

COSS Faculty Council April 17, 2015
10AM, Pafford 111

In attendance: Amber Smallwood, Greg Dixon, Pam Hunt Kirk, Ashley Smallwood, Tom Hunter, Jeanette Diaz, Winston Tripp

CALL TO ORDER: 10:08am

OLD BUSINESS

1. Approval of Minutes

March 2015 minutes approved, seconded; all in favor

2. Selection of Acting Chair of FC during the Fall 2015 semester while Pam Hunt Kirk is on research leave. Discussion ensued. Pam will ask Neema Noori, Mike Johnson, and Paul Rutledge, all whom are eligible. All will ask in their departments for interest as well.

3. COSS Elections Update – elections end today (Friday April 17) at 5pm.

4. FC Subcommittees Updates

a. *Bylaws* – Issues: (i) student council; (ii) rotating Chair

- i. Student council update – Diaz talked with students and faculty of Psychology Department – both would like to keep the council. Students want both a council and a town hall meeting.

Political Science students also want it, but want townhalls.

Sociology students would like an anonymous suggestion box

We will keep this on the agenda for next AY for further discussion.

- ii. Chair's time limit issue – concerns from the Chairs about it being only College-wide or University-wide. The consensus among the Chairs is to not pursue the time limit or rotating Chair.

We (FC) may need to come up with a specific plan of how we might implement the rotating Chair/other options for this issue. Keep on agenda for next AY.

b. *Policies & Procedures* – course overload/teaching an honors course, our P&P says course release must be in the next three years (but Faculty Handbook says next two semesters). Also, merit/annual reviews – our P&P still says for three years, but we decided to make it for one year (should we

edit?) – does Faculty Handbook say this yet? Will it next year? (Senate is making some changes to Handbook). **Keep this on agenda for next year to consider making our College documents match Faculty Handbook.**

c. *Strategic Plan* – no update

5. Discussion of conducting a service workload evaluation within College
Perhaps discuss and try next AY

NEW BUSINESS

1. Associate Dean Smallwood requests a standing agenda line for next AY for Associate Dean's updates from their meetings

2. Discussion of potential rules/grievance procedures for individuals removed from appointed service positions with Associate Dean Smallwood. Our Policies and Procedures states that FC will take up grievances from faculty (in general), but that faculty can simultaneously pursue other informal and/or formal routes of grievance. We considered it positive then, that we discussed a situation (confidentially and anonymously) about this particular issue. Discussion ensued about the variations between departments in the College with regard to written descriptions of appointed service positions and written policies of the procedures to handle grievances.

2. Selection of conference committee to work with Administrative Council (subcommittee of a few individuals from FC and a few from AC) - **table until next AY**

3. Course and Program Additions, Deletions, and Modifications

COURSES

CRIM 4004 Managing Data – ADDITION – learning outcomes on syllabus must be updated to (1) be program outcomes and (2) be measurable. **APPROVED PENDING the strong recommendation that the learning outcomes on syllabus be formatted according to Bloom's Taxonomy and be linked to program learning outcomes.**

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PROGRAMS

PSYC submitted program CHANGE to edit a course from being at the 8000 to 7000 level and from being a required course to an elective – but needs a simultaneous course modification. **(Same issue as from February 2015 FC meeting)**

APPROVED PENDING Osbeck submits the course modification AND that Associate Dean Smallwood is comfortable examining said course modification without FC viewing it (since this is our last AY meeting).

ADJOURNED: 12:03pm

Respectfully Submitted,

Pam Hunt Kirk