

Counseling Center – Row Hall – 678-839-6428

Visit the Accessibility Services website at [www.westga.edu/accessibility](http://www.westga.edu/accessibility) for documentation guidelines/forms as well as other information.

## What to Expect During your Accessibility Intake

### Diagnosis/Documentation

- We will discuss your disability and **how it impacts your life**.
- We will **review your documentation** and you will be informed if what you have provided meets our University System of Georgia Board of Regents requirements. You may be granted temporary accommodations, if documentation is not adequate, until the appropriate documentation can be obtained.

### Academics

- We will discuss how your disability **impacts you in the classroom**.
- We will discuss how having a disability and receiving accommodations is **different in college compared to high school**. Specifically we will address...
  - Class participation
  - Attendance
  - Extensions for assignments
- We will discuss your **intended major/career path**.

### Student Accommodation Report (SAR)

- We will discuss **what a SAR is** and **how to present it** in order to receive accommodations in the classroom. Specifically we will address...
  - How accommodations can be used on a **class by class and case by case basis** as needed.
- We will explain **how to request your SAR** for future semesters.

## Accommodations

- We will determine the **appropriate accommodations** to ensure your equal access.
- We will explain the **process for each accommodation**.
- We will discuss the **importance of self-advocacy** and willingness to seek Accessibility Services assistance if there is any issue receiving accommodation(s).

## Housing

- We will discuss if any **housing accommodations** are necessary and what those needs are. We will communicate your accommodations to the Housing and Residence Life Department.
- We will discuss if you need to be on an **emergency list** (students who may need special assistance during severe weather or other event, such as a fire).

## Campus Resources

- We will share a brief overview of **academic support services** available on campus as well as through Accessibility Services...
  - Accommodations available for the **Writing Center** and the **tutoring services** provided by the Center for Academic Success.

## Release of Information

- You must sign a **release of information** for Accessibility Services to discuss your accommodations with parents or others.

## Follow Up

- You will be **added to a listserv** called Accessibility (once your documentation is complete). Check your UWG email regularly for important announcements.
- We will discuss what, if any, **future appointments** should be made for you to meet with your Accessibility Services Counselor.