

EDUCATION

University of West Georgia, Carrollton, GA

M.A., History **2016**

Principle Area of Concentration: U.S. History

Clark-Atlanta University, Atlanta, GA

M.S., Library and Information Studies **1990**

Principle Area of Concentration: Reference and Instruction

West Georgia College, Carrollton, GA

M.Ed., Social Studies **1988**

Principle Area of Concentration: Secondary Grades, 7-12

Georgia Southern College, Statesboro, GA

B.A., History **1980**

WORK EXPERIENCE**ADJUNCT INSTRUCTOR, WORLD HISTORY 1112**

University of West Georgia **Fall 2017**

ASSISTANT LIBRARIAN

Georgia Highlands College, Rome, GA **1997-2014**

- Handled all Interlibrary Loans for the college between 2003 and 2014.
- Taught Bibliographic Instruction classes at the Floyd campus.
- Answered Reference Questions.
- Established and maintained the Georgia Highlands College Archives, 2006-2014.
- Worked with students on various research projects.
- Assisted students and faculty with 3-D Printer.
- Produced a series of video tutorials on the usage of various GALILEO databases in conjunction with the college TV station in 2013.
- Taught an Introduction to Computer Studies class in 1998.
- Taught Freshman College Studies Class in 1998-2000.
- Served on Faculty Senate, 2013-2014 academic year.

SUBSTANCE ABUSE COUNSELOR

Coweta Substance Abuse Center, Newnan, GA

1996-1997

- Led Twelve-Step AA Groups
- Counseled clients in one-on-one sessions

PUBLIC SERVICES LIBRARIAN

Bartow County Public Library, Cartersville, GA

1990-1995

- Supervised a staff of seven clerks in performing basic daily circulation and reference duties.
- Coordinated both children's and adult programming for the system.
- Wrote grants.

LIBRARY TECHNICAL ASSISTANT

Bartow County Public Library, Cartersville, GA

1989-1990

- Performed basic clerical tasks and worked on library circulation desk.

SOCIAL STUDIES TEACHER

Mount Carmel Christian School, Decatur, GA

1984-1987

- Taught five separate subjects to Grades 8-12 (including U.S. and World History, Political Science, Economics, Sociology, Psychology, and Georgia History).
- Coached baseball during 1987 season.
- Sponsored Junior-Senior Prom, and assisted students in fund raisers.
- Sponsored the Spanish Club.

PUBLICATIONS AND AWARDS

“Graduate Student of the Year Award,” University of West Georgia, April 2017.

“The West Georgia Counterculture, 1967-1974,” M.A. Thesis, 2016.

Albert S. Hanser Graduate Paper Award. University of West Georgia, April 2016.

Member of Phi Alpha Theta Honor Society, April 2016.

“John P. Gatewood: Confederate Bushwhacker,” Gretna, LA: Pelican Publishing, 2012.

PROFESSIONAL DEVELOPMENT

“Digital Archives and Libraries,” Society of American Archivists Workshop, Atlanta, May 20, 2014.

“Ancestry Library Genealogy Database Training,” GALILEO Workshop, Atlanta, April 22, 2013.

“Scanning and Cataloging Digital Records,” Society of American Archivists Workshop, University of Tennessee-Knoxville, July 20, 2012.

Attended numerous GUGM (GIL Users Group Meetings) Conferences between 2007 and 2013.