University of West Georgia
Office of Information Technology Services
Employee Recognition and Awards Program

The University of West Georgia's Office of Information Technology Services (ITS) is dedicated to providing members of the University of West Georgia community with the technological resources and support needed to be successful and productive.

Technology Innovation Award

NOMINATION FORM

Purpose: To recognize a university faculty or staff member outside of the Office of Information Technology who has demonstrated one or more of the following: IT innovation, integration of IT in the classroom, exceptional departmental or unit IT support, or possesses exceptional talents with information technology.

The recipient must possess two or more of these characteristics:

- Has integrated information technology in the classroom in a way that changes the way he or she teaches and students learn
- Has participated in the development of or demonstrated IT innovation at the university
- Is the “go-to” person in a department or unit when IT help is requested by a colleague
- Shares their knowledge and experiences by teaching workshops or informal how-to sessions on their area to other university employees

Procedure: Please fill out this nomination form, print, and forward with copies of any additional documentation (e.g. commendations, training certificates, etc.) to:

ITS Employee Recognition Selection Committee
Information Technology Services
Cobb Hall
Attention: Chief Information Officer

All submissions must be received by May 21, 2010. The selection committee will review the submissions and make their recommendations to the CIO.

Name of Nominee: ________________________________________________________________

Current Position: ________________________________________________________________

Department: ________________________________________________________________
Work Phone Number ___________________________________________________________

Department Supervisor or Chair: _____________________________________________

Name of Nominator: _________________________________________________________

Title: _________________________________________________________

Department: _______________________________________________________

Work Phone Number: ____________________________________________________

Email: ________________________________________________________________

**CRITERIA**

Technology Integration:
Provide examples of how this individual has used technology to enhance or change the way he or she teaches or how students learn. Describe the technology and give examples of how student learning has been improved.

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IT Innovation:
Provide examples of technology innovation through the use of hardware, software, development or processes.
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Technology Support:
When an IT problem occurs within a department or unit on campus, rather than contacting ITS first, this individual is willing to be the “go-to” person to help solve problems, provide assistance, and is always willing to help. Give two or three examples:
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Sharing Knowledge:
Give examples of how this individual shares their knowledge, expertise and experiences by teaching workshops or informal how-to sessions to other university employees.

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Note: The selection committee will evaluate the nominees based on any or all of the following criteria. If an example cannot be provided, please respond by replying NA.