

Sent: August 24, 2010

Members of the UWG Staff, *(a similar email was sent to faculty)*

In faculty meetings last spring and this fall, I addressed the faculty about the process of developing a Quality Enhancement Plan for UWG. You may have heard about this topic or process from those presentations. The development of a QEP is a SACS requirement, but, it is also a great opportunity to focus on increasing student learning in one area on campus. Please find attached a call for Quality Enhancement Plan (QEP) topics. This document outlines what a QEP is and its long term role in the University.

This email is an invitation for you to participate in the selection of the topic for this Quality Enhancement Plan. As part of this process, I invite and encourage you to engage in meaningful discussion about student learning at UWG and how we (collectively) can enhance the student learning experience and the environment that surrounds it. This plan will be part of the University's operations for the next 7-10 years. Participating in this topic selection is a great opportunity to help shape the future of this institution.

Please take time to thoughtfully develop and submit topics either alone or with colleagues across campus. Topic submissions are due by October 1st and should be emailed to [gep@westga.edu](mailto:gep@westga.edu). Questions or recommendations may also be sent to [gep@westga.edu](mailto:gep@westga.edu), or sent directly to me. Thank you for consideration of this invitation. I appreciate the opportunity it is to work with you on improving student learning, and the environment that supports it, at UWG.

Sincerely,

Jon Anderson  
Associate Professor of Management  
Associate VP for Academic Affairs  
University of West Georgia

Sent: September 17, 2010

Colleagues,

You may remember from several presentations at general faculty meetings, senate meetings, and the President's endorsement of those presentations, that the institution is engaged in the process of selecting a topic for its Quality Enhancement Plan (QEP). This plan will serve the institution as the guide to improve one prominent area of student learning for the next 7-10 years (including development and implementation). We have received several thoughtful proposals and hope to receive many more. I encourage and invite you again to engage in the process of topic selection. Attached are the instructions. Proposals should be submitted by October 1st, 2010. Please email them to me or to [qep@westga.edu](mailto:qep@westga.edu). Once they all have been received, they will be posted to the following web site: [www.westga.edu/qep](http://www.westga.edu/qep). They will then be sent to the Senate Institutional Studies and Planning Committee for review, refinement, and combining of ideas.

Thanks,

Jon Anderson  
Associate Professor of Management  
Associate Vice President for Academic Affairs  
University of West Georgia

Sent, September 24, 2010

Colleagues,

As a follow up to several presentations at faculty meetings, and the president's endorsement of this effort, this is the final call for topics for the Quality Enhancement Plan.

On October 1st, next Friday, I will post all submissions on the QEP web site and turn them over to the Senate Institutional Studies and Planning Committee for evaluation. That committee will narrow the list and possibly combine some of the best ideas from the proposals submitted. As this plan will have an impact on student learning and academic programs, the senate committees of Undergraduate Academic Programs (including the core subcommittee) and the Committee on Graduate Studies will play a role in evaluating the final list as will the President's Advisory Committee. If there are any topics you are considering, please submit them by Friday October 1st, even if they are not fully developed. If you have any questions, please call me at 9-6445. Submissions can be emailed directly to me or the [qep@westga.edu](mailto:qep@westga.edu) email address.

Thank you for your engagement in this process,

Jon Anderson

Associate Professor of Management  
Associate VP for Academic Affairs

p.s. if you need the link to UWG's strategic plan (to integrate it into your proposal), it is:  
[http://www.westga.edu/vpaa/index\\_7819.php](http://www.westga.edu/vpaa/index_7819.php)