

## **Academic Policies and Procedures Committee**

December 5, 2008

### **Present**

Perry Kirk, Chair  
Laura Hatfield  
Bobby Johnson  
Yumi Alberg  
Janet Gubbins  
Donna Haley  
Scot Lingrell  
Fengjen Luo

Jill Drake  
Lynn Anderson  
Michael Aldrich  
Myrna Gantner  
Cheryl Brown  
Carol Wilson  
Angela Insenga

Meeting was called to order at 1:35 p.m. December 5, 2008 in Adamson 115.

**Agenda Item #1 – Approval of September 12 and October 24, 2008 minutes.**  
Minutes were approved.

**Agenda Item #2 – Establish Meeting Schedule for Spring Semester**  
Spring 2009 meetings will be held the Friday preceding the Faculty Senate meetings at 1:30 p.m.

### **Agenda Item #3 – Progress Report from Minimum GPA Sub-Committee (Scot Lingrell)**

A new category of academic standing has been added: academic warning. Academic Warning requires intervention, see *Academic Standards* handout for specific language.

### **Discussion**

- Modify: Retention Standards for Returning Standards to Academic Standards
- Many programs at UWG require >2.0 to be a major—higher standards will assist students in pursuing minimum GPAs for desired majors
- These policies do not apply to transient students.
- Examine the following terms: suspension, dismissal, etc.
- Intervention will be negotiated by those who will provide the intervention, i.e., freshmen and sophomores may seek assistance in the Excel Center; juniors and seniors may seek assistance in the academic department that houses their major.

Scot will make modifications based upon the committee's feedback, revise the policy, and bring the document back to the committee for a vote in January. The approved policy can be moved forward to Faculty Senate and included in the 2009-2010 Catalog.

## **Re-Instatement**

Creating a new policy, currently there is not policy in place

Previously, students were added back into all of their classes.

There are three (3) drops for non-payment, see Policy and Procedures for Re-Instatement after 2<sup>nd</sup> Drop for Non-Payment handout.

For example, what would happen after Jan 14 (example from handout)? Scot is suggesting that students could be dropped a third time for non-payment.

Scot will work with Janet for on-line solutions.

Determine policy by January so that it can be moved forward to Senate and included in the 2009-2010 Catalog.

## **Agenda Item #4 – Progress Report from Study Group on “Attendance policy for on-line, blended, and e-core courses”**

Addressed in #4 in Re-Instatement Policy

## **Agenda Item #5 – Progress Report on Disruptive Student Policy**

Melanie made revisions and recommendations to Dr. Crafton for revision. Scot will locate and make those changes and move the policy forward.

## **Agenda Item #6 – Progress Report on New Student Evaluation Instrument. In attendance to discuss this issue – Judy Drake, COE Curriculum and Instruction, Janet Gubbins, Distance and Distributed Education.**

Create a sub-committee to discuss this issue. Questions to be answered: What do we want to evaluate? What is the purpose of course evaluations? Course development/improvement?

The new instrument needs to correspond to the tenure and promotion process.

Online course vs. face-to-face course do measure the same components of courses, just in different ways.

Sections? Pedagogy, Student Engagement, etc.

Sub-Committee: Jill Drake, Fengjen Luo, Janet Gubbins, Angela Insenga, and Arts & Sciences Rep—contact Dean for recommendation; Sub-committee should meet before the Jan 23 AP&P meeting

## **Agenda Item #7 – Other Business**

None

Meeting adjourned.