College of Arts and Humanities, ENGL 2050-04
Self-Staging, Fall 2020

Instructor Information
Instructor: Tim Payne  
Office: Pafford 304-J  
English Dept. Phone: 678-839-6512  
E-mail: tpayne@westga.edu

Office Hours: MW: 12:30-1:30 p.m.  
Virtual Office Hours: TR: 9:00-11:30 am  
Writing Center Hours: Asynchronous

Support for courses
*Hyperlinks provided for accessibility throughout; full URLs are available at the end of the document.

CourseDen D2L Home Page
D2L UWG Online Help (8 AM – 5 PM)  
Call: 678-839-6248 or 1-855-933-8946 or email: online@westga.edu  
24/7/365 D2L Help Center  
Call 1-855-772-0423  
University Bookstore
Student Services  
Center for Academic Success

Course Information

Course Description
This self-staging class helps students explore and evolve their own identities; recognize, analyze, and participate in a variety of interactions; and craft persuasive communication for targeted audiences.

Texts, Readings, Instructional Resources, and References
None

Course Objectives and Learning Outcomes

• Students will be able to identify, analyze, and practice the various discursive modes involved in everyday self-presentation.
• Students will develop the ability to adapt their oral communication to specific purposes and audiences.
• Students will learn and practice techniques of effective conflict resolution, team building, stress management, and impression management.

• Students will achieve a deeper awareness of the subtext underlying oral communication, how to read it in others, and how to master their own.

• Students will learn how to express themselves more precisely and articulately by expanding their vocabulary and leading/participating in current events discussions.

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**Course Policies and Assignments**

**Assignments**

<table>
<thead>
<tr>
<th>Assignment name</th>
<th>Length</th>
<th>Due Date</th>
<th>Total Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>“How To” Presentation</td>
<td>About 10 minutes</td>
<td>Week 8</td>
<td>15%</td>
</tr>
<tr>
<td>Group Presentation</td>
<td>30+ minutes</td>
<td>Week 13</td>
<td>25%</td>
</tr>
<tr>
<td>Interview</td>
<td>About 10 minutes</td>
<td>Week 15</td>
<td>25%</td>
</tr>
<tr>
<td>Final Exam</td>
<td></td>
<td>12/3 by 1pm</td>
<td>15%</td>
</tr>
<tr>
<td>Process Work</td>
<td>This grade will be based on in-class contributions (in-class assignments, group work, discussion posts, attendance), as well as homework.</td>
<td>various</td>
<td>20%</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td>100%</td>
</tr>
</tbody>
</table>

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**Grading Information and Policies**

Grading summary with the Letter to Numeric scale:

A+ = 98%; A = 95%; A- = 92%
B+ = 88%; B = 85%; B- = 82%
C+ = 78%; C = 75%; C- = 72%
D+ = 68%; D = 65%  D- = 62%
F=50%

For each essay, students are required to take part in writing workshops during class. Failure to do so will affect both your participation grade and the quality of your essay. We will review the grading guidelines for out-of-class essays in class. Students will have the opportunity to revise ONE essay (we will discuss the requirements for this optional assignment later in the semester). In order to pass this class, you must make a C- or higher on at least one of the essays. Failure to do so could result in a failing grade for the semester.

This class will be assessed using a grading contract. We will go over this the first day of class and information will be posted on CourseDen.

**Grading Rubrics**

Will be made available during the semester as essays are assigned.

Please see the [Common Language for Course Syllabi](#) for official information on UWG’s Academic Integrity Policy.

**Communication Etiquette**

All student-professor e-mail correspondence must take place via your my.westga.edu account. If you need to reach me outside of class and/or office hours, e-mail is the most efficient way to do so. Also, please be aware that I cannot communicate with your parents due to federal privacy regulations; should you have concerns about your progress in the course or any other issues that arise, you should address them with me personally.

**Class Schedule Information** (*Note: Dates may change at the instructor’s discretion: all changes will be announced via e-mail. Major assignments, papers, and exams are in bold.)*

* All assignments, unless otherwise noted, are due by 11:59 pm, Saturday, during the week in which they appear.
* All homework will be turned in on Courseden, unless otherwise stipulated.
* All readings, unless otherwise noted, are to be completed before we meet for class in the week they’re listed.

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**August**

**Week 1: (8/12 - 8/15)**

In class/Lecture: *First day of class. Review syllabus. Class introductions. Covid changes.*
Week 2: (8/16 - 8/22)
In class/Lecture: Interview work
Homework Due: Questions for me?; Interview Write-Up
Reading Due:

T 8/18 Open Add/Drop ends at 11:59 pm

Week 3: (8/23 - 8/29)
In class/Lecture: Who Are You Really?; Mock Interviews
Homework Due: Interview Reflection
Reading Due: “4 Techniques that You Can Steal”

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September

Week 4: (8/30 - 9/5)
In class/Lecture: Improv; Twitter discussion
Homework Due: Twitter Deep Dive
Reading Due:

