

Administrative Council

Monday, September 28, 2015 @ 10:00 am

Coliseum-sign in sheet

Agenda

- **University Bookstore – Mark Reeves (SI4)-Presentation- *Lucretia get a copy of the presentation***-Barrier Team subcommittee is meeting also to look at textbook affordability, early adoptions are key.
- **Catalog Issue – Jim Mayer (SI4)**-information share system, there is a Barrier's team looking into Catalog, getting the information into Wolf Watch, systems do not communicate to each, etc.... Dr. Amber Smallwood is chairing the committee to review the catalog barriers. General discussions....Please send concerns, information, etc... to Dr. Smallwood
- **Engage West Roll Out – Micheal Crafton (SI4)**-we should have all our documents completed by end of September, General discussions..... transparency, equity in pay, work/life balance, lack of purpose, communication. Discussions on the timing of the rollout –maybe do it earlier when everyone can attend, Discussions about people actually remembering what they wrote down, we also need to guard the data to insure confidentiality. Action items: improving and streamlining all the information, enhance administrative support such as the overrides, advising, large classes with no GA's, internal budgets (which the RCOB has this now on their Y Drive), and letting other areas know what the activities are in the areas (sending an email newsletter), another suggestion was recognition for hard work (Drake-COE purchase a gift card for example). Some of the respondents were concerned with the academic leaders and the name on the survey, but not on the report. General discussions about the “reports to” or “direct reports” rolls up.
- **Registration Issues – John Head (SI4)**-Would like to look into the issue of continuous registration, asked for comments and feedback. General discussions.....Early Alerts discussed
- **Budget Update – Micheal Crafton (SI4)**-roughly \$4 million could be our new target amount for new funds, working on prioritizing, will present to BOR in December, actual budget voted on in April