Objective: At the completion of the semester, the student will further his/her vocal and musical skills through private instruction, learning vocal repertoire, and practicing regularly. See program outcomes below: 
http://www.westga.edu/music/647_691.php

Required text: Students should expect to purchase music during the semester. Many pieces may be found on www.imslp.org. It is the student’s responsibility to find or purchase the chosen music for the semester. Students must print their music and bring all musical materials to EVERY lesson. Also students are required to bring 3-ring binder and a pencil. It is beneficial for the student to bring a recording device to lessons. Recording yourself is imperative to growth. Failure to bring music on multiple occasions will be reflected in your final grade.

Cell phones: Please turn off cell phones BEFORE your lesson! Cell phones should ONLY be used to record lessons. Do not use it as your watch looking at it every 5 minutes.

Grading: The student’s grade will be determined through evaluation in four areas:

1. **Weekly grade:** The student will receive a numerical grade for each lesson based on attitude, attendance, and preparedness.

2. **Written assignments:** Student will keep a three-ring notebook journaling vocal progress/exercises; along with a brief historical sketch of each composer and compositional styles attributed, word-by-word translation of all foreign language songs. Do not use translations that appear in the music, these will only give you a general idea of the original text.

3. **Concerts:** The student will attend ALL voice recitals, student and faculty.

4. **Voice Jury:** Each student will be required to prepare a certain number of songs for performance in a vocal jury at the conclusion of the semester. The student should demonstrate proficiency in areas studied.
Level Expectations:
2600/4600 Level:
FRESHMAN: 1st Year of Study (1, 2, 3 hour credit) = 3 to 4 songs per semester. 2 hour credit will have more songs to study during the semester but will be expected to perform ALL 4 pieces at Jury each semester)
SOPHMORE: 2nd Year of Study (2, 3 hour credit) = 5 songs / At the end of the 4th semester, students will sing all 5 songs at Level Change
JUNIOR: (2, 3 hour credit) = 6 songs/ more possible to fulfill Half Recital requirements
SENIOR: (2, 3 hour credit) = 6 to 7 songs/ more during the Full Recital semester to fulfill requirements

NEW FALL 2014 ***Those students who have passed their level change will be expected to self-prepare one song for juries before their final recital. This self-prepared piece will not be done during a semester in which the student is giving a half or full recital.***
   *If giving a junior recital- songs may be assigned the summer/winter break prior in preparation
   *If giving a senior recital- songs may be assigned the summer/winter break prior in preparation

Percentages:
Weekly grade = 50%
Studio/Recital participation = 20%
Written assignments = 20%
   1. Voice Notebook
   2. Listening assignments
   3. Performance reports
Jury = 10%
Total = 100%

Attendance and Make-up Lesson Policy: The student is expected to be at each and every lesson on time and prepared. **If the student is 10 minutes late or more, the lesson will be canceled and counted as an absence.** Difficulty parking is not a valid excuse for lateness. Absences will be considered unexcused if the student fails to notify the instructor within 24 hours after the scheduled lesson. Excessive absences hinder the vocal development of the student. Missing more than four lessons in the course of the semester will result in a failing grade. Lessons missed by the instructor will be rescheduled. **Lessons missed by the student with doctor’s excuse or other legitimate excuse will be rescheduled at the instructor’s leisure.** Unexcused absences will not be made up. Missed make-up lessons will not be rescheduled.

We all feel bad at times due to allergies, migraines, etc. However, frequent cancelation of your lessons due to these symptoms is not excused. You first need to try to switch lesson times with another student. The instructor’s schedule is posted on the door. The instructor’s schedule does not allow for frequent rescheduling. If you cancel more than two lessons due to an illness that does not have a doctor’s excuse, the instructor will not be able to make up these lessons.
Accompanists: A staff pianist will be provided for your lesson. You will be responsible for paying your accompanist for recital hour, jury and or degree recital. **Students giving recitals must pay their accompanist in full before at their hearing otherwise the hearing will need to be cancelled and rescheduled at a date the fee can be paid.**

Preparedness: Students are expected to learn musical notes during their practice time. Your teacher’s job is to help you with your musical and vocal technique, not teach you your notes. Failure to learn your music outside of class (as much as possible) inhibits your growth as a musician and will be reflected in your grade.

Performances: There are specific performance requirements for each degree program. Please refer to the student handbook for performance requirements for your specific major. Instructor may recommend competitions.

**Studio Class:** All Voice Students registered for lessons are required to sing for Studio Class once a semester. **CELL PHONES** Playing on your phone in class is extremely disrespectful! It is also VERY obvious when you are on your phone. **Due to lack of respect for this policy, all students are required to turn in phones at the beginning of class.**

**Solo performances** (can include Recitals, Recital Hour, and large Opera roles. Does NOT include studio class or choir solos):
- Freshman performance: 1 performance a year
- Sophomore performance: 2 performances a year
- Junior performance: 3 performances a year
- Senior performance: 4 performances a year
*all non-performance majors must have a solo performance once a year

**Applied Juries:** Voice faculty will hear voice juries/exams at the end of the semester in Cashen Hall. Repertoire must be memorized and language and time requirements must be fulfilled.

**Notice of Disabilities:** If you are registered with the Office of Disability Services, please make an appointment with the instructor as soon as possible to discuss any course accommodations that may be necessary. [http://tinyurl.com/UWGSyllabusPolicies](http://tinyurl.com/UWGSyllabusPolicies)

**Song Memorization Deadlines:**
*Due to the prevalence of students waiting until the last minute to memorize song rep. before juries, the following deadlines are below. Failure to have songs prepared for these deadlines will result in a 0 for the day (an unexcused absence). If the student receives two 0’s for song deadlines, the student’s grade will drop by one letter grade. At each memory testing, the instructor reserves the right to ask to hear past memorized songs! Missed memory lessons will be tested at the following lesson.*
2600C 2 Credit hour/ 4600 2 credit hour/ 4600 3 credit hour
Week: January 30 = 2 song memorized at lesson
Week: February 27 = 3 song memorized at lesson
Week: March 27 = 2 or 3 remaining songs memorized at lesson

4600C 3 credit hour (*Deadlines different if giving a half or full recital)
TBD

**Resources:** Hearing Health: Applicable especially to students enrolled in Music classes that involve listening to recorded materials, to students participating in instrumental ensembles, and to solo performers of brass, percussion, or amplified instruments:

**Hearing Conservation for Musicians:**
http://www.usg.edu/facilities/documents/Musician_Hearing_Loss.pdf

**Vocal Health:** Applicable especially to students enrolled in vocal Music classes, lessons and ensembles:

**Musculoskeletal Health:** Applicable especially to students who play instruments, but also to students, faculty, and staff who use computer keyboards: http://www.wcsu.edu/music/repetitivestress.pdf