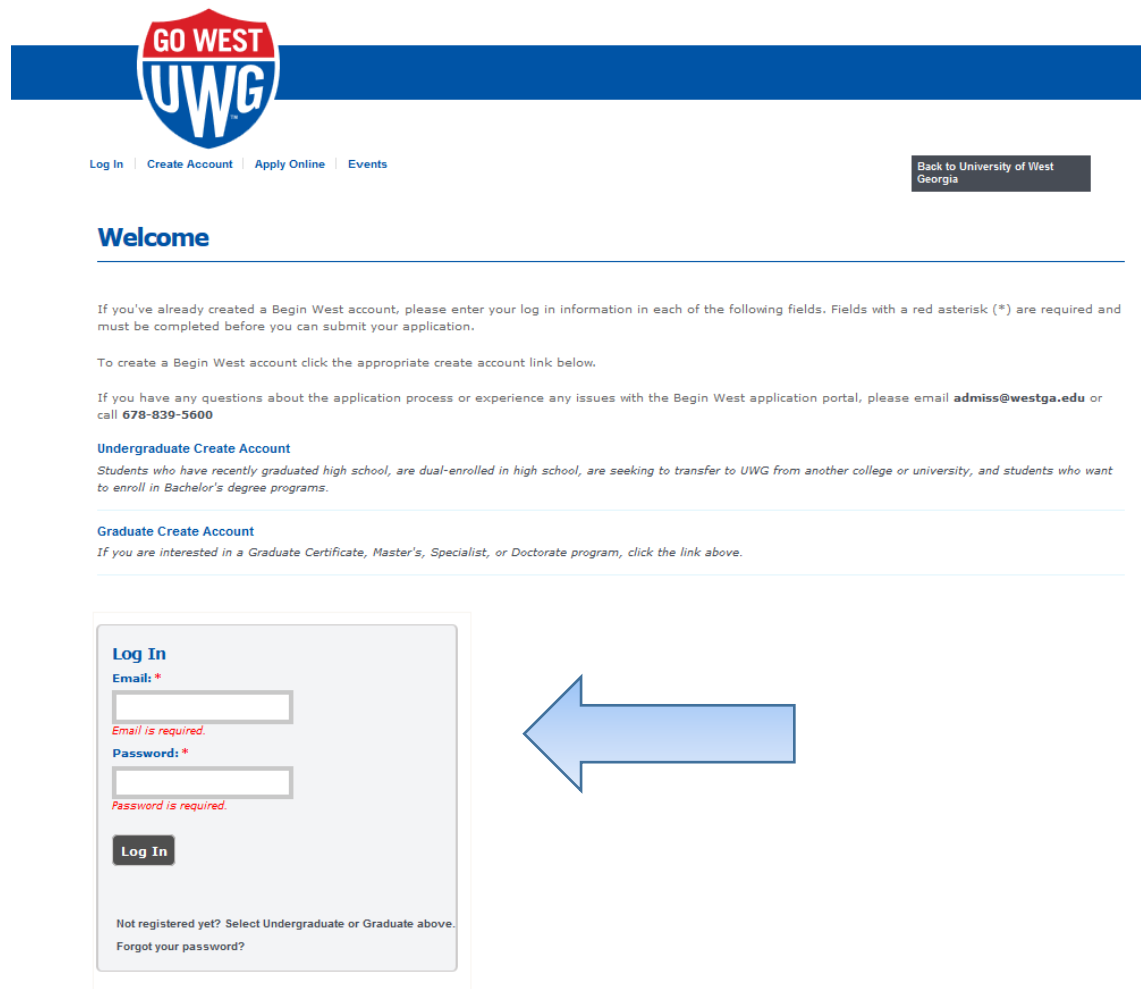


Congratulations on your acceptance to UWG!

We are so excited to help you through the next steps to make sure you are all set to Go West! Below are steps to help you set up your MyUWG/UWG ID account. Once complete, you'll be able to access your Orientation registration, submit a Housing Contract, and submit necessary information related to your Financial Aid.

