Repeat Policy
Duplicate Credit
GA Legislative Req
Repeat Policy

By: Blake Payton
Repeat Policy

• Official UWG Transfer policy concerning repeats:

“For Transfer and Readmitted students admitted Fall 2020 or later who have repeated a transferable course at a previous post-secondary institution(s), only the highest grade will be transferred and calculated into the Transfer GPA. For transfer courses that are repeated at UWG, and a higher grade is achieved, the repeated transfer course will be excluded from the Transfer GPA.”
What does this mean?

• Any repeated transfer coursework will have the highest grade of all attempts applied to the student’s record

• All other attempts will be excluded, removing them from the student’s GPA

  • Example: MATH 1111 – grade of D, taken in 1\textsuperscript{st} term
  MATH 1111 – grade of C, taken in 2\textsuperscript{nd} term
  MATH 1111 – grade of F, taken in 3\textsuperscript{rd} term

• Attempts 1 and 3 will be bracketed and excluded, removing them from the student’s GPA, leaving the 2\textsuperscript{nd} attempt of C to transfer
What does this mean?

• Example: MATH 1111 – grade of D, taken in 1\textsuperscript{st} term  
  MATH 1111 – grade of C, taken in 2\textsuperscript{nd} term  
  MATH 1111 – grade of F, taken in 3\textsuperscript{rd} term

• Attempts 1 and 3 will be bracketed and excluded, removing them from the student’s GPA, leaving the 2\textsuperscript{nd} attempt of C to transfer:
  • Example: MATH 1111 – [D] – (exclude from GPA)  
    MATH 1111 – C – counts in GPA  
    MATH 1111 – [F] – (exclude from GPA)

• This is part of the revised transfer policy in order to help benefit the student so that attempts made elsewhere do not negatively impact their record and progress at UWG
What about Readmits?

• Again, repeated transfer coursework will have the highest grade of all attempts applied to the student’s record, Readmits included

  • Example: MATH 1111 – grade of B, taken at UWG  
  -Student transfers to WGTC-  
  MATH 1111 – grade of A, taken at WGTC  
  -Student is then readmitted to UWG-

• Previously, any grade of C or better taken at UWG would override any transfer grade repeated at another institution for readmits

• Now, under the revised policy, the highest grade is applied regardless of where it was taken

• Using the above example, the student’s transfer grade of A taken at WGTC would count in place of the UWG grade of B
Duplicate Credit

By: Julie Brooker
What is Duplicate Credit?

• Transfer Credit previously awarded for a course that is **NOT** repeatable.

  • **Example:** MATH 1111 with previous grade of D
    • Student is e-mailed when enrolled in a course for which they have previously received Transfer credit.
    • Recommend student contact Advisor
    • Student may drop course or continue in course
When are students & advisors emailed?

Duplicate Credit reports are run and emails sent each Thursday until the end of the add/drop period and Withdrawal deadline for each session/parts of terms.
Example of Advisor E-mail

Immediate Action is Required!

This email is being sent as an alert that you are currently registered for Fall 2020 in the following course(s) for which you have been awarded transfer credit.

POLS 1101 American Government

If you have registered for the course intentionally to satisfy GA History or Constitution legislative requirements, to meet pre-requisites for another course, or any other reason, please contact us at transfer@westga.edu.

If you have registered for a duplicate course in error, the following options are available:

1. You may stay in the course in which you are currently registered and your transfer credit for the course will be forfeited.
2. You may drop/withdraw from the course according to the registration dates listed on The Scoop. Please pay close attention to the dates for each UWG Session or eCore/eMajor Sessions.

Please contact your advisor to determine the best course of action. If you then choose to drop or withdraw from a course, please contact the Enrollment Services Center by visiting the 1st floor of Parker Hall or by calling 678-859-6421 to determine how a drop or withdrawal may affect your financial aid, prior to dropping or withdrawing in BenWeb.

Additionally:

- Beginning Fall 2013 UWG implemented a Limited Course Withdrawal Policy. Undergraduate students may withdraw from courses with a grade of “W” (Withdraw Passing) a maximum of six times during their entire undergraduate enrollment at the University of West Georgia. For more information concerning the Limited Course Withdrawal Policy, please visit https://www.westga.edu/student-services/registrar/limited-course-withdrawals.php.
- Beginning Fall 2020 UWG, courses that are repeated, only the highest grade will be calculated into either the Transfer GPA or Institutional GPA, and only the highest grade will be awarded earned credit.
What does this mean for Advisors?

• Review copy of Advisee duplicate credit email
• Assist student with scheduling
  • Dropping a class
    • Late drops may be approved on a case-by-case basis.
    • Assist with signing-up for a second session course if needed for Financial Aid reasons.
• Some students must re-take courses per degree program requirements, example a grade of “B” is required and student only received a grade of “C”.
  • Notify Transfer Team that student must retake this course and they will be removed from future email notifications.
Georgia Legislative Requirements

By: Gerry Cofield
Georgia Legislative Requirements

• Common example of a student receiving a Duplicate Credit email.

IF
HIST 2111/2112 or POLS 1101
were taken out-of-state (or at a TCSG institution prior to Fall 2011),
the student has 2 options:

Repeat the course
OR

Take the Georgia History/Constitution exam
through Academic Testing Services
Required Exam or Course

- U.S History I
- U.S. History II
- Out-of-State

Take one of the following:
- HIST 2111
- HIST 2112
- HIST 4474

- Georgia History Exam

- American Government
- Out-of-State

Take:
- POLS 1101

- Georgia Constitution Exam
Georgia Legislative Requirement

Additional Email Notifications:

• A report is run after end-of-term processing each semester to determine the students who haven’t met the GA requirements

• Students and advisors are notified via email that the GA History and/or GA Constitution requirement is not met

• A handout is attached that outlines the options for meeting the requirement

• Taking the exam alone does not meet the U. S. portion of the requirement, so exams are not in lieu of classes, only in addition to out-of-state coursework
QUESTIONS ??