work after one week past the due date—unless there are extenuating circumstances (i.e. the horror, the horror!). Do not cut class because you do not have the work that is due. That absence merely adds to your total number of misses. Also, *students may not make up a daily quiz due to an absence or tardiness*. I do, however, drop the lowest quiz grade. I only allow make up work when students miss because of university related events, such as band, sports, etc. In such cases, you must bring me the note from the coach or activities director. I also allow make up work at my discretion for the final exam.

Department Paperless Policy
As of Fall 2006, the English Department implemented a “paperless” policy in its classrooms. Therefore, all materials (handouts, assignment sheets, notes, etc.) will be made available online. You may print these necessary course documents, including the syllabus, on your home computer.
English Department Severe Weather Policy
The University of West Georgia is committed to the personal safety of its students, faculty, and staff in the event of severe weather. University policy regarding severe weather closings is posted at [http://www.westga.edu/police/index_2277.php](http://www.westga.edu/police/index_2277.php) and official announcements about class and/or examination cancellations will be made only by the President and/or the Department of Public Relations. Although it is not possible to develop policy to address every weather-related emergency, these guidelines are intended to provide some general direction about such situations.

For immediate severe weather situations, especially when classes are in session, faculty, staff and students are advised to follow the emergency procedures identified below:
1. Direct occupants to remain in the building and to seek shelter immediately on the lowest level of the building in interior rooms (closet, interior hallway) away from corners, windows, doors, and outside walls.
2. Instruct occupants to not leave the building.
3. Evacuate all offices, rooms or hallways with windows and glass or with exterior walls.
4. Provide assistance to persons with disabilities.
5. Accompany occupants to the nearest designated shelter area in the building.
6. Comply with departmental severe weather policies/procedures.
7. Wait for an “all clear” signal” before resuming activity.
8. Occupants will: a) proceed to the nearest designated shelter area in the building by the closest route; b) move quickly but in an orderly manner so that all will arrive safely; c) will not attempt to vacate the premises, drive or seek shelter in cars; d) take a seat in the shelter area; e) remain cooperative with those in charge; and f) wait for an “all clear” signal before resuming activity.

In the event that classes are cancelled or disrupted for less than one calendar week, each professor, at his or her discretion, will make adjustments as needed to cover material missed during those cancelled sessions. This may or may not involve the use of rescheduled or online classes. If the closures exceed a single calendar week, students should contact the Chair of the Department of English and Philosophy at 678-839-6512 or the professor of the class for updated information regarding changes to the schedule in the Department. It is the intention of the Department of English and Philosophy to handle every concern seriously and as effectively as possible.

Format for All Papers
All papers and documentation should be in MLA format. You must staple papers before class, and they should bear the appropriate heading, title, and page numbers for the assignment. In addition to submitting papers through Course Den, you must hand in a hard copy to be graded. I will not grade your essay until I receive a hard copy.

Extra Credit and Previous Work Policy
- I do not give extra credit.
- Work completed for another class (past or present) is unacceptable in fulfilling the requirements of this course.
CLASSROOM POLICIES

Attendance Requirements
For classes that meet twice a week, a student is allowed three absences. A student will receive a reduction of five points off the final grade for each absence beyond the third. Be aware that no distinction exists between excused and unexcused absences. If you miss class, it is your responsibility to make sure you have arranged for any assignments to be turned in on time. You are solely responsible for keeping up with work missed due to an absence. Absences that are the result of an official university function, such as an athletic or academic event, will not count toward this total. In the cases of these official absences, students must provide me with official documentation. Please note that three tardies constitute one absence.

Change in Reinstatement Policy
Late Add, Late Drop, and Reinstatement periods are no longer available. Students who wish to add or drop courses must do so during the scheduled Add and Drop periods. There is no Reinstatement period for students whose schedules are dropped.

On Monday, September 2 at 12:00 Noon, the Drop period (with refund) ENDS. After that date, there is NO adding or reinstatement of classes and NO dropping classes with a refund.

Students may withdraw from classes up until midnight on Friday, October 18.

Communication Policy
The official communication method for this class will be through campus e-mail (MyUWG). You will be responsible for checking your MyUWG email, since I will be using that address to correspond with you. You should also look under “My Courses” on your MyUWG for relevant files, announcements and so on. MyUWG and Course Den serve as the only legitimate modes of university correspondence.

Disruptive Behavior
Students may be dismissed from any class meeting at which they exhibit behavior that disrupts the learning environment of others. Such behavior includes – but is not limited to – arriving late for class, allowing cell phones to ring, speaking disrespectfully to the instructor and/or to other students, checking email or surfing the web, and using personal audio or visual devices. I also find that students who pack up even thirty seconds before class ends very, very rude. It is disruptive and disrespectful. Please do not consume food while class is in progress. Each dismissal of this kind will count as an absence and will be applied toward the attendance policy above. (Department Policy)

Note: This course traffics in frank, academic discussions of potentially volatile issues regarding race, gender, sexuality, and religion. I want two responses from you throughout the term: respect for each other as well as a thoughtful, honest analysis of whatever topic
arises. If you suspect you will be unable to meet either or both requirements, you should seriously rethink your placement in this class. Since discussion is at the core of this course, its success and usefulness rest largely on your ability to formulate and express insightful opinions in class. Apathy and critical disengagement will not be tolerated. Always come to class prepared to share your ideas and opinions, even if you fear they may at times be unpopular.

