1. Call to order (Ben Steere, Chair). The meeting was convened at 1:35 p.m. on 9/30/14. Present: McCullers, Seay, Steere, Lourdes, Hildebrandt, Huett, Olivieri, Tabit, Zamostny, Sutherland, Smallwood, Gerhardt, Bowen, and Reeves.

2. Introductions. Members of the committee introduced themselves, and Steere introduced guests Brendan Bowen, Mark Reeves, and Hannes Gerhardt.

3. Presentation on the UWG space utilization study (Brendan Bowen). Brendan Bowen presented the results of the 2013 Space Utilization Study. Mr. Bowen offered to e-mail copies of the presentation to the committee. The study focused on classroom space and office space. A link to the complete study findings can be found here: http://www.westga.edu/cpf/index_23639.php. Discussion: Blynne Olivieri asked why the library had not been included in the study, and Mr. Bowen replied that a different kind of study would be needed to evaluate the library.

4. Update from Business and Auxiliary Services (Mark Reeves). Mark Reeves provided updates on several campus projects, including: renovations and improvements to Z-6 dining hall, continued successful efforts in campus-wide recycling, plans for electric vehicle charge stations, and a bike share program. Discussion: the committee asked about problems with the Townsend Center parking lot and plans for bike lanes, and Mr. Reeves explained that campus has to work with the city on these issues, which slows the pace of progress.

5. Updates from the Sustainability Council (Hannes Gerhardt). Dr. Gerhardt gave an overview of the purpose and mission of the Sustainability Council, and gave highlights of some of the major initiatives of the council. These include: a bike share program and/or improving the infrastructure for biking on campus, investigating the potential for solar power on campus, and establishing a central web page for sustainability initiatives on campus. Dr. Gerhardt explained that since the Sustainability Council is integrated with the University’s Strategic Plan, the council’s initiatives will be evaluated. We will use the AASHE Stars system to evaluate initiatives. Discussion: Dr. Tabit asked about the carbon footprint of the UWG flame sculpture. In the lively discussion that followed, Mr. Southerland stated that the flame’s carbon footprint is negligible in the grand scheme of the university’s fuel consumption, and that, based on his experience, the faculty and staff seem to be split 50/50 on the issue of whether or not to light to flame.

6. Adjournment. The meeting adjourned at 3:30 p.m.