

Repeat Policy Duplicate Credit GA Legislative Req

Repeat Policy

By: Blake Payton

Repeat Policy

- Official UWG Transfer policy concerning repeats:

“For Transfer and Readmitted students admitted Fall 2020 or later who have repeated a transferable course at a previous post-secondary institution(s), only the highest grade will be transferred and calculated into the Transfer GPA. For transfer courses that are repeated at UWG, and a higher grade is achieved, the repeated transfer course will be excluded from the Transfer GPA.”

What does this mean?

- Any repeated transfer coursework will have the highest grade of all attempts applied to the student's record
- All other attempts will be excluded, removing them from the student's GPA
 - **Example: MATH 1111 – grade of D, taken in 1st term**
MATH 1111 – grade of C, taken in 2nd term
MATH 1111 – grade of F, taken in 3rd term
- Attempts 1 and 3 will be bracketed and excluded, removing them from the student's GPA, leaving the 2nd attempt of C to transfer

What does this mean?

- **Example: MATH 1111 – grade of D, taken in 1st term**
MATH 1111 – grade of C, taken in 2nd term
MATH 1111 – grade of F, taken in 3rd term
- Attempts 1 and 3 will be bracketed and excluded, removing them from the student's GPA, leaving the 2nd attempt of C to transfer:
 - **Example: MATH 1111 – [D] – (exclude from GPA)**
MATH 1111 – C – counts in GPA
MATH 1111 – [F] – (exclude from GPA)
- This is part of the revised transfer policy in order to help benefit the student so that attempts made elsewhere do not negatively impact their record and progress at UWG

What about Readmits?

- Again, repeated transfer coursework will have the highest grade of all attempts applied to the student's record, Readmits included
 - **Example: MATH 1111 – grade of B, taken at UWG**
-Student transfers to WGTC-
MATH 1111 – grade of A, taken at WGTC
-Student is then readmitted to UWG-
- Previously, any grade of C or better taken at UWG would override any transfer grade repeated at another institution for readmits
- Now, under the revised policy, the highest grade is applied regardless of where it was taken
- Using the above example, the student's transfer grade of A taken at WGTC would count in place of the UWG grade of B

Duplicate Credit

By: Julie Brooker

What is Duplicate Credit?

- Transfer Credit previously awarded for a course that is **NOT** repeatable.
 - **Example: MATH 1111 with previous grade of D**
 - Student is e-mailed when enrolled in a course for which they have previously received Transfer credit.
 - Recommend student contact Advisor
 - Student may drop course or continue in course

When are students & advisors emailed?

Duplicate Credit reports are run and emails sent
each Thursday
until the end of the add/drop period
and Withdrawal deadline
for each session/parts of terms.

Example of Advisor E-mail

Immediate Action is Required!

This email is being sent as an alert that you are currently registered for Fall 2020 in the following course(s) for which you have been awarded transfer credit.

POLS 1101 American Government

If you have registered for the course intentionally to satisfy GA History or Constitution legislative requirements, to meet pre-requisites for another course, or any other reason, please contact us at transfer@westga.edu.

If you have registered for a duplicate course in error, the following options are available:

1. You may stay in the course in which you are currently registered and your transfer credit for the course will be forfeited.
2. You may drop/withdraw from the course according to the registration dates listed on [The Scoop](#). Please pay close attention to the dates for each UWG Session or eCore/eMajor Sessions.

Please contact your advisor to determine the best course of action. If you then choose to drop or withdraw from a course, please contact the Enrollment Services Center by visiting the 1st floor of Parker Hall or by calling 678-839-6421 to determine how a drop or withdrawal may affect your financial aid, prior to dropping or withdrawing in BanWeb.

Additionally:

- Beginning Fall 2013 UWG implemented a Limited Course Withdrawal Policy. Undergraduate students may withdraw from courses with a grade of "W" (Withdraw Passing) a maximum of six times during their entire undergraduate enrollment at the University of West Georgia. For more information concerning the Limited Course Withdrawal Policy, please visit <https://www.westga.edu/student-services/registrar/limited-course-withdrawals.php>.
- Beginning Fall 2020 UWG, courses that are repeated, only the highest grade will be calculated into either the Transfer GPA or Institutional GPA, and only the highest grade will be awarded earned credit.

What does this mean for Advisors?

- Review copy of Advisee duplicate credit email
- Assist student with scheduling
 - Dropping a class
 - Late drops may be approved on a case-by-case basis.
 - Assist with signing-up for a second session course if needed for Financial Aid reasons.
- Some students must re-take courses per degree program requirements, example a grade of “B” is required and student only received a grade of “C”.
 - Notify Transfer Team that student must retake this course and they will be removed from future email notifications.

Georgia Legislative Requirements

By: Gerry Cofield

Georgia Legislative Requirements

- Common example of a student receiving a Duplicate Credit email.

