Textbook and materials

You will need to register for MH Connect, the online resource that comes with the textbook – you will not be able to submit assignments (which represent 50% of your final grade) without your own subscription.
You should visit this web address to register for MH Connect (https://connect.mheducation.com/class/achwialk-consumer-summer-2020)
Follow the instructions in this video (https://www.youtube.com/watch?v=uzZ5qRuVtcQ)

Prerequisites
MKTG 4864: MKTG 3803 or MKTG 303 and (GPA 2.00 or above required)
PSYC 4864: PSY 201 or PSYC 1101.

Course Overview
A comprehensive analysis of the factors in human behavior which influence the choice and the use of products and services.

Course Objectives
Upon successfully completing the course, you will be able to:

CO1. Explain and apply the key terms, definitions, and concepts used in the study of consumer behavior.
CO2. Explain the key factors that influence consumers as individuals and decision-makers.
CO3. Critically evaluate the effectiveness of various ads and in terms of influencing the behaviors of individuals.
CO4. Analyze and discuss the impact of the consumer decision-making process on marketing strategy and an effective marketing mix
CO5. Analyze the trends in consumer behavior, and recognize their implications for marketing strategy and effective marketing mix.

Course Schedule
The course is worth 3 credit hours.
Please keep in mind the deadlines. All due dates are final. The Course Schedule is available on CourseDen. You will be informed of any changes via Announcement tool on CourseDen – please check the CourseDen announcements daily.

The syllabus is subject to change at the discretion of the professor.
WHAT AM I EXPECTED TO DO TO COMPLETE THIS COURSE?

You will be required to:

- Complete assignments introducing you to the course and course policies (Register with MHConnect and complete the Syllabus Quiz) [INDIVIDUAL]
- Read book chapters and complete assignments on MH Connect for each module (LearnSmart and a Quiz for each of the assigned chapters). [INDIVIDUAL]
- Complete two assignments (Consumer Diary – discussion post, and Literature Review). [INDIVIDUAL]

See COURSE SCHEDULE for due dates.

It is your responsibility to familiarize yourself with all the deadlines listed on the course schedule, mark them on your calendar, and plan ahead to complete all of them on time. It is not your professor’s responsibility to remind you about the due dates.

Introductory assignments

The following assignments have to be completed before the deadline (see COURSE SCHEDULE) if you want to be verified as attending the course (roster verification):

1. Registration with MH Connect
2. Syllabus Quiz

A failure to complete any of the assignments listed above before the deadline will result in being marked as “not attending” during the roster verification process.

MH Connect Assignments

[Individual grade]

You are required to complete MH Connect assignments in each module.

You should visit this web address to register for MH Connect

The hyperlink might not work in some browsers, if that is the case copy and paste this link.

Alternatively, go to Content Tab on CourseDen -> MHConnext -> Connect and follow their instructions.

You will complete LearnSmart and Quiz for each chapter in the module.

If it is your first time using MHConnect you can read their MHConnect Orientation.

If you have questions regarding MHConnect registration, please contact them directly (I am not able to resolve the problems related to MHConnect):

MHConnect Support

MHConnect Student Help topics
http://highered.mheducation.com/sites/0000065899/student_view0/getting_started/student_registration.html

There will be NO make-ups on the Connect assignments. (Please see the COURSE SCHEDULE on CourseDen for deadlines)

Assignments

[Individually graded]

You will complete 2 assignments. For details on the assignment due dates, please see the COURSE SCHEDULE.

To access assignment #1 go to
[CourseDen->Communication ->Discussions ->Assignments Forum ->Consumer Diary

Or, go to Discussion folder within Module 1(and 2) folders under CONTENTtab.
To access assignment #2 go to [CourseDen-> Assessments -> Assignments -> Literature Review]

Or, go to Literature Review folder within Module 3 folder under CONTENT tab.

Make sure that you follow the instructions on CourseDen and post your assignment before the deadline. Please read the assessment rubric which outlines how you will be graded.

