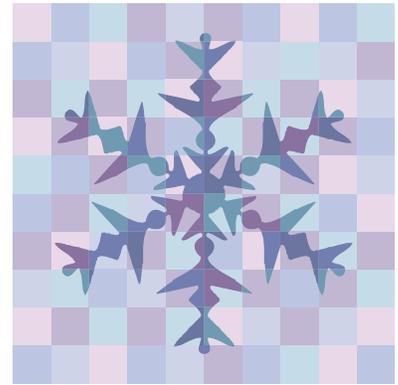


# THE MESSENGER



January  
2007

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**Jorge Gaytan**  
January 17

**William Lankford**  
January 30

## *Happy Birthday!*

**LUNCH WITH THE DEAN!!**



**SUNSET HILLS COUNTRY  
CLUB**

**FRIDAY, APRIL 20 @ 12 NOON**

## Departmental Announcements

**Jorge Gaytan** received the 2006 SBEA Collegiate Teacher of the Year Award

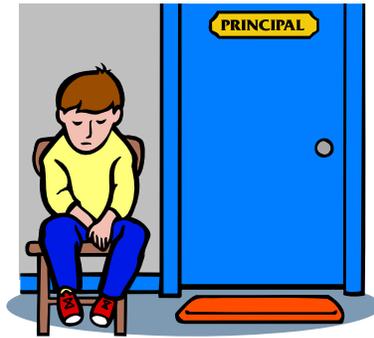
**Brad Prince** passed the CompTIA Network+ Certification Exam and intends to incorporate that material into his CISM 4330 course."

**Doug Turner** is the (very) proud grandpa of David Anderson Purvis, born at 6:33 pm est., Friday, January 12 at 7 pounds, 14 ounces and 21 1/2 long. Doug has plenty more pictures to share.

## **REMINDER!!!**

Spring Departmental Meeting

**Wednesday, January 31, 2007 at 9 am in  
RCOB Room 127 (This is the new conference  
room in the RCOB building)**



## The Chair's Corner

A DAC meeting was held on Thursday, January 18, 2007. Major issues discussed are as follows:

- The Spring Drop/Add period was especially trying this year. These problems can be traced to more students in upper level courses, dropped courses for non-payment, students not getting advised on time, etc. Please stress during the next advising period that students should hang on to their advising sheets in case they need this documentation later. It is very difficult for us to make decisions about overrides without this signed, advising sheet. Some discussion was held about possibly going to an electronic process for handling this information.
- The statement in the Undergraduate Catalog indicating some courses may be taken without the prerequisites if they have department chair permission will be removed. Chairs will retain the right to provide exceptions, but this will keep students from assuming it is part of the normal process.
- Diane will send out a survey asking for feedback on the IT structure and processes. Since this is the first time we have had two IT personnel and a coordinator, this will provide valuable information.
- Both International programs have spots available this year. Chairs and faculty are asked to encourage students interested to get their application in right away. The deadline will be the end of January. We do not get any outside funds for the Management/Marketing program. Thus, it has to pay for itself.
- Summer School issues were discussed. There are too many variables to consider in making summer schedules to set "rules" applying to all departments and all faculty. It was decided that in certain circumstances a third course may be allowed. For instance, two departments indicated that they did not have sufficient faculty to offer the classes that they needed to. Thus, they indicated that one faculty member may be assigned three-courses because there were no practical alternatives. Faye sent out an e-mail early today specifying the considerations in assigning a third course to a faculty.
- The official letter for AACSB business accreditation arrived a few days ago. The accounting committee has asked for additional information, and Ron, Jon, and Faye are working on providing an update.
- Open faculty meetings are scheduled for Wednesday, Feb. 14 and Thursday, Feb. 15 (9 – 11am). They will be held in the Adamson Hall conference room.
- Learning labs are being constructed in the old RCOB A/B conference room. A local business person has given verbal confirmation of his plans to fund one, and the formal announcement will be made once details are finalized. There are a number of prospects for the remaining four.
- Diane provided a handout on Sports Management preferred minors in the RCOB. The Undergraduate Programs Committee will take a look at it.

- Candidate travel reimbursements will continue as in the past. Concerns about which funds should be used were addressed, and UWG has been and will continue to use state funds for candidate travel.
- Documentation will become a serious consideration in approximately four years when students request an extension of their tuition rate if they perceive the reason they were unable to complete the degree in four years is the unavailability of classes. Advisors are asked to make notations in students' files who repeatedly do not follow recommendations to show the actual reason for the extended completion time.
- What would normally be year-end spending will be spread out over a longer time period this year. Some of the funds (e.g., computers) will be used this fiscal quarter. Chairs are asked to send any requests for year-end expenditures to the dean's office as soon as possible so we can plan accordingly.

Please let me know if you have questions about any of these items.

Tom G.