

Academic Policies – Minutes of 9-7-2012 mtg.

Present: Bonnie Adams (English), Ayona Chatterjee (Mathematics), Jean Cook (Library), Myrna Gantner (Academic Affairs), Donna Haley (Registrar), Michael Hopper (Accounting/ Finance), Robert Kilpatrick (French), David Leach – chair (Mathematics), Ron Reigner (Clinical & Professional Studies), and Guests: John Head (Associate Vice President for Enrollment Management) and Scot Lingrell (Interim Vice President & Dean of Students)

- I. Meeting called to order at 2:00 PM by chair, David Leach, and introductions were made.
- II. Approval of 4-6-2012 minutes with one minor change.
- III. Change to Admission Standards – Scot Lingrell
 - A. Summer 2012 “Bridge” program – 7 credit hours in the four-week session. The July term was academic and social: classes all day, study at night, field trips w/ academic considered. 56 students enrolled voluntarily – 55 here in fall 2012.
 - B. Proposal – raise by 70 points the minimum Freshman Index Score to 2120. Motion was made and seconded – passed.
- IV. Academic Calendar
 - a. Request from SGA for a twice-weekly Activity Hour – some discussion with the decision to table this until next month’s meeting when an SGA rep is present
 - b. Faculty feedback on calendar – survey data has already been collected
- V. Elect Chairperson for the AP Subcommittee on Plagiarism – tabled until next AP meeting when new members present
- VI. New Business
 - A. Myrna Gantner – as per Complete College Georgia from BOR – if policies get in the way of graduation, look carefully at them and “be bold” in thinking. Ex: UWG on a tri-mester system of three 15-week semesters (with two weeks between each) – possible graduation in less than four years if students want to move fast.
 - B. Myrna Gantner asked that, over this year, AP consider the following:
 1. Unlimited number of W’s and unlimited number of re-takes allowed
 2. University-sanctioned extracurricular absences - to consider a university-wide policy to address class absences
 3. UWG Grade Appeal policy – The new policy approved last year is much better, but whereas the old policy allowed one year to complete the grade appeal process; the new policy requires the grade appeal to be initiated the semester

after the grade is assigned, but omitted the requirement to complete the process one year after the grade was assigned.

4. Develop an Academic Hearing Policy to address issues that do not fit clearly under university policies (e.g., dismissal from program per the academic standards policy).
5. Revisit the existing policy in the current Faculty Handbook that allows faculty to administratively drop a student.
6. Problems with Late Drops and Late Adds – Donna Haley and Myrna Gantner will bring a proposal to the next meeting for consideration. The proposal will explain the challenges and possible deletion of Late Drops and Late Adds as an option for UWG students.
7. Academic Suspension Appeals – a policy needs to be developed. Nothing exists now, but practice has been for the Provost's office to consider waivers. Dr. Gantner would like to see a policy so it is clear to everyone what the appropriate procedures are.
8. Common language needed on all course syllabi (university-wide) that covers academic honesty, etc.

Meeting adjourned at 3:15 PM

Respectfully submitted by Ron Reigner