

# Charles Drewman

Villa Rica, GA 30180  
C: 404-123-4567

E: cdrew1@my.westga.edu  
LinkedIn: cdrewman/linkedin.com

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## Profile

Motivated, energetic recent college graduate with a positive demeanor. Proven leadership qualities with demonstrated initiative working towards goals. Experienced in managing and directing laboratory experiments. Proficiency in data management, website architecture and design software.

## Education

**University of West Georgia, Carrollton, GA** May 2022  
**Bachelors of Science in Chemistry**

- Awarded and maintained Zell Miller Scholarship
- Recipient of Organic Book Scholarship
- Alpha Lambda Delta, President
- American Chemical Society, Member

## Professional Experience

**Chemistry Department, University of West Georgia, Carrollton, GA** January 2019-Present  
**Organic Laboratory Coordinator Assistant**

- Manage preparation of stock chemicals and set up of each week's experiment for 150 students
- Coach 30 students in the successful completion of each week's experiment
- Supply management of adequate levels of all chemicals and materials for laboratory
- Troubleshoot and performed minor maintenance, calibration and repair of laboratory instrumentation

**Chemistry Department, University of West Georgia, Carrollton, GA** August 2018-March 2019  
**Student Research Assistant**

- Directed 20 high school students through university level experiments to develop scientific understanding
- Offered suggestions to change procedure for collecting data resulting in quicker results
- Received the Excellence Award in Student Research Assistant Program (SRAP)

## Additional Experience

**UWG Distance Learning, Carrollton, GA: Head Student Assistant** August 2018-January 2020

- Interviewed, trained, and oversaw daily activities of other student assistants in the department

**Rosa Mexicano, Atlanta, GA: Bartender/Training Manager** August 2018-December 2019

- Memorized restaurants wine stock and the meals they should accompany, leading to daily wine sales averaging \$150, 20% higher than company average

## Additional Information

**Volunteer Experience:** Habitat for Humanity, Georgia State FBLA

**Technical Skills:** Windows OS, MS Office Suite: Word, Excel, PowerPoint, Publisher, Desire2Learn, GAView Vista, WordPress, Camtasia, Movie Studio, Dreamweaver

**Certifications:** PADI Open Water Diver