

University of West Georgia  
Graduate Programs Committee  
Meeting Minutes  
June 27, 2013, 9:00am

**Attended:**

Kramer, Elizabeth  
**Lankford, Shirley**  
Malone, Kareen  
Parrish, Mark (Chair)  
Pencoe, Nancy

Pridmore, Jeanie  
Garrett, Michael (for Ramanathan, H.)  
Turner, Doug  
Udombon, Hope  
Welch, Susan

Butts, Frank  
De Nie, Michael

Ogletree, Tami

1. Minutes 4/25/2013
  - A. Any Changes, Additions, Modifications  
Action: Approved
2. Course/Program Additions, Modifications, Deletions (*following requests can be reviewed at:*  
<https://apps.westga.edu/catalog/>)

A. College: College of Arts and Humanities

Course Changes:

(1) Department: History

a. Course: HIST 5251 The Second World War

Request: Add

Originator: Michael de Nie

Rationale: **Propose the creation a new course, HIST 4251/5251 The Second World War, to expand the course offerings in military history. This course explores the most destructive conflict in human history and one that fundamentally reshaped the social and political order of the world. The History Department currently offers courses on the First World War and American Military History. This course will complement these offerings as well as contributing, when taught as a 4000/5000 level class, to the graduate program's War & Society track.**

Attachment: Syllabus, see Catalog Submission System, (<https://apps.westga.edu/catalog/>)

Action: Approved

B. College: College of Education

Program Changes:

(1) Department: Leadership and Instruction

a. Program: Master of Education with a Major in Secondary Education

Request: Modify

Originator: Butts, Frank

Rationale: The reduction of the degree from 36 to 30 hours, by removing electives, is necessary to be competitive with other institutions in region. This reduction does not impact the current content requirements. This change should assist in the marketing of the degree; the cost to the student; and the graduation rate (Removal of two electives from 36

hour degree, reducing the degree to 30 hours; addition of SEED 7500 as an optional course in category 1 of the Professional Education coursework.)

The addition of SEED 7500 as an optional course inside category 1 of the Professional Education coursework gives students the option to take a course that will define the theme of the degree and a course that will be fully online. (<https://apps.westga.edu/catalog/>)

Action: Approved

(2) Department: Clinical and Professional Studies

a. Program: Master of Education with a Major in Reading Education

Request: Modify

Originator: Ogletree, Tamra

Request: To Implement a 100% online program

To update the program:

Changed total program hours from 36 to 30

Area I

- To Implement a 100% online program
  - To update the program:
- Changed total program hours from 36 to 30

Area I

- Integrate technology course as a required course since this will be a 100% online program.

AREA II

- Added 2 100% on-line EDLE courses to enable READ MEd candidates to enter into administrative positions: EDLE 6316 (School Law) and EDLE 6320 (Instructional Supervision)
- Removed SLPA 7720 because it is no longer taught
- Removed ECED 6262 because it is only taught every 2 years
- Removed PTED 7240 and 7241 because ELL endorsement is no longer available
- Moved PTED 7239 to Area IV for an option.
- Removed EDFD courses since they are not currently online.
- Area IV covers a research course so the removal of CEPD 6150 will allow the course requirements to be dropped from 36 to 30 total hours.
- Removed SPED 7723 because it is no longer taught
- Added PTED 7239 as part of Area IV choices course offerings

AREA III

- Changed the name to: Reading and Writing to address overall Literacy
- Removed 7269 since we integrate supervision and leadership into all READ courses
- Updated all READ Courses to include digital literacy

AREA IV

- Changed Concentration title: Culture and Literacy to meet diversity needs (<https://apps.westga.edu/catalog/>)

Action: Approved

Course Changes

a. Course: SEED 7500 Diverse Classroom in a Pluralistic Society

College: College of Education

Department: Leadership and Instruction

Originator: Butts, Frank

Request: Add

Rationale: This course is designed to analyze and understand social forces influencing education; educational traditions as reflections of diverse cultures; the school and cultural change; and social conflict in the United States. Particular attention is given sociological analysis of teaching and learning in America's secondary school classrooms, with emphasis on processes of differentiation, stratification, socialization, social organization as well as social relationships in the classroom.