Step 1.

Log into your Begin West account: www.westga.edu/beginwest.



The screenshot shows the 'Begin West' login page. At the top left is the 'GO WEST UWG' logo. Below it are navigation links: 'Log In', 'Create Account', 'Apply Online', and 'Events'. On the right, there is a 'Back to University of West Georgia' button. The main heading is 'Welcome'. Below this, there are instructions for logging in and creating an account. A 'Log In' form is shown on the left, with fields for 'Email: *' and 'Password: *', each with a red asterisk and a red error message below it. A 'Log In' button is below the form. At the bottom of the form, there is a link for 'Forgot your password?' and a note: 'Not registered yet? Select Undergraduate or Graduate above.'

Log In | Create Account | Apply Online | Events

Back to University of West Georgia

Welcome

If you've already created a Begin West account, please enter your log in information in each of the following fields. Fields with a red asterisk (*) are required and must be completed before you can submit your application.

To create a Begin West account click the appropriate create account link below.

If you have any questions about the application process or experience any issues with the Begin West application portal, please email admiss@westga.edu or call 678-839-5600

Undergraduate Create Account
Students who have recently graduated high school, are dual-enrolled in high school, are seeking to transfer to UWG from another college or university, and students who want to enroll in Bachelor's degree programs.

Graduate Create Account
If you are interested in a Graduate Certificate, Master's, Specialist, or Doctorate program, click the link above.

Log In
Email: *

Email is required.
Password: *

Password is required.
Log In
Not registered yet? Select Undergraduate or Graduate above.
[Forgot your password?](#)

Step 2.

Click on the banner that says “You’re Accepted!”



Step 3.

You will see ‘Congratulations, You’ve Been Admitted West!’ and your personal myUWG login details.

- If you've previously successfully completed myUWG account creation you can click “Login to myUWG” below the login information.
- If you have **not** successfully created your myUWG account, click the "Register Account" button **and** note the information on THIS page, it will be required to create your account)

Congratulations!

You've been admitted West!

Thank you for using the Begin West application! Please follow the steps below to access myUWG.

Logging in for the first time?

Please note your login information and follow the steps below.

Your myUWG login is:

test11

Your myUWG password is:

The last 2 digits of your birth year plus the last 4 digits of your SSN.

Ex: Wolfe was born in 1997, and his social security number is 555-55-1906. Wolfe's password is 971906.

1. Use the username and password information above to **Register your Account (First-time Login) or Login**
2. After logging in for the first time, you'll be asked to change your password and setup your security questions.
3. Once you've registered your ID, you will be able to login using your username and new password to myUWG to access your UWG Email and complete your next steps: Orientation, Housing, and Financial Aid.

- > **Register Account**
- > **Login to myUWG**

What is myUWG

Congratulations! Your myUWG account is your official university student account. Your myUWG account will be your account for all your student needs moving forward!

Having Problems logging in?

You were prompted to create a new password consisting of a minimum of 12 characters, containing letters, numbers, and special characters. If you have forgotten that password, please click here.

Need Help?

If you have problems logging in to your myUWG account for the first-time, please reach out to our ITS service desk at 678-839-6587 or servicedesk@westga.edu.

Choose not to include your Social Security Number on your Application?

Your password will be the last two digits of your birth year and the last 4 digits of your student ID number (located in the "New Student Information" box below).

New Student Information

Your Student ID is:	917503928
Your new email address is:	test1@mywestga.edu
Your myUWG login is:	test1



Step 4.

You will be re-directed to the UWG ID Self-Service Tool.