Week 5: (9/6 - 9/12)
In class/Lecture: Improv; Introduce “How To” Presentation
Homework Due: Brainstorm discussion
Reading Due: “How To” prompt

Week 6: (9/13 - 9/19)
In class: YouTube Introduction; Questions about Presentations?
Homework:
Reading Due: Watch “How To How To” video

Week 7: (9/20 - 9/26)
In class/Lecture: Improv; “How To” discussion
Homework Due:
Reading Due:

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October

Week 8: (9/27 - 10/3)
In class/Lecture: Improv/Discussion
Homework Due: **Send me your “How To” Presentation**
Reading Due:

**Week 9: (10/4 - 10/10)**
M 10/5 Last day to withdraw with a grade of W from **Full Term (non-eCore) 16 week courses.** Students who withdraw from a Full Term (non-eCore) class between August 21st and October 8th will receive a grade of W. **Reminder there is no refund associated with withdrawing from a course.**

In class: Watch Party; discussion
Homework Due: YouTube comments;
Reading Due:

**Week 10: (10/11 - 10/17)**
In-class: YouTube discussion; Group presentation introduction
Homework Due:
Reading Due: Group presentation prompt

**Week 11: (10/18 - 10/24)**
In-class: Groupwork; Bring materials (if you need them)
Homework Due: Presentation Proposal
Reading Due:

**Week 12: (10/25 - 10/31)**
In class: **No Class Meeting** - Use this time to work on your presentations
Homework Due: Group Manifesto & Individual Participation Write-Up
Reading Due:

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**November**

**Week 13: (11/1 - 11/7)**
In class: Improv; Horror Story Exchange; Introduce Interview Assignment
Homework Due: Group presentations due (**CD**)  
Reading Due: Interview Prompt

**Week 14: (11/8 - 11/14)**
In class: Interview prep
Homework Due:
Reading Due:
Week 15: (11/15 - 11/21)
In class: Not meeting in class; Using this time to conduct interviews
Homework Due:
Reading Due:

Week 16: (11/22 - 11/25)
In class: Last Day of Class; Course Evals
Homework Due:
Reading Due:

Final Exam Date
12/3 by 1 pm

Note well: Grades will be posted to BanWeb by noon on December 7th. No grades will be distributed via phone or email.

Course and UWG Policies
Attendance
For classes that meet twice a week, a student is allowed three absences. Arriving late for class counts as 1/2 an absence. After the third absence, the professor reserves the right to give the student an F for the course. Be aware that no distinction exists between excused and unexcused absences.

** If withdrawal occurs prior to Monday, October 5th, the student will receive a grade of W. If withdrawal occurs after Monday, October 5th, the student will receive a grade of WF. (FYW Department Policy)

Late Work
To receive full credit, essays must be submitted by the beginning of class. Any essay submitted after that time will be penalized one letter grade per day. I will not grade any essay submitted later than three days after the due date. In certain instances, a student may be granted an extension period to complete the assignment. These instances must constitute an emergency and the student must discuss the extension period with me at least 24 hours before the assignment is due. In the event of rare, life-altering circumstances (car accident, death in the family, etc.) I will work with students on a case-by-case basis. Students may not make-up missed quizzes or other in-class assignments unless there are extenuating circumstances.

Disruptive Behavior
Students will be dismissed from any class meeting during which they exhibit behavior that disrupts the learning environment of others. Such behavior includes – but is not limited to – habitually arriving late for class, allowing phones to ring, rude actions or behavior, speaking disrespectfully to the instructor and/or to other students, texting, checking email or surfing the web, and using personal audio or video devices. Each dismissal of this kind will count as an absence and will be applied toward the attendance
Academic Dishonesty

Plagiarism: The Department of English and Philosophy defines plagiarism as taking personal credit for the words and ideas of others as they are presented in electronic, print, and verbal sources. The department expects that students will accurately credit sources in all assignments. An equally dishonest practice is fabricating sources or facts; it is another form of misrepresenting the truth.

Excessive Collaboration: Students should demonstrate the ability to produce independent writing (writing without collaborative assistance of peers, writing tutors, or professionals in the field) that shows an acceptable level of competence. Although classroom activities and out-of-class assignments may highlight collaborative learning and collaborative research, excessive collaboration (collaboration that results in the loss of a student's voice/style and original claims to course-related work) is considered another form of academic dishonesty and therefore will not be permitted.

Academic dishonesty – on any assignment, large or small – will result in failure of the course. Lack of dishonest intent is not an acceptable excuse for plagiarism/excessive collaboration. Confusion over the definition of plagiarism is not an acceptable excuse for plagiarism/excessive collaboration. Should you have any questions about what constitutes plagiarism, address these with me and/or the Writing Center. Do not make assumptions and do not take risks. It is not worth it.

For more information on the university’s policies for handling academic dishonesty, visit the Common Language for Course Syllabi.

MLA Documentation

The department expects that students learn to cite sources accurately in the MLA style for documentation. You can find a wealth of information at Purdue University’s Online Writing Lab.

Extra Credit

There will be no extra credit in this class. Grades are earned by the quality of your work, not how much you do.

