Course Instructions – FINC 3511

Online lectures, concept review exercises, sample problems, and whiteboard solutions are available on the course webpage (http://www.westga.edu/~rbest/finc3511/index3511.htm).

The Self-Test Introduction may be taken an unlimited number of times. Quizzes 1 through 11 may be taken up to four times with the highest grade retained. **Exams 1, 2, 3, and the Final Exam are online, but each may be taken only one time.** There is no limit on the number of times you may take the sample exams. The sample exams can help, but not hurt your grade. See the syllabus for details.

The general class procedure is to make sure you understand lecture presentations (including reading along in the lecture supplement and/or optional textbook), complete concept review exercises, work sample problems (written and whiteboard solutions are available), and then take related quizzes and exams. Follow the schedule listed in the syllabus. The activities outlined in this document are arranged in Learning Modules in CourseDen. Begin by choosing the Learning Modules folder. **Be sure to follow all deadlines listed in the syllabus.**

**Introduction**
Read the syllabus from course webpage or Content link in CourseDen
Complete Self-Test Introduction Quiz (You must score 100 on the quiz to view other materials.)

**Module 1 – Chapters 1, 3, 2 and 6**
Presentations for Chapters 1 and Chapters 2 & 6
Complete Chapter 1 – Concept Review exercises
Complete Chapters 2 & 6 – Concept Review exercises
Presentation for Chapter 3
Complete Chapter 3 – Concept Review exercise
Solve sample problems for Chapter 3 (there are no problems for Chapter 1 or Chapters 2&6)
Take Quiz 1

**Module 2 – Chapters 4 and 16**
Presentation for Chapter 4
Complete Chapter 4 – Concept Review exercise
Presentation for Chapter 4 Problems
Solve sample problems for Chapter 4
Presentation for Chapter 16
Solve sample problems for Chapter 16
Take Quiz 2 **(Begin Project 1 – DUE date in syllabus)**

**Exam 1 – Chapters 1, 2, 3, 4, 6, and 16**
Review for Exam 1
Take Sample Exam 1 (take as many times as you wish; can help grade – see syllabus)
Take Exam 1 online **(can only take once – due date listed in syllabus)**
Module 3 – Chapter 8
Presentation for Chapter 8
Complete Chapter 8 – Concept Review exercise
Solve sample problems for Chapter 8
Take Quiz 3

Module 4 – Chapter 2
Presentation for Chapter 5
Complete Chapter 5 – Concept Review exercise
Solve sample problems 1 through 8 for Chapter 5
Take Quiz 4
Solve sample problems 9 through 27
Take Quiz 5

Exam 2 – Chapters 5 and 8
Review for Exam 2
Take Sample Exam 2 (take as many times as you wish; can help grade – see syllabus)
Take Exam 2 online (can only take once – due date listed in syllabus)

Module 5 – Chapters 7 and 9
Presentation for Chapter 7
Complete Chapter 7 – Concept Review exercise
Solve sample problems for Chapter 7
Take Quiz 6 (Begin Project 2 – DUE date listed in syllabus)
Presentation for Chapter 9
Complete Chapter 9 – Concept Review exercise
Solve sample problems for Chapter 9
Take Quiz 7

Module 6 – Chapter 10
Presentations for Chapter 10
Complete Chapter 10 – Concept Review exercise
Solve sample problems 1 through 4 for Chapter 10
Take Quiz 8 (includes concepts and component cost of capital problems)
Solve sample problems 5 through 10 for Chapter 10
Take Quiz 9 (includes concepts and weighted average cost of capital problems)

Exam 3 – Chapters 7, 9, and 10
Review for Exam 3
Take Sample Exam 3 (take as many times as you wish; can help grade – see syllabus)
Take Exam 3 online (can only take once – due date listed in syllabus)

Module 7 – Chapter 11
Presentation for Chapter 11 and Complete Chapter 11 – Concept Review exercise
Solve sample problems for Chapter 11
Take Quiz 10
Module 8 – Chapters 12, 13, and 14
HINT: Take Quiz 11 before completing the following activities
Presentation for Chapter 12
Complete Chapter 12 – Concept Review exercise
Solve sample problems for Chapter 12
Take Self-Test – Chapter 12 (may take as many times as you wish)
Presentation for Chapters 13 & 14 (note: there are no problems for Chapters 13 & 14)
Complete Chapters 13 & 14 – Concept Review exercise
Take Self-Test – Chapters 13 & 14 (may take as many times as you wish)

FINAL EXAM
– Covers ALL Chapters (but there are no problems from Chapters 3, 4, or 16)
Review for Final Exam
Take Sample Final Exam (take as many times as you wish; can help grade – see syllabus)
Take Final Exam online (can only take once – due date listed in syllabus)