

Administrative Council  
November 30th at 10:00  
Coliseum 2100  
Sign In Sheet

### **Agenda**

Dr. Crafton welcomed everyone and reminded everyone of the town hall meetings this week.

Kathy Kral reminded everyone that the Tech Fees Submissions are due this afternoon.

Dr. Abunawass updated all with the current COSM deans search, narrowed down to 10, phone interviews this week.

Dr. Lingrell updated everyone on the VP for IT search, they are working on the job description.

Dr. Kramer updated everyone with the Faculty Senate meeting which will include a budget presentation and an update from the calendar committee

Dr. Crafton updated everyone with our budget presentation to the Board this Wednesday morning.

Dr. Crafton asked Dr. Head to update everyone with the Enrollment Management Committee structure.

Dr. Crafton was asked by Dr. Paul Luken to share any updates on summer school, we should process the same as we did last year. Dr. Hoff asked Crafton to explain the model. If you exceeded the revenue target a surplus may be returned to the college.

Dr. Crafton introduced Dr. Gagnon as the new Interim Dean of the COSM.

Dr. Crafton updated everyone with the current faculty salary study. Discussions in place such as when to apply merit, the years in rank. Discussions are also in place about possible salary increases with the Post Tenure Review.

Dr. Doyle announced that Study Abroad Payments are now ready to accept on-line payments.

Areas we are working on are CCG- LEAP, New Programs, Engage West-Faculty Development-Crafton

- **Engage West: FE -- Cher Hendricks (SI 2, 4)-(handout 1)** hosted over 40 events this fall, will continue to host monthly faculty luncheons, topics for spring, faculty writing, the CTL does have a calendar that lists all the events, asked all to send information that should be included for campus wide to include on the calendar. ORSP is offering events also for faculty development-such as how to develop a grant budget.
- **Complete College Georgia -- New Directions – Myrna Gantner (SI 1, 2)-(power point)**-We now have goals set by the Board, Dr. Overfield shared information with block scheduling, we want to reform the taskforce (*Lucretia get Power Point from Dr. Gantner*). Dr. Hoff updated everyone with the way the COE is working on block scheduling. Gagnon asked about the move more toward accepting first year programs inside the Core. Crafton-Board had changed its view...Crafton has sent information similar to the UGA Odyssey Program. McIntyre suggested looking at the XIDS programs already and build on this. Georgia State also has a program similar. Head noted a market for the programs such as Ignite. Williamson asked about the required timing for block schedules.
- **High DWF Courses and what is happening – Micheal Crafton (SI 1,2, 4)-Gateway to Success**, to look at high DFW classes, to complete a 3 year study-English 1101, HIST 2111, Biology 1107, PreCal, and ACCT 2101. Tabit asked how they are going to analyze. Crafton replied analyzing existing data. Gezon expressed concern with grade inflation, Crafton the gateway is looking into this.
- **EAB - Questions and Updates -- Micheal Crafton(SI 1,2)**-Analytic Workbooks sent earlier, they are refreshing the data
- **LEAP : Essential Skills, HIP, LEAP Georgia - Micheal Crafton (SI 1,2,3, 4)**
- **QEP -- Nadja (SI 1,2)**-gave everyone an update on the current process
- **Degree Program Inventory – Myrna Gantner (SI 1, 2)-(Lucretia get PP)**, needs a proposed term date for some of the inactive programs
- **New Programs -- Jenny, Faye, Jane, Denise (SI 1, 2)** submitting a prospectus, very unique program
- **Grad School – Denise Overfield(SI 1, 2, 4)** are looking at models, we are currently look at a tri-fold model more information to come
- **Other-SACS- Cathi Jenks** should know next week after the meeting their response.