IF

HIST 2111/2112 or POLS 1101

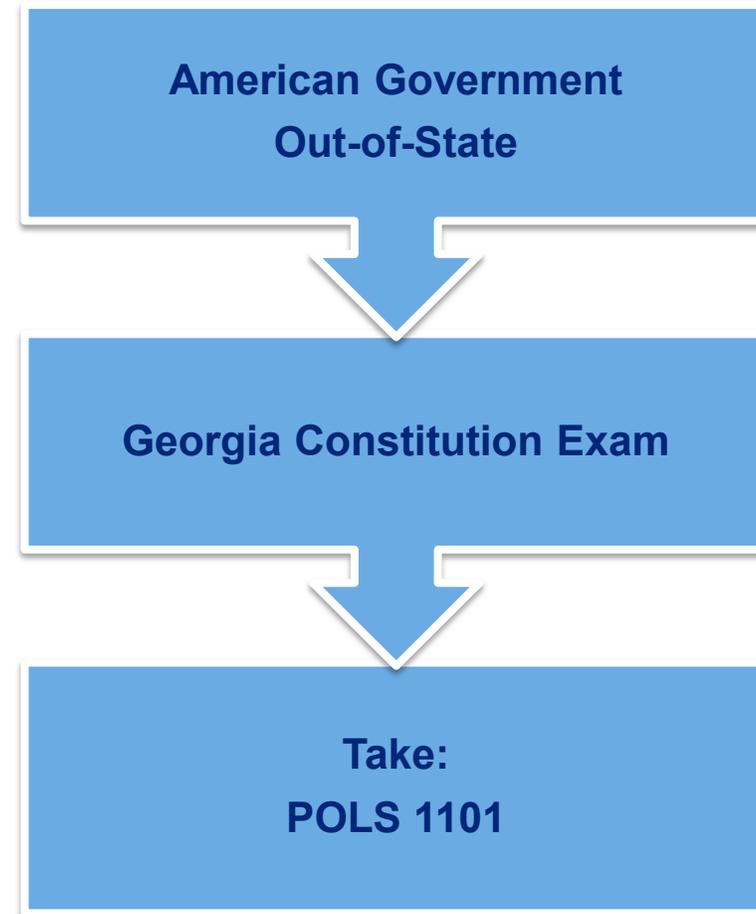
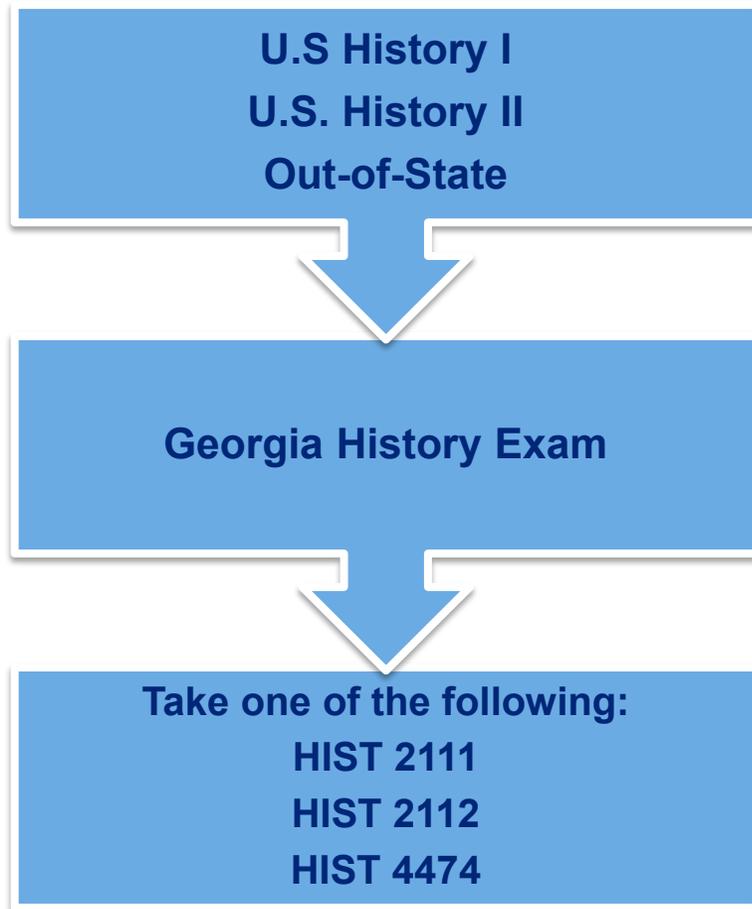
were taken out-of-state (or at a TCSG institution prior to Fall 2011),
the student has 2 options:

Repeat the course

OR

Take the Georgia History/Constitution exam
through Academic Testing Services

Required Exam or Course



Georgia Legislative Requirement

Additional Email Notifications:

- A report is run after end-of-term processing each semester to determine the students who haven't met the GA requirements
- Students and advisors are notified via email that the GA History and/or GA Constitution requirement is not met
- A handout is attached that outlines the options for meeting the requirement
- Taking the exam alone does not meet the U. S. portion of the requirement, so exams are not in lieu of classes, only in addition to out-of-state coursework

QUESTIONS ??

Office of the Registrar – Parker Hall
transfer@westga.edu

UNIVERSITY OF WEST GEORGIA

