**HOW TO PURCHASE A TK20 ACCOUNT**

- You can purchase your Tk20 membership through the UWG Bookstore or directly online from Tk20.
  - **There is a difference in pricing** even though the membership for both accounts is identical.

<table>
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<tr>
<th>UWG Bookstore</th>
<th>Tk20 -- Online</th>
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<tr>
<td>- Sells the access code to activate your account at about $160. This does not include shipping fee, and tax.</td>
<td>- Sells Tk20 account directly online for $100 + $3 for processing.</td>
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<td>- Can be purchased with financial aid refund, the account purchase is treated as a textbook purchase at the UWG Bookstore.</td>
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1. **If redeeming your UWG Bookstore code:**
   a. For more information on eligibility, and dates of purchase, visit the Enrollment Services webpage “Bookstore to the Rescue”.
   b. You can purchase your Tk20 access code from the UWG Bookstore by selecting the following link: [https://www.bookstore.westga.edu/buy_book_detail.asp?pf_id=10952344](https://www.bookstore.westga.edu/buy_book_detail.asp?pf_id=10952344)
   c. You can also go the UWG bookstore webpage, select “Course Material” → “Textbook” → “MISC—Miscellaneous” → “Tk20” → “Add Course To List”:

   ![UWG Bookstore Image](image)

   - You will receive a unique 34 digit student access code from the student access kit you purchased from your campus bookstore.
2. Go to: [https://westga.tk20.com/campustoolshighered/start.do](https://westga.tk20.com/campustoolshighered/start.do)

3. Click on “Click here to purchase or register your Tk20 account” hyperlink found directly below the green log into your account button.
a. To redeem your UWG Bookstore code, select **first option**, press "**Continue**":

b. Select "I wish to register my student account purchase made from the campus book store", press "**Continue**":
4. Complete the “Student Account Registration for Bookstore Purchase”, Select “Submit”:

**Student Account Registration for Bookstore Purchase**

**Student Information**

**First Name:**

**Middle Name:**

**Last Name:**

**Student ID Number:**

**Address Line 1:**
Street address, P.O. box, company name, c/o

**Address Line 2:**
Apartment, suite, unit, building, floor, etc.

**City:**

**State:** Please select ▼

**Zip Code:**

Order confirmation and account activation will be sent to the email provided below. Please enter only one valid email address.

**Email:**

**Re-type Your Email:**

**Phone:**

Please enter the unique 34 digit Student Access Code from the Student Access Kit you purchased from your campus book store.

**Student Access Code:**
5. If purchasing your account directly online from TK20:
   a. Go to: [https://westga.tk20.com/campustoolshighered/start.do](https://westga.tk20.com/campustoolshighered/start.do)
   b. Click on “Click here to purchase or register your Tk20 account” hyperlink found directly below the green log into your account button.
c. Select the second option, then select “Continue”.

d. Select your payment preference, “I wish to pay by credit card” or “I wish to pay by money order/cashier’s check”, then press “Continue”:
Please complete your purchase order by entering your student and billing information. Use your “MYUWG” email, and Student ID Number (917). Any error to entering your student identification will result in a delay in account activation.

6. Your account activation takes about 2-3 business days from the time you either redeem your purchased code (Bookstore purchase) OR from the moment you successfully purchase your account online from Watermark.

7. You will receive another email from Watermark confirming your account has been activated. **DO NOT follow the instructions in that email.** Instead, login to your Tk20 account following the instructions outlined in the “How to log into Tk20” account on the Tk20 webpage.

   For any additional questions, please contact your Tk20 Unit Administrator: tk20@westga.edu