

MUSC 4186, 87, 88  
TEACHING INTERNSHIP IN MUSIC  
UNIVERSITY OF WEST GEORGIA—DEPARTMENT OF MUSIC

COURSE SYLLABUS

**Instructor:** Dr. Josh Byrd  
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**Term:** Spring 2016  
**Office Hours:** By Appointment

Course Description:

Teaching one semester in the public schools under the supervision of an experienced, qualified classroom teacher on the level of and in the field of intended certification. A seminar is scheduled as an integral part of the student-teaching sequence. Meeting times and places are scheduled by the University supervisor(s). Application for field experience is required prior to enrollment.

*Prerequisite:* Admission to Teacher Education

***Please note that the information contained in this syllabus may be altered  
by the instructor at any point during the semester  
in order to adapt to the pace or needs specific to the current class.***

Required Materials:

UWG Teacher Education Handbook <http://coe.westga.edu/Students/TCFP/teacherhandbook.asp>  
Tort liability insurance: e.g., SPAGE student membership, GAE membership, home policy  
Tk20 Membership  
Current EdTPA Handbook  
Video camera/camera phone/laptop to record and submit EdTPA lessons  
Completed *Memorandum of Understanding* (available through Tk20)

Conceptual Framework:

The conceptual framework of the College of Education at UWG forms the basis on which programs, courses, experiences, and outcomes are created. By incorporating the theme “Developing Educators for School Improvement,” the College assumes responsibility for preparing educators who can positively influence school improvement through altering classrooms, schools, and school systems (transformational systemic change). Ten descriptors—decision makers, leaders, lifelong learners, adaptive, collaborative, culturally sensitive, empathetic, knowledgeable, proactive, and reflective—are integral components of the conceptual framework and provide the basis for developing educators who are prepared to improve schools through strategic change. National principles (INTASC), propositions (NBPTS), and standards (Learned Societies) also are incorporated as criteria against which candidates are measured.

*The mission of the College of Education is to develop educators who are prepared to function effectively in diverse educational settings with competencies that are instrumental to planning, implementing, assessing, and re-evaluating existing or proposed practices. This course’s objectives are related directly to the conceptual framework and appropriate descriptors; principles are identified for each objective. Class activities and assessments*

that align with course objectives, course content, and the conceptual framework are identified in a separate section of the course syllabus. UWG Syllabus Policies can be found at: [http://www.westga.edu/assetsDept/vpaa/Common\\_Language\\_for\\_Course\\_Syllabi.pdf](http://www.westga.edu/assetsDept/vpaa/Common_Language_for_Course_Syllabi.pdf).

### Evaluation

The University Supervisor will visit the school 3-5 times during the semester. You will receive an evaluation for each lesson and must respond in prose to Dr. Byrd within one (1) week. If scheduling is difficult, the student may be asked to video a lesson—submitted via DropBox, etc.—for evaluation.

You will receive an “S” or “U” (the University Supervisor determines the final grade). Please note that your portfolio and EdTPA submissions are just as important as your grade; you will not be certified if they are not submitted and you do not pass! *Submit all of your prose evaluations (I will email these to you) as artifacts along with the accompanying lesson plans to Tk20.*

**It is important that you meet all deadlines for Tk20 and edTPA.** Instructions will be shared with you through your my.westga.edu email account. Check it on a regular basis. This is the semester that you must rise to meet professional expectation; that includes promptness and appropriate communication.

**ALL LESSON PLANS NEED TO BE SUBMITTED TO BOTH YOUR COOPERATING TEACHER AND DR. BYRD AT LEAST 48 HOURS IN ADVANCE.**

### Communication

For course related questions or concerns, use your UWG email account. Office Hours are available via either face-to-face or phone. *Please note that any email missing a subject, header, greeting, email body, and/or signature may not be answered.*

**In the event you will be absent, you must call (between 6:30 am and 10 pm) AND email Dr. Byrd, your cooperating teacher, and your school, in that order.**

All student teachers must attend mandatory Ethics Training. Please let your supervising teachers know in advance of this conflict. *The Spring 2016 meeting will take place on January 8 from 2:00-4:00 (Ed. Center, Classrooms 1,2,3).* Carroll County teachers, note that your school system holds its District Orientation on UWG’s campus as well (typically the same day).

Students are required to email or call Dr. Byrd directly every 1-2 weeks. This is an opportunity for you to ask questions, discuss problems, etc. These will begin by the third week at the latest and continue throughout the semester.

***Student teaching/internship is an opportunity to mirror your cooperating teacher and work with them in any and all facets of the program. Students choosing a “clock-in, clock-out” approach (leaving after the school bell even though band, chorus, or orchestra events may still be scheduled/taking place, etc.) may receive a failing grade for the course. For example, parent meetings often take place at night and it’s tempting to leave/ask to leave... DON’T DO IT! Learn as much as possible by experiencing everything available to you during this time!!!***

## Important Dates

### **January 8**

10:00-noon: Code of Ethics Seminar (Ed. Center 1,2,3)  
1:00-3:00 pm: Music and Art Bootcamp/Orientation (HUM 235)

### **January 11**

Report to Field Placement  
All **Carroll County School** interns report to Orientation with District Superintendents

### **January 19**

2:00-4:00 pm: Task 1 Workshop (HUM 235)

### **February 2**

2:00-4:00 pm: Task 2 Workshop (HUM 235)

### **February 23**

2:00-4:00 pm: Task 3 Workshop (HUM 235)

### **February 29-March 3**

CoE assistance in uploading edTPA portfolios (Day/Time TBA)

### **March 3**

Preferred Deadline for edTPA submission; scores delivered March 24 with limited possibility of resubmitting during remaining field days

### **March 17**

edTPA final deadline; scores delivered April 7

### **April 22**

Final day of Field Placement

### **April 28**

8:00-11:00 am: Final Meeting with Dr. Byrd (Location TBD)