Attachment: Syllabus at <https://apps.westga.edu/catalog/>

Action: Approved

### C. School of Nursing

#### Course Changes:

a. Course: NURS-6107 Pathophysiology and Pharmacology II

College: School of Nursing

Department: Nursing

Originator: Duke, Karen

Request: Add

Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.

Attachment: Syllabus at <https://apps.westga.edu/catalog/>

Action: Approved

b. Course: NURS-6108 Epidemiology for Nursing Education and Practice

College: School of Nursing

Department: Nursing

Originator: Duke, Karen

Request: Add

Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.

Attachment: Syllabus at <https://apps.westga.edu/catalog/>

Action: Approved

c. Course: NURS-6109 Informatics, Technology, and Healthcare Outcomes

College: School of Nursing

Department: Nursing

Originator: Duke, Karen

Request: Add

Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the

focus in nursing education on quality and safety as recommended by the Institute of Medicine.

Attachment: Syllabus at <https://apps.westga.edu/catalog/>

Action: Approved

d. Course: NURS-6110 Curriculum Development in Nursing Education

College: School of Nursing

Department: Nursing

Originator: Duke, Karen

Request: Add

Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.

Attachment: Syllabus at <https://apps.westga.edu/catalog/>

Action: Approved

e. Course: NURS-6111 Nurse Educator Role Practicum I

College: School of Nursing

Department: Nursing

Originator: Duke, Karen

Request: Add

Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.

Attachment: Syllabus at <https://apps.westga.edu/catalog/>

Action: Approved

f. Course: NURS-6112 Nurse Educator Role Practicum II

College: School of Nursing

Department: Nursing

Originator: Duke, Karen

Request: Add

Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.

Attachment: Syllabus at <https://apps.westga.edu/catalog/>

Action: Approved

g. Course: NURS-6113 Evaluation and Testing in Nursing Education

College: School of Nursing

Department: Nursing

Originator: Duke, Karen

Request: Add

Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised

American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.

Attachment: Syllabus at <https://apps.westga.edu/catalog/>

Action: Approved

h. Course: NURS-6116 Leading Human Resource Systems

College: School of Nursing

Department: Nursing

Originator: Duke, Karen

Request: Add

Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.

Attachment: Syllabus at <https://apps.westga.edu/catalog/>

Action: Approved

i. Course: NURS-6117 Health Systems Leadership: Role of the Leader/Manager I

College: School of Nursing

Department: Nursing

Originator: Duke, Karen

Request: Add

Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.

Attachment: Syllabus at <https://apps.westga.edu/catalog/>

Action: Approved

j. Course: NURS-6118 Health Systems Leadership: Role of the Leader/Manager II

College: School of Nursing

Department: Nursing

Originator: Duke, Karen

Request: Add

Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.

Attachment: Syllabus at <https://apps.westga.edu/catalog/>

Action: Approved

k. Course: NURS-6119 Health Systems Leadership Leader/Manager Practicum I

College: School of Nursing

Department: Nursing

Originator: Duke, Karen

Request: Add

Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.

Attachment: Syllabus at <https://apps.westga.edu/catalog/>

Action: Approved

l. Course: NURS-6120 Health Systems Leadership Leader/Manager Practicum II

College: School of Nursing

Department: Nursing

Originator: Duke, Karen

Request: Add

Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.

Attachment: Syllabus at <https://apps.westga.edu/catalog/>

Action: Approved

m. Course: NURS-6122 Health Systems Leadership Clinical Nurse Leader Practicum I

College: School of Nursing

Department: Nursing

Originator: Duke, Karen

Request: Add

Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.

Attachment: Syllabus at <https://apps.westga.edu/catalog/>

Action: Approved

n. Course: NURS-6123 Health Systems Leadership Clinical Nurse Leader Practicum II

College: School of Nursing

Department: Nursing

Originator: Duke, Karen

Request: Add

Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.

