



ENGAGE. EMPOWER. EMPLOY

# CAREER SERVICES

February & March 2016

NEWSLETTER





# STUDENT EMPLOYEE ORIENTATION

1/22/16 - 6/4/16

## STUDENT EMPLOYEE ORIENTATION

2/19, 3/12, 3/18

FEBRUARY & MARCH DATES



## STUDENT TO EXCEPTIONAL EMPLOYEE (S.E.E) TRAINING

SPRING 2016 DATES AVAILABE

1/19/16 - 3/30/16

## SEE TRAINING

2/17, 2/22, 2/24, 2/29, 3/2, 3/7, 3/9, 3/21 , 3/23 , 3/28

FEBRUARY & MARCH DATES

ASK THE EXPERTS



MEET & GREET  
WITH CAREER SERVICES

FEBRUARY 25, 2016

**11 AM - 2 PM**

**UREC SIDEWALK**

# STUDENT EXTERNSHIP SUCCESS

MICAYLA HERSEY

In Spring of 2015, I signed up for the University of West Georgia's Student Externship Program. I had no idea what to expect as I filled out the application. Looking back on the whole process, I realize just how much this opportunity helped in establishing my career goals. The entire opportunity began with the application and the interview, this externship allowed me to practice filling out an application with confidence and interviewing professionally. Both of these skills will be required when we start our professional careers.



Once accepted into the externship program, the training that was provided was very insightful and beneficial. In the training, skills such as how to impress future employers, how to get along with co-workers, and building professional skills as a whole were taught. Learning how to handle oneself in the business world is a skill I recommend for anyone applying for a professional position.

Career Services informs all their externship applicants to stay open to the possibility that a student's career focus may change as they progress through the program. Based on my application and experience, Career Services placed me with the Carroll County Juvenile Drug Court. At the time, I wanted to attend Law School upon completion of my Political Science degree here at West Georgia. I was excited for the opportunity to take a look into my future field. I proceeded to spend a week with the Juvenile Drug Court and gained valuable experience that I can now use in interviews and other opportunities that I am afforded. All of the employees that worked at the court house were kind and willing to answer any questions I had. They gave me valuable advice on what I can do to prepare for Law School. However, the externship also taught me that the legal field was not necessary for me. At the end of the week, I was emotionally spent and came to the realization that the practice of Law was not a good fit for me. For this alone, I am so grateful to West Georgia's Career Services for the opportunity to help me sort out my career aspirations.

The externship gave me the opportunity to learn more about myself and my career goals. I can now focus on the career I feel called to with confidence. Thank you Career Services!



UWG CAREER SERVICES PRESENTS  
**INFORMATION TABLE & SESSION**

WITH



TUESDAY FEBRUARY 23, 2016  
TABLE 10AM-1:30PM SESSION 4PM-5PM  
WEDNESDAY MARCH 23, 2016 4PM-5PM

# PRE-NURSING CAREER GROUP SESSION

ARE YOU TRYING TO DECIDE IF NURSING IS THE RIGHT CAREER/MAJOR FOR YOU? DOES ANYTHING BELOW RING TRUE FOR YOU?

"I WANT TO EXPLORE SOME NEW OPTIONS."

"I AM FEELING INSECURE ABOUT MY DECISION TO MAJOR IN NURSING OR I'M NOT SURE I WILL GET INTO MY MAJOR."

"I WANT TO MAKE SURE THAT NURSING IS THE RIGHT MAJOR/CAREER FOR ME."



CAMPUS CENTER ROOM 105  
FEB 23, MARCH 1, 8 & 15  
4:00 PM-5:00 PM



WANT TO LEARN HOW TO BUILD A PROFESSIONAL RESUME ???

# RESUME BUILDING WORKSHOP

THURSDAY MARCH 03, 2016  
4PM - 5PM  
TLC COMPUTER LAB ROOM 1106



[westga.edu/careerservices](http://westga.edu/careerservices)

[careers@westga.edu](mailto:careers@westga.edu)

678-839-6431

## LINKED OUT OR **Linked** ?

### FIND THE LINK TO YOUR FUTURE

#### WHO USES LINKEDIN?

- ◆ 313M + PROFESSIONALS
- ◆ 39M + STUDENTS
- ◆ 4M + COMPANIES
- ◆ 150 INDUSTRIES

#### WHAT WE'LL COVER:

- ◆ "WHAT IS LINKEDIN AND WHY SHOULD I USE IT?"
- ◆ "HOW DO I CREATE AN ATTENTION GETTING PROFILE OR ENHANCE MY CURRENT PROFILE?"
- ◆ "HOW DO I NETWORK ON LINKEDIN?"

WEDNESDAY, MARCH 9, 2016 4PM-5PM

MILLER HALL COMPUTER LAB, ROOM 2327

BY ATTENDING THIS WORKSHOP YOU'LL SEE POWERFUL EXAMPLES, GAIN WINNING TIPS AND GET HANDS-ON EXPERIENCE BUILDING/UPDATING YOUR PROFILE WHILE GETTING YOUR QUESTIONS ANSWERED.

SPONSORED BY UWG CAREER SERVICES. PLEASE CALL FOR FURTHER DETAILS.



# CAREER EXPO

#hiredwest

**CAMPUS CENTER BALLROOM**  
**WEDNESDAY, MAR 23, 2016**  
**12:00 PM-3:00 PM**

[westga.edu/careerservices](http://westga.edu/careerservices)

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678-839-6431

**UWG**

**Career Services**

University of West Georgia

*Engage. Empower. Employ.*

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Row Hall, West Wing 3rd Floor

Walk-In Hours

January 11 - April 29

Monday - Thursday

2:00 PM - 4:00 PM