Recycled Essays

I will not accept recycled essays (papers written for another class) in any form for any reason. Each essay assignment will be uniquely designed for this course and for this reason; it is unlikely that any essay previously written by the student will adhere to the specific guidelines of the essay prompts.

Paperless Course

To conserve departmental resources, all materials (handouts, assignment sheets, notes, etc.) will be made available online. Students will print these necessary course documents, including the syllabus, on their own.

Writing Center

The University Writing Center (UWC)
TLC 1201
The University Writing Center seeks to assist students in their pursuit to become better writers, thinkers, and scholars. We can assist students with any writing assignment in any class.

What We Do:

- Discuss ideas, read drafts, and work through revisions of essays/papers
- Assist students with citation questions (MLA, APA, Chicago/Turabian, and others)
- Do note that we do not proofread or edit. We are here to help students become better writers—not fix issues that arise in any paper.

Policies:

- Please make appointment(s) in advance. Students can make same day appointments, but we prefer if they are made 24 hours in advance.
- If a student cannot attend an appointment, they should call or email to cancel as soon as possible.
- Please arrive to the appointment on time. Students cannot meet with a tutor after 10 minutes into the appointment.
- If a student has 3 “No Shows” in a semester, they will be blocked from making further appointments during that same semester.

Hours:
Monday-Thursday: 10 a.m.-6 p.m.
Friday: 10 a.m.-1 p.m.

Title IX Reporting
Effective July 1, 2016, all faculty and staff at public universities in Georgia became mandatory reporters for sexual assault. We are required to report any information concerning sexual assault, and we are not allowed to maintain the information in confidence with the student (the only exceptions being the Counseling Center, the clergy, and medical staff). You are encouraged to report any instances of sexual assault.

HB 280 (Campus Carry)
UWG follows University System of Georgia (USG) guidance for this policy, which can be found at this site. You may also visit the designated university website for help with USG guidance.

Americans with Disabilities Act Statement
If you are a student who is disabled as defined under the Americans with Disabilities Act and require assistance or support services, please seek assistance through Accessibility Services. UWG also provides Accessibility Statements for Technology that you may be required to use for this course.

For more information on the Americans with Disabilities Act, UWG e-mail, credit hours, and UWG Honor Code policies, as well as information on Academic Tutoring, Student Services, and Technical Requirements, Privacy Policy, and Accessibility Statements, please see the Common Language for Syllabus document.
Additional Support Information

Technical Support
Technical support for CourseDen, as well as the technological requirements, accessibility statements, privacy statements, tutorials, and other information can be found at UWG Online Student Help.

Center for Academic Success
The new Center for Academic Success (CAS) provides services, programs, and opportunities to help all undergraduate students succeed academically. The CAS offers free appointment-based peer tutoring in core courses, as well as supplemental instruction (SI)—which is peer-facilitated collaborative learning—in a variety of disciplines. Students seeking help with study skills and strategies can attend workshops though the Academic Success Workshop series, or work individually with either a staff or peer Academic Coach. Beginning Fall 2014, the CAS will also offer “Back on Track,” a voluntary academic recovery program designed for students who want to improve their grades and academic standing. The Center for Academic Success is located in UCC 200, and can be reached at 678-839-6280. Our email address is cas@westga.edu.

Smarthinking
Smarthinking offers online tutoring services and resources (including the Writing Center) for UWG students/instructors in all courses. A link to Smarthinking is available in CourseDen under Resources in the navigation bar.

Student Services
Here is a great resource of Student Services for all students at UWG, whether or not they are taking online courses. This link provides students with most of the information they need. If a student is experiencing distress and needs some help, check out UWG Cares.

Full URL Support for Courses

- CourseDen D2L Home Page
  https://westga.view.usg.edu/
- Backup Website for Class Material
  https://westga.edu/~jsewell
- D2L UWG Online Help (8 AM – 5 PM)
  http://uwgonline.westga.edu/students.php online@westga.edu
- 24/7/365 D2L Help Center
  https://d2lhelp.view.usg.edu/
- University Bookstore
  http://www.bookstore.westga.edu/
- Common Language for Course Syllabi
  https://www.westga.edu/administration/vpaa/common-language-course-syllabi.php
- UWG Cares
  http://www.westga.edu/UWGCares/
- Center for Disability
  https://www.westga.edu/student-services/counseling/accessibility-services.php
- Student Services
  http://uwgonline.westga.edu/online-student-guide.php
- Center for Academic Success
  http://www.westga.edu/cas/
- Distance Learning Library Services
  https://www.westga.edu/library/resource-sharing.php
- Ingram Library Services
  http://www.westga.edu/library/
- Proctored Exams
  http://uwgonline.westga.edu/exams.php#student
- Student Services
https://uwgonline.westga.edu/online-student-guide.php

- UWG Accessibility Statements for Technology
  https://docs.google.com/document/d/16Ri1XgaxiGx28ooO-zRvYPraV3Aq3FS2NjybVD

GVnEA/edit?ts=57b4c82d#heading=h.yrqeffyvts1f