(If you want to print the syllabus as one page and are having trouble doing so in CourseDen, go to www.westga.edu/~cbrown and access the syllabus there.)

MKTG 3803, Principles of Marketing -- Spring 2017

Instructor: Cheryl O'Meara Brown, MBA

Office: Miller Hall, Marketing & Real Estate Dept, Office #2306
Office Hours*: Monday & Wednesday 8:30-9:30am, 10:45am-12:30pm, 1:45pm-2:00pm and by appointment
*Note: office hours above do not pertain to holidays or finals week

E-mail: cbrown@westga.edu (best for fastest reply) or use mail in CourseDen
Web Page: www.westga.edu/~cbrown

Class Hours:
Section 01: MW 9:30am - 10:45am Miller Hall 2214
Section 02: MW 12:30 pm - 01:45pm Miller Hall 2214

I. Textbook
We will be using MH Connect, the online resource that comes with the textbook, and the assignments there will be a part of your overall grade in the course. In Connect, you will have access to the eBook (electronic version of the textbook). Note: this is a different book than what is listed at the UWG Bookstore.

We have FREE ACCESS to the eBook -- this semester only! Here’s how to access it and MH Connect:
Inside our course in CourseDen, go to Content.
Click on MH Connect Assignments.
Click on MH Campus.
Click on Connect.
You will see a box to enter a registration code. Enter: Z5NJ-NIMF-RY6D-FRMH-H8LM.
You’ll be prompted to enter your email address.
Click Complete My Registration.

If you do not like eBooks and prefer a hardcopy, one can be purchased for $25. Once you’ve done the above, you will see a place inside Connect where you can buy the book (see red circle in the image below):
II. Introduction
This course serves as an introduction to the fundamental principles of marketing for undergraduate students who have no previous background in marketing. The topics covered include market analysis, product development, channels of distribution, promotion and pricing. You will study the basic concepts of marketing, the interrelationships of these basic concepts, and how they can be used to facilitate the process of value exchange.

III. Pre-requisites
Enrollment in this course requires a GPA of 2.00 or above and College of Business Maj-Minor status.

IV. Learning Goals
The primary goal of this course is to introduce students to the field of marketing, and to help them gain an understanding of the analytical techniques required to develop successful marketing strategies. Theoretical and conceptual issues in marketing will be discussed, along with their implications in formulating marketing strategies.
Upon successfully completing the course, the student should be able to:
1. Critically evaluate the role that Marketing plays in the domestic and global economy and in the individual firm. (LG 5)
2. Have basic knowledge of the marketing concept and the elements of a marketing plan like marketing research, market segmentation, consumer behavior, marketing mix, and positioning. (LG 4)
3. Understand how these affect strategic planning. (LG 6)
4. Have basic knowledge of how social, political, legal, economic, and technological environments affect marketing. (LG 4)
5. Recognize how diversity, ethical decision-making and leadership, social responsibility, globalization, and multicultural considerations affect marketing strategies and decisions. (LG 5)
6. Recognize the pervasive application of marketing principles to goods, services, ideas, people and places, as well as to B2B and consumer marketing, and to non-profit organizations. (LG 4)

Course Format and Expectations
- **Lecture Time**: Lectures will cover specific topics in marketing. The course schedule lists the chapters that are to be covered on each class date.
- **Taking pictures of the slides/screen in class is not permitted.** You will need to take notes, either by hand or using your laptop/tablet.

Arrive to class **on time** and be prepared to ask and answer questions relating to the material under discussion. **You are encouraged to interject at any time with relevant comments or pertinent questions!**

The door to the classroom will be locked at the beginning of class. This is both for your safety and to avoid interruptions in class. **Do not knock** if the door has been locked.

- **Course materials** (syllabus, course schedule, outlines for class lectures, etc.) are available in CourseDen. You should print the outlines before class and bring them to class (or have them downloaded and readily available on a laptop/tablet) for taking notes.