**Response time**
The assignments will be graded within seven business days (Monday-Friday 9 a.m. - 5 p.m.) from the submission deadline.

**Final Exam**
There is no final exam.

**Extra Credit Assignments**
There will be **no** extra-credit assignment. Time management is an important and appreciated skill. You must take responsibility for planning and pacing your work throughout the semester.

**HOW WILL I BE GRADED?**
The grading for this course is:

- Assignment #1 (Consumer Diary): 25%
- Assignment #2 (Literature Review): 35%
- MHConnect Assignments: 40%

**Final grade**

- A: 90%+
- B: 80% < 90%
- C: 70% < 80%
- D: 60% < 70%
- F: Less than 60%
Communication

Please communicate any problems you have. If you need special accommodations, please make sure that you inform me about your situation prior to the beginning of the course or as soon as the need for my assistance arises. Please do not wait until the end of the semester (or on the due date) as at that point I will not be able to help you. Submit any relevant documentation to “Special accommodations and excused absences” in “About the Course” folder on CourseDen and e-mail the professor via the CourseDen messaging tool.

Before contacting the professor, consider whether the answer to your question would benefit other students in the class. If so, please post your question to the Q&A Forum. For details, please visit: CourseDen -> Content -> Questions?

If your question relates to your individual situation, please communicate via e-mailing tool on CourseDen. Please make sure that the subject line specifies what your e-mail is about:

Like this: Assignment #2. Not like this: Question.

E-mail format

To make sure that your questions are answered promptly and accurately, please follow the format outlined below. Your professor will not answer messages that do not follow this format.

Subject line

Dear Doctor Chwialkowska,

I am in your Class Name, Section Number that meets on This Day [1].

This is the question I have or the help I need [2].

I have looked in the syllabus, Q&A forum, and at my notes from class and online and I asked someone else from the class [3], but I am still not sure about the answer.

This is the action I would like you to take [4].

Saying Thank You is always a good idea [5],

Yours sincerely,

First Name & Last Name [6]

Address your professor appropriately.

✓ NEVER use “Hey” or “Yo!” or “Hi!”

Write a clear and concise message.

✓ Avoid wordiness; get to the point:
  ● State your problem by being specific and detailed (I will not be in class on Monday; I apologize for missing class on Wednesday; I would like to schedule an appointment to meet with you to discuss my assignment).
  ● Include the question relevant to your problem;
  ● If you need a response, politely ask for one.

Proofread your message.

✓ Never click on “Send” before proofreading your message.
  ● Make sure you have complete sentences and that you use punctuation correctly.
  ● Check for spelling mistakes.
  ● Pay attention to mechanics (proper capitalization) and grammar mistakes.
  ● Do not use texting abbreviations.
  ● Whenever possible, use paragraph breaks to organize your message.

Sign with your full name

Response time

I will respond to questions sent via CourseDen email and those posted on Q&A Forum within 48 hours during business days (Monday-Friday 9am-5pm). As UWG emphasizes the importance of work-life balance, I will not be responding to any communication after business hours, during weekends and holidays.
WHAT ALSE DO I NEED TO KNOW BEFORE TAKING THIS COURSE...

Basic Technical Skills Required
To successfully complete the course, you need to have the following technical skills:

- Navigating CourseDen.
- Communicating via CourseDen email tool.
- Using CourseDen discussion board.
- Taking quizzes on CourseDen.
- Uploading assignments to CourseDen submission folders.
- Using a Web browser such as, e.g., Mozilla Firefox.
- Very good command of office applications, e.g., Microsoft Office (Word, PowerPoint, Excel).
- Ability to google information and use it to solve basic technical problems.

Reading the Syllabus
Please read the syllabus at the beginning of the semester. When you are informed about the course requirements, you can plan your time to achieve the best result possible. As this syllabus provides you with a summary of the course of study, examination requirements, and schedule, please consult it before writing an e-mail to your professor or posting to the Q&A forum. You will also take Syllabus Quiz, and at the beginning of the course.

