

## FINAL SEMESTER REDUCED COURSE LOAD PERMISSION

Degree-seeking students who are completing their degree requirements in a specified semester can enroll for as many or as few units as needed to graduate.

To be eligible, students must meet the following criteria:

- Be on the degree list for the specified semester
- The student must graduate at the end of the semester
- Upon completion of the specified semester:
  - F-1 students will have a 60-day grace period for a one-time departure from the U.S. or transfer to another school, advancement to a higher degree level, change of nonimmigrant status or may apply for Optional Practical Training.
  - J-1 students will have a 30-day grace period for a one-time departure from the US. To be eligible for Academic Training, J-1 students must submit an application prior to the last day of their academic program.

### SECTION 1: STUDENT INFORMATION

<b>Student's Family Name (Last Name)</b>			
<b>Student's Given Name (First Name)</b>			
<b>Date of Birth</b>		<b>UWG Student ID</b>	917
<b>Phone Number</b>		<b>SEVIS ID Number</b>	N000
<b>Email Address</b>			
<b>Current Visa Status</b>	F-1 Student	J-1 Student	Other Visa Type: Specify _____

### SECTION 2: PROGRAM COMPLETION

Level of Study	Bachelors	Masters	PhD	Certificate
<b>Final Semester at UWG</b>	<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer YEAR: _____	<b>Semester of requested Reduced Enrollment</b>		<input type="checkbox"/> Fall <input type="checkbox"/> Spring <input type="checkbox"/> Summer YEAR: _____
<b>Are you on the degree list?</b>	YES                  NO	<b>Program Completion Date</b>		
<b>Current I-20/DS-2019 Program End Date</b>	_____ *If your current I-20/DS-2019 program end date is after your final semester end date, ISAP will shorten your program end date on your I-20/DS-2019 to match your program completion date. You will receive a new I-20/DS-2019 reflecting this change.			

## Statement of Understanding

I understand that after completing my degree, I will enter my 60-day (F-1) or 30-day (J-1) grace period. During my grace period, I must do one of the following:

- Depart the US (one time only)
- Request a transfer to another school
- Apply for Optional Practical Training
- J-1 Students must apply for Academic Training or a Transfer prior to the end of the semester at their DS-2019 end date.

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## SECTION 3: PROPOSED SCHEDULE

Please use this section to provide the schedule of classes for the semester in which you are dropping below full time.

Class Title EX: UWG1101	Course Name EX: UNIVERSITY EXPERIENCE	Instructor EX: INSTRUCTION NAME	Online or In Person EX: IN PERSON	Credit Hours EX: 3
<b>Total Number of Credit Hours</b>				

## SECTION 4: ACADEMIC ADVISOR OR DEAN RECOMMENDATION

I confirm that the above named student will be graduating on the date listed, they are on the degree list, and will be completing all degree requirements to graduate at the end of the semester listed.

<b>Signature of Academic Advisor</b>		<b>Date</b>	
<b>Printed Name</b>			
<b>Title</b>			

*Email completed forms to [isap@westga.edu](mailto:isap@westga.edu)*