**IMPORTANT NOTE:** The outlines that you’ll use/print from CourseDen only provide a skeleton for topics to be covered in class; my presentations (the ones you’ll see in class) will have more information on them. I will NOT share these with you individually --- Only those who are in class are able to copy down the information. **Anything that is covered and/or discussed in class may be on the exams.**
• Please be sure to visit the UWG Online Student Help website (http://uwgonline.westga.edu/students.php) to make sure you’re up to speed with CourseDen. This site also includes accessibility information for disabled students as well as the CourseDen maintenance schedule (when it will be inaccessible).

• **Class Participation:** During our class meetings, we will do some sort of class activity in which you will turn something in that will make up your class participation/attendance grade. *The more effort you put in to these activities, the higher your class participation grade will be.*

• **MH Connect Assignments:** For each chapter that we cover in class, there will be a “module” in Connect for you to complete. Within each module, you’ll find:

  - A **LearnSmart (aka SmartBook) activity.** In these, you’re expected to read through the chapter highlights (and/or the entire chapter) and then proceed to the “Practice” area where you’ll answer questions about the material. You are NOT penalized for wrong answers! You can answer as many questions as it takes until you make a 100%. In other words, you have no excuse not to have a perfect 100% on these. The lowest ONE will be dropped at the end of the semester. (Watch the first 3 minutes and 42 seconds of this video for a quick tutorial: http://screencast-o-matic.com/watch/cDhQ2t18Ke)
  - **Assignments over the chapter.** You may have a drag-and-drop activity, a video case with questions, a quiz, or some other combination of assignments. These can only be taken one time, and your lowest TWO grades will be dropped at the end of the semester.

• There will be NO make-ups on the Connect assignments; this is why the lowest grades are dropped.

• The due dates for each module and chapter correspond to the exam in which they are covered. For example, on Exam One, we will cover Chapters 1 through 5. The due dates for all of the Connect assignments (LearnSmart and graded assignments) are the date of Exam One. *This does not mean that you should wait until the day before Exam One to complete the Connect assignments!* Ideally, you will complete the LearnSmart activity **BEFORE** we cover the
chapter in class, and then you’ll complete the assignments after we’ve covered the material in class.

- If you encounter any problems with Connect (as opposed to CourseDen) at any time, you will need to contact McGraw Hill Customer Service Support:
  
  **Hours of Operation:**
  
  Sunday: 12:00 PM to 2:00 AM EST
  Monday-Thursday: 8:00 AM to 4:00 AM EST
  Friday: 8:00 AM to 9:00 PM EST
  Saturday: 10:00 AM to 8:00 PM EST
  
  **Phone:** (800) 331-5094

- **Exams:** Four regular exams will be given throughout the semester (see Course Schedule for dates). Bring a #2 pencil (with an eraser) to each exam; ScanTrons will be provided for you. All personal items (including cell phones, ear buds, bags, drinks/cups/bottles, etc.) will need to be left at home OR placed at the front of the room (at your own risk) during the exams.

- **Optional Comprehensive Final Exam:** An optional, comprehensive final exam will be offered at the end of the semester (see Course Schedule for dates). If you decide to take the exam, you must add yourself to the Optional Final Exam Sign-Up sheet in CourseDen (under the Groups tab) by the date indicated in the Course Schedule, otherwise an exam will not be printed for you. This exam grade will REPLACE your lowest regular exam grade, if and only if you score higher on it than any of the regular exams.

- **Make-up exams:** Make-up exams will be given only if there is a legitimate reason for missing the exam, as judged by the instructor. The instructor needs to be notified at least one week in advance and documented proof needs to be provided. Per Marketing Department guidelines, make-up exams are only given on Fridays at 11:00am. Missing a scheduled exam without notifying the instructor in advance will result in a zero for that exam. (If this happens, plan to take the optional final.)

  Note: The comprehensive final exam must be taken on the date and time indicated on the course schedule (there will be no reschedules under any circumstances).

