

University of West Georgia

APPLICATION FOR OUT-OF-STATE TUITION DIFFERENTIAL WAIVER NON-RESIDENT STUDENTS

Prior to submitting a **Non-Resident Students** out-of-state tuition waiver application, students are advised to review the University System of Georgia Non-Resident Students out-of-state tuition waiver policy found in Section 7.3.4.1 of the Board of Regents Policy Manual (www.usg.edu/policymanual).

Section I – To be completed by the STUDENT

Name:		Student ID:
Address:		
City:	State:	Zip:
Email:		Phone:

Term applying for waiver: Fall Spring Summer Year: _____

This out-of-state tuition waiver request is based on the Georgia domicile of:

- Parent (students under the age of 24 only)
- U.S. court-appointed legal guardian (students under the age of 24 only)
- Spouse

Name of the above individual upon whom this waiver application is based: _____

Will Georgia have been the present and permanent home (domicile) for the above individual for at least 12 consecutive months immediately preceding the first day of classes for the term the waiver is requested? Yes No

Has the above individual ever lived outside of the state of Georgia?

Yes No **If Yes:** They have continuously lived in Georgia since: _____ (mm/yyyy)

Briefly explain the reason they moved to Georgia:

Regarding the individual listed above, please provide the following information:

- Do they hold a current driver's license/state-issued ID? Yes No State issued? _____
- Do they own a motor vehicle? Yes No State registered? _____
- Are they registered to vote? Yes No State registered? _____
- Did they file a state income tax return for the most recent tax year? Yes No State filed? _____

Section II – STUDENT Oath and Affirmation

I understand that any material false statement made knowingly and willingly by me on this application, or any documents attached hereto may, in accordance with O.C.G.A. 16-10-71, which provides that upon conviction, a person who knowingly commits the offense of false swearing shall be punished by a fine of not more than \$1,000 or by imprisonment for not less than one nor more than five years, or both, subject me to prosecution in a court of law. Additionally, I further understand that any such false statement may subject me to immediate dismissal from the institution.

Further, I certify that, to the best of my knowledge, the information submitted on this application is true and complete.

Student Signature

Date

Section III –Documentation Requirements

ALL STUDENTS MUST PROVIDE THE FOLLOWING:

Documentation that the parent, U.S. court-appointed legal guardian, or spouse upon whom the waiver request is based has established and maintained domicile in Georgia for at least 12 consecutive months immediately preceding the first day of classes for the term the waiver is requested. Examples of supporting documentation include:

- Copy of their lease agreement or warranty deed in Georgia
- Copy of Georgia driver's license or state-issued ID
- Copy of vehicle registration
- Copy of Georgia tax return filed for the most recent tax year

LAWFUL PRESENCE IN THE UNITED STATES

In addition to the above waiver-specific documentation requirements, students must be verified to be lawfully present in the United States before an out-of-state tuition waiver may be awarded.

NOTE: Additional documentation may be requested to determine waiver eligibility.

IN ADDITION, ONE OF THE FOLLOWING MUST BE SUBMITTED:

APPLYING BASED ON A PARENT OR U.S. COURT-APPOINTED LEGAL GUARDIAN (Students under the age of 24 only)

- Students applying based on their parent must submit a copy of their birth certificate listing the Georgia-domiciled individual as their parent.
- Students applying based on their Georgia-domiciled U.S. court-appointed legal guardian must submit a copy of the U.S. court documentation listing the Georgia-domiciled individual as their guardian.

APPLYING BASED ON SPOUSE

- Copy of marriage certificate for Georgia-domiciled individual and the student; or
- Copy of a jointly filed federal income tax return filed by the Georgia-domiciled individual for the most recent tax year listing the student as a spouse. Or, copy of a jointly filed federal income tax return filed by the student for the most recent tax year listing the Georgia-domiciled individual as a spouse.

Completed forms with all supporting documentation must be received in the Registrar's Office by the final fee payment deadline for the term in which the waiver is requested. Please visit the SCOOP for information on fee payment deadlines: <http://www.westga.edu/registrar/766.php>

Submit completed form and required documentation to:

University of West Georgia
Office of the Registrar
1601 Maple Street, Carrollton, GA 30118
Phone: 678-839-6438
Email: registrar@westga.edu