Deadline
Deadline is defined as:

a : a date or time before which something must be done
b : the time after which copy is not accepted for a particular issue of a publication (Merriam-Webster Dictionary)

Late submissions will not be accepted.

Planning
This is a content-rich course and successfully completing it will require self-discipline and planning. That is why you are informed of all the deadlines and assignments at the very beginning of the course. Please see COURSE SCHEDULE for deadlines and mark them in your calendar.

What Result Is Not
Hard work does not guarantee that your result is achieved. For instance, telling a professor that you worked very hard on the project does not mean that the result you achieved meets the criteria for an A grade.

NO RESULT + EXCUSE ≠ RESULT
When you are late, having a good excuse does not turn back the clock and make you be on time. Likewise, not delivering what is expected of you and having an excuse does not make a result magically appear.

Taking Notes
Whether you are taking an in-class class or an online class, it is important to take notes both when you listen to a lecture, watch a video posted on CourseDen, or read your textbook, lecture slides, and articles. Taking notes is a very important skill that is necessary in your future career. Here you can find an interesting guide on how to take notes from your textbook: Taking notes.

Honor Code
By submitting any of the assignments and online quizzes, you agree with the following statement:
"I pledge on my honor that I have not given or received any unauthorized assistance on this assignment/examination."

You also acknowledge that you were made aware that if your submission turns out to be plagiarism, or does not adhere to the UWG Honor Code in any other way, you will receive 0 points for this assignment and a failing grade for the entire course.

In case of group assignments, you are made aware that even if your group member and not you personally plagiarized a part of the assignment, you and all group members are going to be held accountable - every group member will receive 0 points for this assignment and a failing grade for the entire course.

**Accessibility**

To participate in the course, you will need internet access. All required materials aside from the textbook will be posted on CourseDen or distributed in class.

- CourseDen compatibility check
- D2L Accessibility
- Software FAQs
- Acceptable Use Policy of Computer & Network Equipment

Below you can also find links to technical requirements when watching TED talk videos, and viewing PDF documents.

- Adobe technical requirement

You will also need to create and upload a video on YouTube

- YouTube privacy policy
- YouTube uploading videos
- YouTube support
- YouTube accessibility

For more information on technology requirements for courses at UWG, please see the Important Links file on CourseDen

**OTHER RULES AND POLICIES**

**Netiquette**

- Please show respect, courtesy, and professionalism toward your classmates in all communication.
- Use spell check before posting to the discussion forums or when you write e-mails.
- Be respectful of others' views and opinions.
- Express your views even when your point of view contrasts the majority view presented.
- Think and edit before you click “Submit”.
- Be aware that sometimes humor can be misinterpreted as being sarcastic (online discussions provide a limited possibility for reading your body language/facial expression).
  - Don’t use ALL CAPITAL LETTERS as this is considered “shouting”.
  - Avoid using acronyms.
  - Do not dominate any discussion. Give your colleagues the space to join the discussion.
  - Avoid using slang language.

**ACADEMIC HONESTY POLICY**

You must adhere to the Academic Honesty Policy:

Lying, cheating, stealing, or engaging in plagiarism in pursuit of one’s studies is a violation of academic honesty policy at UWG and will not be tolerated (Please read the university’s catalog for the official statement on academic integrity and plagiarism). Students are responsible for understanding plagiarism.

In general, plagiarism is defined as the use of intellectual material produced by another person without acknowledging its source. The following are some examples of what is considered plagiarism:
* Copying of passages from works of others into an assignment, paper, discussion board posting, without acknowledgment.
* Cutting/pasting information available on the web or online databases.
* Using the views, opinions, or insights of another without acknowledgment.
* Paraphrasing another person's characteristic or original phraseology, metaphor, or other literary device without acknowledgment.

NOTE: Violations of the academic honesty policy may result in expulsion from the University. Being caught cheating during the exam or plagiarizing an assignment results in a failing grade for this course. There are no exceptions to this rule.

**IMPORTANT LINKS**

**CourseDen Help & Troubleshooting**

Please contact CourseDen Help & Troubleshooting if you encounter technical difficulties unrelated to the course content as I will not be able to help you with technical problems.

