COURSE OBJECTIVES

1) To encourage the development of musicality and expressiveness.

2) To establish helpful practice habits by specific lesson assignments and discussions, and by utilizing a practice log, and/or writing a Practice Journal.

3) To "polish" a few pieces to a high degree.

4) To "try out" several pieces to gain exposure to standard literature and to aid in sight reading development.

5) To increase knowledge of the use of the body (arm, forearm and torso) as related to healthy technique.

6) To increase knowledge of individual composers and performance style practices as related to interpretation.

7) To gain skills in Sight Reading through weekly assignments and tests.

8) To prepare for the Half or Full Recital, or the Hearing-in-Lieu of Recital, depending upon the student's degree program.

REQUIRED MATERIALS

- The Brown Scale Book - published by Frederick Harris Music
- 4 Star Sight Reading and Ear Training, by Boris Berlin, Frederick Harris Music Company (assigned level)
- Lesson Notebook
- Pencil
- Metronome
- Access to a stapler ($1 at dollar store)
- Repertoire Books as assigned:
  - edition must be approved by Dr. Gingerich, generally urtext
- photocopies are not permitted as a permanent substitute
- Optional: traditional hymn book or Bach chorales [theory textbook, online](edition must be approved by Dr. Gingerich)
Places to Order Music  
(in general say “hold until complete”)

1. Teacher Discount (15-25%), no sales tax, shipping charges ($6):
   a) Music Time 1-800-932-0824 or www.musictime.com
   b) Burt & Co 1-800-548-2878 www.burtnco.com
   c) Prima Music 877-877-5743 or www.primamusic.com

2. No shipping charges if travel to Atlanta, has GA sales tax, no teacher discount:
   a) Hutchins and Rea 1-800-753-BACH (2224) or 770-455-3130 hutchinsandrea.com
   b) JW Pepper 1-800-345-6296 www.PianoAtPepper.com

3. Online Only
   a) www.sheetmusicplus.com

COURSE REQUIREMENTS

1) Repertoire
   To be determined by the student and the professor to fit the individual student's growth and interests. During the academic year one piece from each of the four standard periods should be learned. Assigned repertoire and technique level is adjusted to fit the varying needs of students, and to create progressive advancement in level. Additional repertoire information for Level Change and Recitals is given below and in a separate document.

2) Practice Requirements
   Students registered for two credits must practice two hours/day for 6 days of the week (12 hrs/wk). Students registered for one credit must practice one hour per day for 6 days of the week (6 hrs/wk). (3 credits is 18 hrs/week). Students performing a Level Change or Recital will need to add to these times. The most important practice day is the SAME day as your lesson so that you can remember what occurred. Please feel free to stop by and see me if you have any questions in between your lessons. It is very important to follow the practice plan established at the lesson and recorded in your lesson notebook. Remember, practice does NOT make perfect, but rather "PERFECT practice makes perfect (Robert Pace)". This is a recommended practice plan:
   1. Observe what was correct and incorrect.
   2. Diagnose why things were incorrect.
   3. Prescribe how to fix the problem.
   4. Execute the prescription.
   5. Evaluate its effectiveness.
3) Attendance Policy
Students must be punctual and attend all lessons. Students who miss lessons for any reason, including the instructor’s absence, are not automatically entitled to make-up lessons. Please do NOT knock at your lesson time, I will simply open the door.

UWG provides excellent resources to students, and if you need to be absent, and wish to inform me of your circumstances, you may invite a UWG Professional to assist you:
   a) Physical Health: Health Services Patient Advocate(Jill Hendricks, Corey Hindman)
   b) Emotional Health: UWG Cares: www.westga.edu/UWGCares
   c) Academic:(time management, learning disabilities): EXCEL Center: www.westga.edu/excel
   d) Miscellaneous: Dean of Students Office: www.westga.edu/vpsa
   e) UWG music instructor concerning date and time of departure for an ensemble tour or conference.

Please note: communication regarding absences is via email only. Dr. Gingerich is well qualified to assist with musical and pianistic problems. But for reasons of confidentiality and in order to obtain the best professional advice, assistance for situations which are non-musical or non-pianistic must be provided by one of the UWG professional listed above.

4) Concert Attendance
Studio members are expected to support other pianists by attending performances by other piano students and Dr. Gingerich’s invited guest pianists.

5) Level Change and Recital Hearing Policies
Prior to your Recital or Level Change you must perform it in its entirety in an on or off campus setting which you arrange (retirement home, friends in Cashen, church, etc). One week prior to your scheduled date you must perform your entire program for me and you must receive a passing grade in order to be ELIGIBLE to perform your Level Change or Recital Hearing.