- Your User Name is "Your myUWG login in is" from the previous screen.
- ***If you chose not to submit your Social Security Number, your password will be the last two digits of your birth year and the last 4 digits of your 917 student ID number instead of the last 4 digits of your social

UWG ID Self Service Tool

Sign In

User Name:

Password:



Letters are not case-sensitive



Reset Password
Reset your forgotten password



Unlock Account
Unlock your locked out account

- PASSWORD REQUIREMENTS**
- Minimum of 12 characters in length
 - Must contain at least one lowercase letter
 - Must contain at least one uppercase letter
 - Must contain at least one number
 - Must contain at least one special character
 - Cannot contain parts of your name or username

Welcome to the Pack

The self service tool allows you to register your myuwg account for all future use including, registration for orientation and courses. You will no longer use begin west credentials.

New Student Registration Instructions

Follow these steps to log in:

1) **Lookup Your Username**

Your Username is your myUWG login name (e.g. estudent2)
Your Initial Password is the last two digits of your birth year and last four digits of your social OR the last two digits of your birth year and last four digits of your 917#

- 2) Click on the Change Your Password tab to set your new personalized password.
3) Click on the Enrollment tab to create your security questions and answers.
4) Once your password is changed and security questions are created, you can return to selfservice.westga.edu at any time to reset your password.

Faculty/Staff Initial Registration Instructions

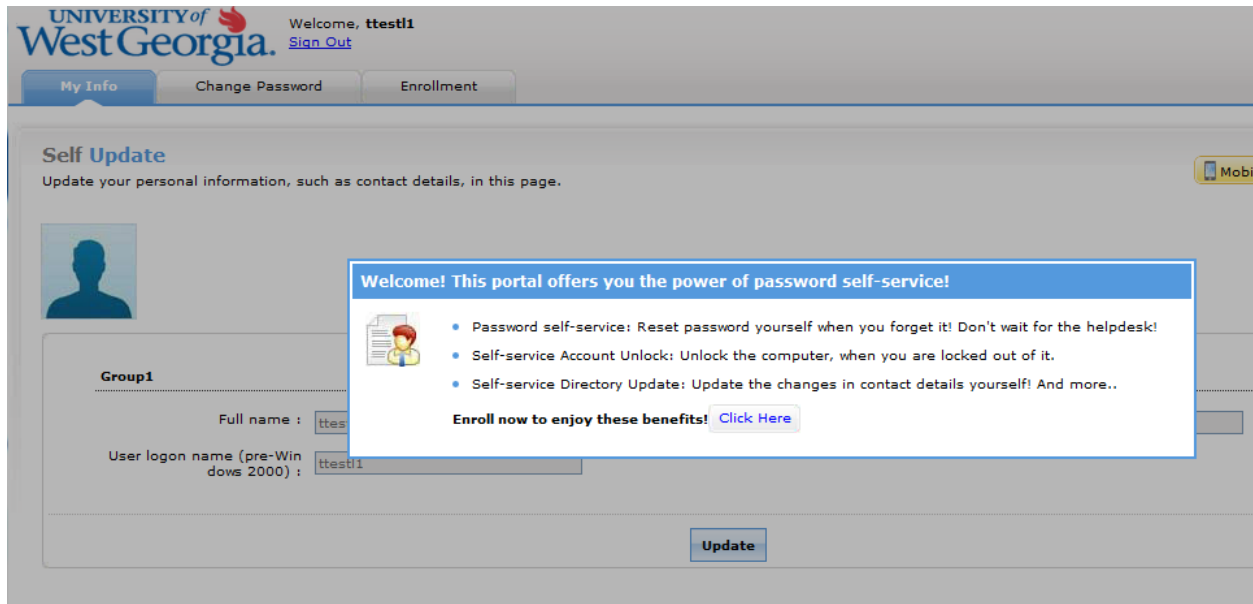
Username = UWG Domain login name
Initial Password = UWG Domain password

Don't forget to enter the green image text.

After signing in you'll be asked to change your password to something only you'll know using the password requirements listed to the left on this page.

Step 5.

