

**University of West Georgia**  
**COSM Faculty Research Grants**  
**Call for Proposals for Academic Year 2018-2019**

**Application deadline: March 15, 2018**

**Eligibility:** All full-time tenured/tenure-track COSM faculty members are eligible.

**Award period:** These awards are made from FY19 budget (07/01/2018 – 06/30/2019).

**Funds for supplies and travel must be spent by April 1, 2019.**

**Size and use of Awards:** Awards will be for a maximum of \$2000.00 for AY 2018-19. Funds may be used for supplies, travel, publishing and printing, student assistants or graduate assistants. Please note that graduate students who already have assistantships in Fall and Spring must be employed and paid during the summer only (spending deadlines will be extended for graduate assistantships). Funds should only be used as budgeted; changes for equivalent purposes are appropriate pending Associate Dean's approval.

**Criteria:** The criteria used to determine the awarding of COSM FRG awards will include: the potential for the project to support the scholarly activities of the faculty member, the outcomes of previous FRG awards, the impact on our students, and the likelihood of the project to lead to the submission of a peer-reviewed publication or an external proposal. Please refer to the COSM FRG rubric as a guide for preparing your proposal. This program does not cover proposals for the sole purpose of presentation and professional development workshops or conferences.

**Application Guidelines:** Please email as a single pdf or Word file to [gpayne@westga.edu](mailto:gpayne@westga.edu) by March 15, 2018. Applications will be reviewed and awards recommended by the COSM Advisory Committee to the Associate Dean. Awardees will be announced by April 1, 2018. The application must include:

- (1) Cover sheet (please see below)
- (2) Project proposal **not exceeding three pages** addressing
  - a. specific objectives
  - b. an overview of the research project and experimental design for an interdisciplinary reviewer group
  - c. significance of the project
  - d. anticipated outcomes (e.g., article submissions, research presentation, external proposal development, etc.)
  - e. how this award enhances the applicant's professional activities
- (3) Detailed, itemized budget **not exceeding one page**. Budget should include justification for expenses.
- (4) A summary report on the status of and any outcome from the most recent FRG projects supported, **not exceeding one page**.
- (5) Curriculum vitae **not exceeding three pages**

## **Goals of the Faculty Research Grant Program**

The purpose of the Faculty Research Grant (FRG) program is to assist faculty in pursuing scholarly endeavors. The goal is to provide small amount of funds to support the development of new research ideas, to cover small costs that do not necessitate a significant external grant, and to assist in gathering preliminary data.

**COSM FACULTY RESEARCH GRANT PROPOSAL (AY 2018-2019)**

**COVER SHEET**

**NAME** \_\_\_\_\_ **DEPARTMENT** \_\_\_\_\_

**Project Title** \_\_\_\_\_

**Desired Budget:** Total funds requested under this initiative: \_\_\_\_\_

**Minimum Budget** (in case only partial funding is possible): \_\_\_\_\_

**Information about grants applied for (include both external and internal funding) for the last two and upcoming academic years:**

<b>Funding source</b>	<b>Title of the project</b>	<b>Amount Awarded</b>

**Signature of the Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Endorsement from the Chair:**

**Signature of the Chair:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**EVALUTATION FORM**  
**(Applicants, please fill out top portion only)**

**Name:** \_\_\_\_\_

**Faculty Rank:** \_\_\_\_\_

**Department:** \_\_\_\_\_

**Proposal Title:**

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**FOR ADVISORY COMMITTEE USE ONLY:**

<b>Funding Criteria</b>	<b>Possible Points</b>	<b>Points Awarded</b>
Clarity of Proposed Work, including <ul style="list-style-type: none"> <li>• a clear, well-conceived research plan</li> <li>• clear and achievable outcomes</li> </ul>	20	
Appropriate for faculty's professional advancement and growth (e.g., promotion & tenure, post-tenure review, standing in their field, etc.)	10	
Positive impact upon students	15	
Potential for <ul style="list-style-type: none"> <li>• peer-reviewed publication, or</li> <li>• external funding proposal</li> </ul>	20	
Support for COSM Strategic Objectives	20	
Appropriateness of Budget <ul style="list-style-type: none"> <li>• amount requested</li> <li>• detailed budget</li> </ul>	15	
<b>TOTAL POINTS AWARDED</b>	<b>100</b>	

**Comments:**