6) Committee Establishment Policy
45 days prior to your Level Change or Recital Hearing you must secure the date, time, location, and committee members. This is ENTIRELY your responsibility. In addition to myself you will need two committee members (choice someone supportive). Both your repertoire and dates must be approved by me.
7) Recital Preparation: A. Performance Majors

UWG Departmental Policy
Half Recital: 20-30 minutes of repertoire; must pass Hearing 2 weeks prior to recital date
Full Recital: 40-60 minutes of repertoire; must pass Hearing 2 weeks prior to recital date

Recital Preparation: Performance Majors
REQUIRED

a) Preparing for a public recital is an exciting and demanding undertaking requiring much preparation in advance so that the performer can fully explore the interpretive depths of the music, and competently communicate the musical meaning to the audience. Advance preparation is needed in order for memorization to become internalized, for technical habits to develop naturally, and to allow time for performing experiences in other venues. These methods of recital preparation are utilized by the best concert pianists around the world.

b) In order to provide the preparation time needed for Half and Full Recitals, UWG performance majors are required to prepare the following minimum number of minutes of NEW repertoire [not performed in public the previous semester(s)] during the indicated semester of Principal Applied study. This repertoire may include repeated sections as indicated in the score, or ensemble music as approved by the recital Hearing committee. The number of minutes is calculated based upon anticipated final performance tempi. These requirements are in addition to those listed elsewhere in this syllabus.

<table>
<thead>
<tr>
<th># Minutes of New Repertoire</th>
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<tbody>
<tr>
<td>Semester 1</td>
</tr>
<tr>
<td>Introduction. No specific number of minutes</td>
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<tr>
<td>Semester 2</td>
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<tr>
<td>5 minutes</td>
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<tr>
<td>Semester 3</td>
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<tr>
<td>10 minutes</td>
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<tr>
<td>Semester 4</td>
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<tr>
<td>5 minutes. Perform 20 minutes of repertoire for Level Change</td>
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<tr>
<td>Semester 5</td>
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<tr>
<td>15 minutes</td>
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<tr>
<td>Semester 6</td>
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<tr>
<td>5 minutes. Perform 20 minute Half Recital</td>
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<tr>
<td>Semester 7</td>
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<tr>
<td>15 minutes</td>
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<tr>
<td>Semester 8</td>
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<tr>
<td>5 minutes. Perform 40 minute Full Recital</td>
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c) Learning the number of minutes of new repertoire will be part of the lesson grade. This new repertoire will be incorporated into the lesson grade according to an individualized plan, mutually created by the student and Dr. Gingerich. The following is a typical plan:

January-February: All repertoire is learned and memorized incrementally with specific measure numbers chosen for each lesson.

March-April: Two pieces (or 3-4 as indicated in the Jury category below) are chosen to polish and perform at the jury.
Repertoire which is not learned or memorized according to the individualized lesson plan, will earn a lower lesson grade for the particular lesson assigned. These policies exist to emphasize to students the utmost importance of the advance preparation needed for success for recitals; to provide a structured guideline and realistic timeline by which students can be successful; and most importantly, to create an environment in which students can gain pleasure and satisfaction in the preparation and performance of their recitals.

d) These policies became effective for all students January 1, 2015. Current students may need to increase these minimum length indications in order to prepare for their recitals.

e) In order to learn the minimum number of minutes of repertoire, students will need to:
   i) practice using methods given at their lesson
   ii) practice the assigned number of hours listed in the syllabus
   iii) practice independently while continually evaluating themselves

7) B. Recital Preparation: Composition and Music Education Majors

OPTIONAL-students may choose to perform a recital after passing the Level Change in Semester 4, and with Dr. Gingerich’s approval. Students who do not learn the required number of minutes, will not be eligible to perform a recital.

a) Same as category a) above for Performance majors.

b)  

<table>
<thead>
<tr>
<th>Semester</th>
<th># Minutes New Repertoire</th>
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</thead>
<tbody>
<tr>
<td>Semester 1</td>
<td>No specific number of minutes</td>
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<tr>
<td>Semester 2</td>
<td>No specific number of minutes</td>
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<tr>
<td>Semester 3</td>
<td>No specific number of minutes</td>
</tr>
<tr>
<td>Semester 4</td>
<td>Perform Level Change</td>
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<tr>
<td>Semester 5</td>
<td>10 minutes</td>
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</table>
| Semester 6 | Composition: additional new repertoire as needed and perform 20 minute Half Recital  
             Music Education: 5 minutes                      |
| Semester 7 | Music Education: 5 minutes                           |
|            | Music Education: additional new repertoire as needed and perform Half Recital            |

c) Same as category c) above for Performance majors.

8) Academic Policies

Official communication will be via “my.westga.edu” accounts only.

Extra credit is permitted as indicated, but work created in other courses may not be utilized. Extra credit is granted after the completion of the requirements of this syllabus and may not be utilized as a substitute for regular work.
Written assignments must be typed using single-spaced 12 point font, 1” Left and Right margins, 1.5” top and bottom margins, and stapled in order to receive full credit. Written assignments, are due at the beginning of your lesson, and if are turned in late they receive a grade of zero (It is the student’s responsibility to consult the syllabus for due dates).

