

**How do I register for classes?**

All registration is done online. You can register using BanWeb from any computer at [BanWeb](#). BanWeb is a secure, online tool used to manage student information and register for classes online. Through BanWeb, students can register and perform typical student tasks from the comfort of their home. BanWeb will be available for registration and schedule adjustment only during periods of registration or drop/add.

**Where will classes be held?**

The program will be held 100% online.

**How do I set up my official UWG ID card (Wolves Card)?**

The Wolves Card is your official university identification card. It gives you access to everything from checking out books at Ingram Library to gaining access to the Campus Center.

Your Wolves Card allows you to:

- Check books out at Ingram Library
- Get free or discounted prices to plays, sporting events, and concerts (if you have paid the Student Activity Fee)
- Access the Campus Center fitness area (if you have paid the Student Activity Fee)
- Access Health Services (if you have paid the Student Activity Fee)

UWG students registered in online courses only; not attending classes at the Carrollton or Newnan campus are eligible to obtain their student UWG ID card via mail. Please see the following link for further information to create/receive your UWG ID card: [UWG ID Cards for "Distance Learning" Students](#)

**Orientation Seminars**

**When orientation is and what will I learn there?**

The 100% Online Orientation Seminar will be held for four weeks in July. The On-Site Orientation Seminar is in early August of every year. During both orientation seminars, incoming students will learn the necessary skills to be successful in the program as well as the structure of online classes, library resources, and synchronous components within the online format.

**Where will the On-Site Orientation Seminar be held?**

A mandatory three-day, on-site orientation seminar will introduce learners to key components of the doctoral program. This seminar will be held in the School of Nursing building on the University of West Georgia, Carrollton campus. You will be notified of the dates, times, and exact room location for the orientation seminar prior to orientation. For a map of the campus click on the following link: [Maps and Directions](#)

**Where do I park for the orientation?** Students should contact Parking Services, Monday through Friday 8:00 a.m. - 5:00 pm at (678)839-6629, BEFORE or upon arrival on campus to register for a Visitor's Parking Permit. Visitors are allowed to park in any area designated for faculty, staff or student parking. Visitors are not allowed to park in any area that is signed tow away zone, reserved or restricted parking spaces, or red or yellow curbs.

**Where can I stay if I require overnight accommodations?** There are a number of accommodations close to the campus. Those closest to the campus are:

Hampton Inn Carrollton (Please mention that you are a UWG doctoral student when booking your room for a university rate of \$91/night)

102 South Cottage Hill Road, Carrollton, Georgia, USA 30117

Tel: 1-770-838-7722 Fax: 1-770-838-7419

Holiday Inn Express (No university rate offered at this hotel)

104 South Cottage Hill Road, Carrollton, Georgia, USA

Tel: 1-770-838-0508 Fax: 1-770-838-1090

**Will I need textbooks?** Required texts will be available for purchase through the University of West Georgia bookstore or from most online bookstores (ex. Amazon, Barnes & Noble, etc.). Please view individual course information for required texts.

**Where can I obtain free student software for my computer?** To download online go to: [Software Resource and Services](#) and click on the Visit the Personal Store link. Then click on the Student Media link located on the left side of the screen. Various free product downloads are available for students and they include Office Mac, Windows, and Microsoft Office. Only students who attend the following institutions are eligible to download/purchase these Microsoft Office Student Media products:



## Tanner Health System School of Nursing Ed.D. in NURSING EDUCATION Frequently Asked Questions

- Clayton State University
- Columbus State University
- Gainesville State College
- Georgia Gwinnett College
- Georgia Health Sciences University
- North Georgia College & State University
- **University of West Georgia**

Student Media products can be used on a personally owned computer or a school-owned computer designated for a student's exclusive use (that is, a computer checked out to a student for the school year). Students are only licensed to use the product during the licensing period. These licenses are temporary (meaning the student does not own the license). Upon leaving the school or expiration of the subscription enrollment, students are required to remove the licensed product.