CourseDen (D2L)
Monday-Friday
8:00 AM - 5:00 PM
678 839 62 48
online@westga.edu

ITS FAQs
CourseDen Tutorials
ITS Chat
CourseDen Compatibility
D2L Accessibility
Software FAQ
Acceptable Use Policy of Computer & Network Equipment
About CourseDen

Textbook website
University Bookstore
Ingram Library Services
Course Evaluations
UGW Campus Writing Writing Center

**Accessibility Services and Academic support**

Students with a documented disability may work with UWG Accessibility Services to receive essential services specific to their disability. All entitlements to accommodations are based on documentation and USG Board of Regents standards. If a student needs course adaptations or accommodations because of a disability or chronic illness, or if he/she needs to make special arrangements in case the building must be evacuated, the student should notify his/her instructor in writing and provide a copy of his/her Student Accommodations Report (SAR), which is available only from Accessibility Services. Faculty cannot offer accommodations without timely receipt of the SAR; further, no retroactive accommodations will be given. Please submit a copy of your SAR into „Special accommodations & Excused absences Documentation“ folder on CourseDen, and e-mail me via CourseDen messaging tool.

Monday-Friday
8:00 AM-5:00 PM
(678) 839-6428
(678) 839-6429
counseling@westga.edu
Accessibility Services

For an after-hours psychological crisis, please call 678-839-6428 and you can be connected to our on-call counselor.
Student Rights and Responsibilities

The document at the following link contains important information pertaining to your rights and responsibilities in this class. Because these statements are updated as federal, state, university, and accreditation standards change, you should review the information each semester. Common Language for Course Syllabi.

ONLINE COURSES

UWG takes students’ privacy concerns seriously: technology-enhanced and partially and fully online courses use sites and entities beyond UWG and students have the right to know the privacy policies of these entities. For more information on privacy and accessibility for the most commonly used sites, as well as technology requirements visit the UWG Online site. Students enrolled in online courses can find answers to many of their questions in the Online/Off-Campus Student Guide.

If a student is experiencing distress and needs help, please see the resources available at the UWG Cares site. Online counseling is also available for online students.

UWG HONOR CODE

At the University of West Georgia, we believe that academic and personal integrity are based upon honesty, trust, fairness, respect, and responsibility. Students at West Georgia assume responsibility for upholding the honor code. West Georgia students pledge to refrain from engaging in acts that do not maintain academic and personal integrity. These include, but are not limited to, plagiarism, cheating, fabrication, aid of academic dishonesty, lying, bribery or threats, and stealing.

The University of West Georgia maintains and monitors a confidential Academic Dishonesty Tracking System. This database collects and reports patterns of repeated student violations across all the Colleges, the Ingram Library, and the School of Nursing. Each incidence of academic dishonesty is subject to review and consideration by the instructor, and is subject to a range of academic penalties including, but not limited to, failing the assignment and/or failing the course. Student conduct sanctions range from verbal warning to suspension or expulsion depending on the magnitude of the offense and/or number of offenses. The incident becomes part of the student’s conduct record at UWG.

Additionally, the student is responsible for safeguarding his/her computer account. The student’s account and network connection are for his/her individual use. A computer account is to be used only by the person to whom it has been issued. The student is responsible for all actions originating through his/her account or network connection. Students must not impersonate others or misrepresent or conceal their identities in electronic messages and actions. For more information on the University of West Georgia Honor Code, please see the Student Handbook.

UWG EMAIL POLICY

University of West Georgia students are provided a MyUWG e-mail account. The University considers this account to be an official means of communication between the University and the student. The purpose of the official use of the student e-mail account is to provide an effective means of communicating important university related information to UWG students in a timely manner. It is the student’s responsibility to check his or her email.

Title IX

The Title IX Coordinator monitors UWG’s compliance with Title IX, oversees complaints, and carries out on-going Title IX trainings.

Title IX

HB280

HB280