Two Additional Notes
1) Presumably, you know that college writing must be superior in quality, style, and content to the writing you produced in high school. (This presumption does not mean I am looking for ten-dollar words and convoluted sentences). In general, each essay you turn in will receive a grade that reflects the quality of its content, style, organization, diction, grammar, and mechanics.

2) As for make-up work, be aware that you are responsible for what goes on in class and for the next day’s assignment, whether you attend class or not. Once I assign groups, you should exchange contact information with at least two group members, if only to ensure that a fellow classmate is available to catch you up.

Special Needs
I pledge to do my best to work with the University to provide all students with equal access to my classes and materials, regardless of special needs, temporary or permanent disability, special needs related to pregnancy, etc. If you have any special learning needs, particularly (but not limited to) needs defined under the Americans with Disabilities Act, and require specific accommodations, please do not hesitate to make these known to me, either yourself or through Disability Services in 272 Parker Hall at (770) 839-6428.

Students with documented special needs may expect accommodation in relation to classroom accessibility, modification of testing, special test administration, etc. This is not only my personal commitment: it is your right, and it is the law. For more information, please contact Disability Services at the State University of West Georgia.

English 1101

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<th>IMPORTANT DUE DATES</th>
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<tbody>
<tr>
<td>October 9</td>
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<tr>
<td>November 4</td>
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<tr>
<td>December 4</td>
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Holidays
September 2 Labor Day; November 25-29 Thanksgiving
**TENTATIVE SYLLABUS**  
8/26-12/13

*The following document is subject to changes throughout the semester. I will notify you well in advance if and when they occur.*

Readings must be completed by the date they appear on the schedule.

August
M 8/26 Introductions, Explanations, Expectations.
W 8/28 Discuss Integrating and Documenting Quotations / Plagiarism Exercise

September
M 9/2 Labor Day / No Class

**ESSAY #1 (Out-of-class essay 20%)**
W 9/4 Discuss “5 Stages of Black Manhood” by Mychal Denzel Smith (located in Essay #1 Module on Contents Page of Course Den) Introduce Essay #1 Non-Fiction Critique
M 9/9 Discuss “Black Men and Public Space” by Brent Staples (Essay #1 Module)
W 9/11 Discuss writing summaries / Review Integrating and Documenting Quotations
M 9/16 Bring Rough Draft of Summary to Class / Class Workshop
W 9/18 **Summary Due** / Lecture: Crafting Introductions and Thesis Statements
M 9/23 Lecture on Crafting Body Paragraphs and Conclusions / Class Workshop
W 9/25 **Introductions Due** / Class workshop on body paragraphs
M 9/30 **Bring Hard Copies of Sample Essays** posted on Course Den (Essay #1 Module) Discuss Essays / Grammar Review

October
W 10/2 **Bring Hard Copy of Working Draft to Class (at least two body paragraphs) / Peer Edit**
M 10/7 **Bring Hard Copy of Complete Draft to Class** / Peer Edit

**ESSAY #2 (Out-of-class essay 25%)**
W 10/9 **Essay #1 Due** / Overview for Essay Two—Non-fiction Critique / Grammar Review
M 10/14 Discuss “Bros Before Hos” by Michael Kimmel (Located in Essay #2 Module on the Content Page in Course Den)
W 10/16 Class Conducted via Course Den, check for assignment
F 10/18 **Last day to withdraw with a grade of W**
W 10/23 **Introductions Due in Class** / Workshop on body paragraphs, topic sentences, using textual evidence, and utilizing correct documentation
M 10/28 Continue workshop on body paragraphs
W 10/30 **Complete Rough Draft Due in Class / Class Workshop**

**ESSAY #3 (Out-of-class essay 25%)**
November
M 11/4 **Essay #2 Due / Introduce Essay #3 / Lecture: Analyzing Literature**
W 11/6 Discuss “The Veldt” and “Marionettes, Inc.” from *The Illustrated Man*
M 11/11 Discuss “Kaleidoscope” and “The Other Foot” from *The Illustrated Man*
M 11/18 Workshop on Building Body Paragraphs
W 11/20 **Introduction and Two Body Paragraphs Due in Class / Peer Review**
November 25-29 Thanksgiving Break
December
M 12/2 **Complete Rough Draft Due in Class**
W 12/4 **Essay #3 Due / Evaluations / Oral Presentation Guidelines**

**Final Exam (Oral Presentation 10%)**
Final Exam Time:
Section LB2: Monday, Dec. 9: 11-1:30pm