**Course Correspondence and Conduct**

- **Announcements:** Any important course announcements from your instructor (e.g. changes to the course schedule, class cancellations, etc.) will be sent (1)
via the “Announcements” tool in CourseDen (you should check the Announcements daily), and (2) via Remind texts (text “@mktg3803” to 81010 to join the class).

- **Contacting the Instructor:**
  - Firstly, I welcome you to stop by my office during my office hours (see first page for hours)!
  
  - Any other time, the most effective way to reach me is via e-mail (either using cbrown@westga.edu (best for a quick reply since messages come to my phone), or CourseDen e-mail).
  
  - Please free to contact me if you have a problem. Do not wait until the end of the semester to discuss any difficulties that you might be having. I will be happy to schedule a meeting with you at any point during the semester.
  
  - When e-mailing/messaging your instructor and fellow classmates, professional behavior and grammar are expected.

- **Academic Honesty:** Students are expected to recognize and uphold standards of intellectual and academic integrity. UWG, the RCOB and the Department of Marketing and Real Estate assume as a basic and minimum standard of conduct in academic matters that students be honest and that they present for credit only the results of their own efforts. Acts of academic dishonesty will result in a grade of zero for the assignment/quiz/exam and could result a failing grade in the course and dismissal from the College of Business.

- Please also read the information at the following link:
  [http://www.westga.edu/assetsDept/vpaa/Common_Language_for_Course_Syllabi.pdf](http://www.westga.edu/assetsDept/vpaa/Common_Language_for_Course_Syllabi.pdf)

**Grading**

Your final grade will be weighted according to the following scheme:

- **Exams (4)**: 60%
- **MH Connect LearnSmart (SmartBook) Questions**: 10%
- **MH Connect Assignments**: 20%
- **Class Participation (In-Class Assignments)**: 10%
A= 90.0% or more  
B= 80.0% to 89.9%  
C= 70.0% to 79.9%  
D= 60.0% to 69.9%  
F= less than 60.0%

I encourage you to be responsible for yourself and keep up with your own grades in the class (including what you’re currently making in the class). I do not keep running averages of each student’s grade throughout the semester, and I am unable to respond to all students asking, for example, what they need to make on Exam Four to get an A in the class.

If you need help calculating your grade, there are easily accessible tools that can help, such as YouTube videos (like this one http://www.youtube.com/watch?v=RaNHV6W1p84 and this one https://www.youtube.com/watch?v=P0oinC6ejFI) and online grade calculators (like this one http://www.conquercollege.com/gradecalc/).

UWG Online Help Desk (CourseDen help)  
Monday - Friday 8:00 AM - 5:00 PM  
678-839-6248  
online@westga.edu  
or 1-855-933-UWGO (8946)  
Chat With Us: http://uwgonline.westga.edu/chat-with-us.php

24-Hour Help for Current Faculty & Students Only  
Covers CourseDen (D2L) & Blackboard Collaborate  
https://D2Lhelp.view.usg.edu (toll-free and live chat options available on this website)
COURSE SCHEDULE

Class meets Monday and Wednesday

January 9: Introduction/Orientation

January 11-February 1: Chapters 1-5

February 6: Exam One; MH Connect Modules 1-4 Due

February 8-27: Chapters 6, 8, 9, 10

March 1: Exam Two; MH Connect Modules 5-7 Due

March 6-29: Chapters 11, 12, 15, 16
{SPRING BREAK - MARCH 20-24}

April 5: Exam Three; MH Connect Modules 8-11 Due

April 5-24: Chapters 17-19

April 26: Exam Four; MH Connect Modules 12-13 Due

May 1 by NOON: Deadline to join Optional Final Sign-Up Group in CourseDen

Optional Final Exam (Comprehensive, 80-100 questions): Wednesday, May 3
9:30 class: 8:00am-9:30am
12:30 class: 11:00am-12:30pm
I cannot individually reschedule the final exam; it must be taken on the date and time above.

The instructor reserves the right to make changes to this schedule.
You will receive notice via the Announcements tool in CourseDen as well as via Remind texts.