

## **History Hannah**

Carrollton, GA  
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(678) 122- 4243

### **CAREER PROFILE**

Demonstrate solid research and writing skills in a public history center work environment, and through high performance in upper level history courses. Offer solid oral communication skills evidenced through presentation experience at a national conference.

### **EDUCATION**

**University of West Georgia, Carrollton GA** May, 2017  
**Bachelor of Arts, History Major, GPA: 3.64/4.0**

### **RELATED EXPERIENCE**

**UWG Department of Public History, Carrollton, GA** August 2016 – Present  
**Research Internship, Carrollton, GA**

- Research historical topics and transcribe oral histories
- Plan and coordinate public events and programs
- Digitize and process archival materials
- Update website and implement social media marketing for events

**Clerical Assistant** August 2015- August 2016

- Answered phones, organized files, and fielded questions from public
- Tracked participation for events and exhibits using excel
- Proofed publicity drafts for director

### **OTHER EXPERIENCE**

**UWG Department of History, Carrollton, GA** August 2014-August 2015  
**Student Assistant**

- Provided clerical support for History Faculty and the department
- Maintained databases for department assistant

### **PRESENTATIONS**

GA Undergraduate Research Conference, Poster Presentation May 2016  
Voted 1<sup>st</sup> Place