Additional information is available at http://tinyurl.com/UWGSyllabusPolicies

Contract – by remaining a registered student in this course, the student agrees to the obligations set forth in this syllabus for the satisfactory completion of this course. Additional information: http://tinyurl.com/UWGSyllabusPolicies

EVALUATION

Lessons
Each lesson will receive a grade out of 7% and the best 10 will be kept. It is expected that ALL assigned materials will have been practiced and that you are able to play them at a STEADY tempo. It is expected that you will have followed the assigned practice plan and have made progress towards those goals whether they be technical or interpretive. 1% out of 7% is given for either:

A. Practice Log - a hard copy Practice Log, handed in at the beginning of the lesson, indicating the date, times of day, and hour totals, for the previous week as preparation for the lesson. Totals must be accurate and match those for the number of registered credits (as stated above). Inaccurate Practice Logs earn the grade of 0/1%. If your handwriting is legible, this may be handwritten.

Or B. Practice Journal – a hard copy half page, typed Practice Journal for ONE repertoire piece describing:
   i) specific practice details utilized (repetitions, measure numbers, HS or HT, etc)
   ii) AND your thoughts and feelings about the piece and/or your practice.

Music 1000 Performance
This is held on specific Mondays at 3:30 in Cashen Recital Hall. You must perform one time each semester and will receive a grade simply for doing this. You may view this as a "run through" for your jury. At the lesson prior to this performance, your piece must be “performance ready” in order to be allowed to perform. Students enrolled in their first semester of applied study may submit an additional Practice Journal instead.

Jury
This final exam is performed in front of the piano faculty. You will play your assigned technique and at least two memorized, contrasting repertoire pieces. For all majors, the semester prior to the Level Change, Half or Full recital, or Hearing-in-Lieu of Recital, approximately 3-4 pieces will be performed, based upon Dr. Gingerich’s determination of the necessary preparation needed for these important performances.
**Sight Reading**
Each week you will practice assigned pages in the *Four Star Sight Reading* book, using the methodology described at your lesson. 6 times during the semester, USING YOUR BOOK, you will be tested at your lesson.

You may choose from the following two options:

a) Option #1 – sight reading of 12 exercises (2 per day) from *4 Star Sight Reading* book,

b) Option #2 – alternate *4 Star Sight Reading* book with hymns or Bach chorales (HS as needed), typically one hymn per day (6 per week)

**Studio Class**
Attendance is required for ALL students. For students not enrolled in MUSC 1000, more than one Unexcused Absence will result in the grade of F for the course.

**Grading**
Lessons (10 at 7% each) 70%
Music 1000 Performance 4%
Jury* 10%
Sight Reading Tests (6, 2% each) 12%
Studio Class Attendance (1% each) 4%
Bonus Points (must be approved) 4 Bonus Points

(additional Recital Hour performance, Emily Hunt class, attend off campus convention or piano concert, ASO, write concert review, attend Dr.G’s Coweta-Fayette event)

*Failure to complete the jury will result in an automatic grade of F for the entire course unless you have an extreme emergency.
### IMPORTANT DATES

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Jan 11</td>
<td>Studio Class #1&lt;br&gt;Introduction to Syllabus&lt;br&gt;Lesson Scheduling</td>
</tr>
<tr>
<td>Jan 18</td>
<td>MLK – no lessons</td>
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<tr>
<td>Jan 25</td>
<td>Studio Class #2: Level Change Technique</td>
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<tr>
<td>Jan 25-28</td>
<td>Sight Reading Test #1 – 4 Star</td>
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<tr>
<td>Feb 1-4</td>
<td>Must Own Music – Affects Lesson Grade</td>
</tr>
<tr>
<td>Feb 8-11</td>
<td>Sight Reading Test #2- Four Star or Hymn</td>
</tr>
<tr>
<td>Feb 16, Tue</td>
<td>Dr. G Coweta-Fayette Workshop – 4 Musical Style Periods&lt;br&gt;10:00-11:00am&lt;br&gt;No lessons</td>
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<tr>
<td>Feb 22-25</td>
<td>Sight Reading Test #3 – 4 Star or Hymn</td>
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<tr>
<td>Mar 7-10</td>
<td>Sight Reading Test #4 – 4 Star</td>
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<tr>
<td>Mar 21</td>
<td>Studio Class #3</td>
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<tr>
<td>Mar 21-24</td>
<td>Sight Reading Test #5 – 4 Star</td>
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<tr>
<td>Mar 30, Wed</td>
<td>1:00-4:00pm Honors Convocation and Recital&lt;br&gt;No lessons</td>
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<tr>
<td>Apr 4-7</td>
<td>Sight Reading Test #6 – 4 Star or Hymn</td>
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<tr>
<td>April 18</td>
<td>Studio Class #4: Tanner Medical Center Recital&lt;br&gt;Jury Preparation – perform jury pieces</td>
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<tr>
<td>Thurs Apr 28?</td>
<td>(TBD?) - 8:30-12:30 Piano Juries</td>
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