

DEPARTMENT OF SOCIOLOGY
UNIVERSITY OF WEST GEORGIA
Spring 2017

Internship

SOCI 4386, Section 1

Dr. Emily McKendry-Smith
Office: Pafford 319

Office hours: Mon. 1-2, 3:30-4:30, Tues. 1-5, and Weds. 11-2, 3:30-4:30, or by appointment

Email: mckendry@westga.edu (do NOT email me using CourseDen!)

Course Requirements:

SOCI 4386 – Internship has four course requirements.

- 1. Work at least 135 hours at your internship site over the course of the semester.**
- 2. Respond to the Weekly Questions on the CourseDen discussion board.**
Each week, starting the week of January 16th, you will have a weekly question that asks you something about the organization you are interning at or your experiences in your internship. Your responses to these questions are due by the Monday of the next week. Your response posts should be at least 100 words long and I should be able to tell that you have seriously engaged with the question.
- 3. Turn in the following forms:**
 - Internship Agreement Form – as soon as possible
 - Time Log – at the end of the semester
 - Supervisor Evaluation – at the end of the semester
- 4. Turn in your 6-8 page Internship Analysis Paper at the end of the semester.**

Honor Code and UWG Policies:

The University Honor Code is in effect for all written assignments and exams. Please read the provisions of the Honor Code carefully, and make certain that you understand and follow them. Violations of the Code will not be tolerated.

In addition to the Honor Code, you should review the University's policies on the Americans with Disabilities Act, Email, and Credit Hours, as these change periodically.

You can view the Honor Code and other policies here: <http://tinyurl.com/UWGSyllabusPolicies>

I expect you to do all of your own work. Initial instances of academic dishonesty (ie plagiarizing on an assignment or cheating on a quiz/exam) will result in a grade of 0 for that

assignment/quiz/exam. Additional instances of academic dishonesty will result in a failing grade for the course.

Grades:

SOCI 4386 is graded S/U (pass/fail). I will calculate your grade based on your completion of the following requirements:

- Completion of 135 hours at your internship site
- Turning in required forms
- Internship & Intern Behavior Quiz
- Weekly Question posts on CourseDen
- Flyer Assignment
- Internship Analysis Paper

Schedule:

Week 1: January 9-13

- Turn in Internship Agreement Form ASAP
- Internship & Intern Behavior Quiz due by Friday at 11:59 PM

Week 2: January 16-20

Week 3: January 23-27

- Week 2 discussion board post due by Monday at 11:59 PM

Week 4: January 30-February 3

- Week 3 discussion board post due by Monday at 11:59 PM

Week 5: February 6-10

- Week 4 discussion board post due by Monday at 11:59 PM

Week 6: February 13-17

- Week 5 discussion board post due by Monday at 11:59 PM

Week 7: February 20-24

- Week 6 discussion board post due by Monday at 11:59 PM

Week 8: February 27-March 3

- Week 7 discussion board post due by Monday at 11:59 PM

Week 9: March 6-10

- Week 8 discussion board post due by Monday at 11:59 PM

Week 10: March 13-17

- Week 9 discussion board post due by Monday at 11:59 PM

SPRING BREAK – March 20-24

Week 11: March 27-31

- Week 10 discussion board post due by Monday at 11:59 PM

Week 12: April 3-7

- Week 11 discussion board post due by Monday at 11:59 PM

Week 13: April 10-14

- Week 12 discussion board post due by Monday at 11:59 PM

Week 14: April 17-21

- Week 13 discussion board post due by Monday at 11:59 PM

Week 15: April 24-28

- Flyer Assignment due
- Supervisor Evaluation due
- Internship Time Log due

Internship Analysis Paper due: Saturday, May 6th by 11:59 PM