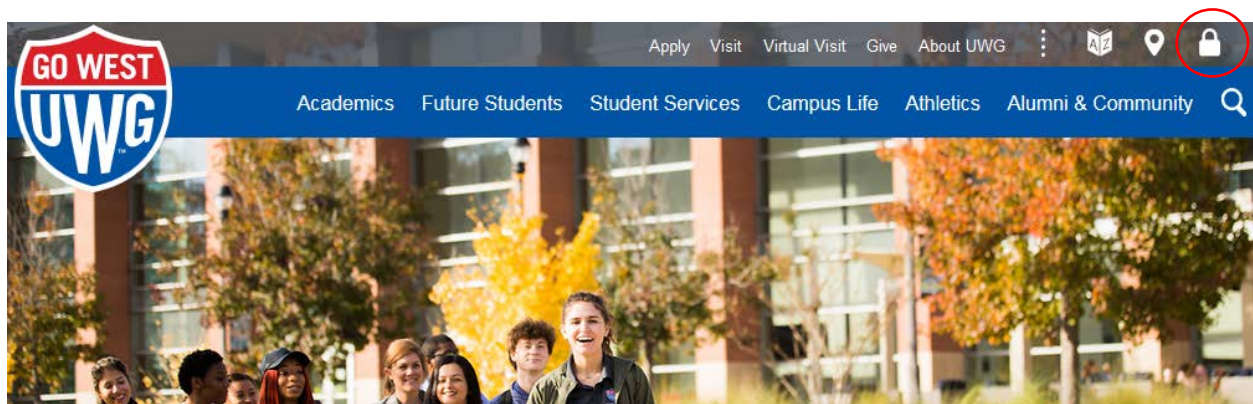
Once you have logged into this screen, follow the prompts to complete all three tabbed sections: My Info, Change Password, and Enrollment



Step 6.

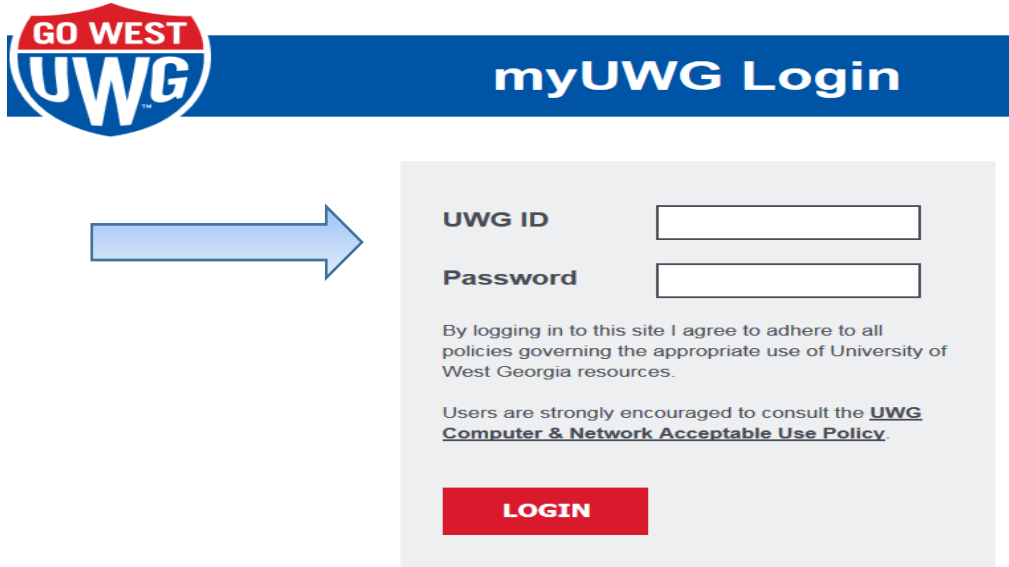
Congratulations! You have created your UWG ID/MyUWG Account information.

To access myUWG now that you've registered your UWG ID, you can simply visit the main UWG website and click on the lock icon at the very top right-hand corner of the screen.



Step 7.

