

**FINC 4542- Portfolio Management**  
**Course Outline: Spring - 2018**  
**TR: 2:00 - 3:20**

<b>Instructor:</b>	Dr. James A. Yoder	<b>Office Hours:</b>	T, R: 1:00 - 2:00	PM
<b>Phone:</b>	(678) 839-4820		T,R: 3:30 - 5:30	PM
<b>Office:</b>	Adamson Hall – 205A		W: 1:00 – 5:00	PM
<b>E-mail:</b>	<a href="mailto:jyoder@westga.edu">jyoder@westga.edu</a>		(And by appointment)	

(You are WELCOME to drop in any time I am in the office)

**I. Catalog Description:**

Study of securities markets and security analysis for portfolio planning.

**II. Required Background or Experience:**

- A. Prerequisites: FINC 3511 or equivalent
- B. Prerequisite Justification:  
In depth knowledge of present value analysis and methods of valuation of securities is required. These topics are covered in FINC 3511.
- C. The course uses the writing skills developed in English courses and ABED 3100.

**III. Expected Outcome:** (<http://www.westga.edu/acfin/1676.php>)

- A. Understand the operational mechanics of securities markets (LG 4, LG 7)
- B. Improve analytical skills and critical thinking necessary to value and evaluate alternative investment decisions (LG2, LG 8)
- C. Improve written communications skills through preparation of investment projects (LG 1)
- D. Conduct research (library) necessary to make investment decisions and build and manage portfolios (LG 3, LG 9)
- E. Develop a knowledge of equity and fixed income portfolio management (LG 8)
- F. Understand the use of futures and options in portfolio management (LG 8)
- G. Become familiar with global investment and portfolios (LG 5)

#### **IV. Text and References**

**Text:** Investments: 13<sup>th</sup> **OR** 12<sup>th</sup> edition, Charles P. Jones.

**Supplementary Material:**

Value Line, Morningstar Mutual Funds.

WSJ, BusinessWeek, or other business periodical

#### **V. Special or Unique Student Materials:**

A financial calculator with a cash flow button is required. Examples: TI BAII plus, TI-83, TI-83 plus. **Devices with a wireless connection (e.g. Iphone, Blackberry, Ipad) are not allowed for test taking.**

#### **VI. Special or Unique University Facilities:**

None

#### **VII. Expanded Description of the Course and Instructional Methods:**

A. Expanded description of the course:

The second part of the course examines investment portfolio formation, management and evaluation. Topics include efficient markets, portfolio theory, capital market theory, portfolio performance evaluation, and the use of derivative securities.

B. Instructional Methods

1. Lecture, discussion, problem solving, and applied projects.

The portfolio construction process is discussed in conjunction with applied projects.

2. Videotapes:

## VIII. Methods of Evaluating the Outcomes:

### A. Grading Policy (point basis)

Midterm examinations (2)	200 points
Final examination	100 points
Projects/quizzes	As assigned

### B. Administrative Policies

1. Class attendance is strongly recommended.
2. No makeup tests/quizzes.
3. You are responsible for knowledge of any administrative announcements (test information, schedule changes, etc. that are made during class).
4. Tests/quizzes will be announced in advance.
5. There is no extra credit in this course. Work submitted for credit in other courses will not count for credit in this course.
6. If you require any special conditions for attending class or taking tests, please notify the instructor during the first week of classes.
7. Requests for quiz/exam score adjustments must be made within one week of grade assignment.
8. [https://www.westga.edu/administration/vpaa/assets/docs/faculty-resources/common\\_language\\_for\\_course\\_syllabi\\_v2.pdf](https://www.westga.edu/administration/vpaa/assets/docs/faculty-resources/common_language_for_course_syllabi_v2.pdf) contains important information pertaining to your rights and responsibilities in this class.
9. Credit Hour Policy (3 credit hours): Students in this class will spend 150 minutes per week with faculty instruction (either face-to-face or online). Generally, students can expect to spend about 450 minutes of class work outside of the classroom each week. This out-of-class work may include, but is not limited to, readings, assignments, projects, group work, research, and test preparation. The amount of out of class time required for a given outcome will vary by student
- 10 The policy of the University of West Georgia is that each student is responsible for checking his/her **my.westga.edu** e-mail account on a regular basis.
11. You are required to log in to Course Den at least once a week. I am required to report if students on financial aid are still participating in the course on a regular basis throughout the semester.

12. Finance is the most quantitative major in the core and depends heavily in accounting. If you did poorly in your math and accounting courses, finance is probably not the major for you.

**IX. Tentative Schedule:**

<u>Week Beginning (Monday)</u>	<u>Chapter</u>	<u>Topic</u>
01/08		Introduction
01/15	12	Efficient Markets
01/22	12	
01/29	6, 7	Portfolio Theory
02/05	7	
02/12	8	Portfolio Selection
02/19	8	
02/26	9	Capital Mkt. Theory
03/05	9-A	Applying the CAPM
03/12	9-A	
03/19	Spring Break!	
03/26	22	Eval. of Port. Performance
04/02	17/18	Bond Portfolio Management
04/09	17/18	Bond Port. (cont.)
04/16	3	Investment Companies
04/23	21/3A	Portfolio Formation

**Final Exam: December 5, (Tuesday 2:00 – 4:00 p.m.)**

**Last day to withdraw with grade of “W” is February 28th.**