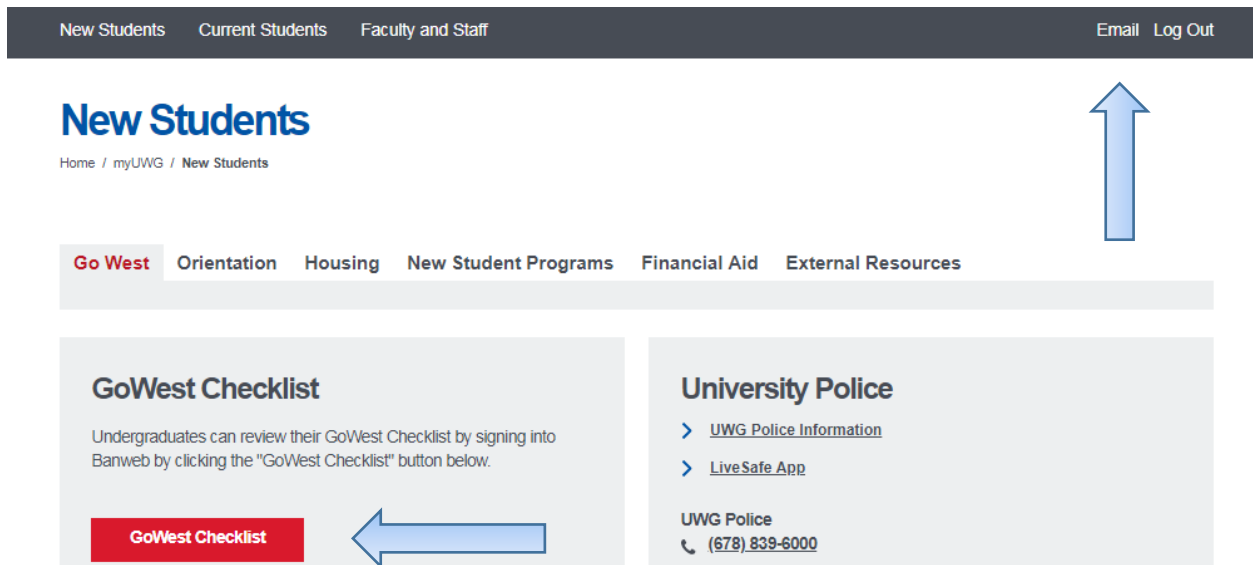
Enter your myUWG Username and password



The login form features the 'GO WEST UWG' logo on the left and the text 'myUWG Login' on a blue background. Below this, there are two input fields: 'UWG ID' and 'Password'. A blue arrow points from the left towards these fields. Below the fields is a paragraph of text: 'By logging in to this site I agree to adhere to all policies governing the appropriate use of University of West Georgia resources.' This is followed by another paragraph: 'Users are strongly encouraged to consult the [UWG Computer & Network Acceptable Use Policy](#).' At the bottom of the form is a red button labeled 'LOGIN'.

Step 8.

You can now access your "Go West" Checklist and check your UWG email



The dashboard has a top navigation bar with 'New Students', 'Current Students', 'Faculty and Staff', 'Email', and 'Log Out'. Below this is the 'New Students' heading with a breadcrumb trail 'Home / myUWG / New Students'. A blue arrow points upwards from the 'GoWest Checklist' section towards the 'Email' link in the top navigation bar. Below the heading is a secondary navigation bar with 'Go West', 'Orientation', 'Housing', 'New Student Programs', 'Financial Aid', and 'External Resources'. The main content area is split into two columns. The left column is titled 'GoWest Checklist' and contains the text: 'Undergraduates can review their GoWest Checklist by signing into Banweb by clicking the "GoWest Checklist" button below.' Below this text is a red button labeled 'GoWest Checklist' and a blue arrow pointing left towards it. The right column is titled 'University Police' and contains two links: '> [UWG Police Information](#)' and '> [LiveSafe App](#)'. Below these links is the text 'UWG Police' and a phone icon followed by '(678) 839-6000'.