Attachment: Syllabus at <https://apps.westga.edu/catalog/>

Action: Approved

o. Course: NURS-6124 Health Systems Leadership Role of the Clinical Nurse Leader,

College: School of Nursing

Department: Nursing

Originator: Duke, Karen

Request: Add

Rationale: The School of Nursing (SON) at the University of West Georgia (UWG) recognized the need for intense curricular revision for all Masters of Nursing tracks based on revised American Association of Colleges of Nursing (AACN) Masters Essentials and a change in the focus in nursing education on quality and safety as recommended by the Institute of Medicine.

Attachment: Syllabus at <https://apps.westga.edu/catalog/>

Action: Approved

### 3. Other Business

College: RCOB

Department:

Action: MBA Admission Policy Review

Originator: Udombon, Hope

The RCOB Graduate Business Programs Committee and the RCOB Graduate Faculty voted and approved the following measures:

- Any student who has completed a RCOB discipline bachelor's degree with a 3.0 or higher overall GPA will be admitted without the GMAT requirement to the MBA program. This process is similar to the MPAcc program GMAT waiver policy, whereby MPAcc applicants with an accounting degree and a 3.2 GPA can apply to waive the GMAT.

- Eliminate the requirement of any and all letters of purpose or intent to receive admission to the MBA program. No MBA applicant has ever been denied admission based on a letter of intent.

Action: Information Only

### 4. New Business

### 5. Adjourn

### 6. 2013/2014 Meeting Schedule:

#### A. Graduate Programs Committee Meetings... 2013/2014 (*To be discussed & agreed upon at 1<sup>st</sup> meeting*)

Date	Day	Time	Location	Date	Day	Time	Location
6/27/13	Thursday	9:00 – 11am	EA 220	1/16/14	Thursday	9:00 – 11am	EA 220
9/12/13	Thursday	9:00 – 11am	EA 220	2/13/14	Thursday	9:00 – 11am	EA 220
10/10/13	Thursday	9:00 – 11am	EA 220	3/13/14	Thursday	9:00 – 11am	EA 220
11/14/13	Thursday	9:00 – 11am	EA 220	4/10/14	Thursday	9:00 – 11am	EA 220

#### B. Senate/Agenda Meeting Schedule... 2013/2014

Senate & Executive Committee Meeting Dates	Time/Location	Time/Location	Agenda Deadline
	Senate	Executive Committee	
7/19/13	3:00pm / TLC 1-303	2:00pm / TLC 1-301	7/12/13
TBA	3:00pm / TLC 1-303	2:00pm / TLC 1-301	TBA
TBA	3:00pm / TLC 1-303	2:00pm / TLC 1-301	TBA
TBA	3:00pm / TLC 1-303	2:00pm / TLC 1-301	TBA

TBA	3:00pm / TLC 1-303	2:00pm / TLC 1-301	TBA
TBA	3:00pm / TLC 1-303	2:00pm / TLC 1-301	TBA
TBA	3:00pm / TLC 1-303	2:00pm / TLC 1-301	TBA
TBA	3:00pm / TLC 1-303	2:00pm / TLC 1-301	TBA

### Appendix A. Revised Shared Governance Procedures

The process of notification and approval for the creation/modification of academic programs and curriculum is outlined below:

**1. The following are *actions items* by the Senate and appropriate Senate Subcommittees:**

- New academic programs and new courses (degrees, majors, minors, concentrations, certificates, etc...)
- Changes to a course level (i.e. changing from 3000 to 4000 level)
- Adding to or removing a course from the Core Curriculum
- Changes to course prerequisites that span across colleges
- Modifying the requirements to complete an academic program, including core curriculum
- New or modified concentrations within a degree program

**2. The following are *information items* for the Senate:**

- Modifications to XIDS courses (Action Item by the Committee)
- Changes in admission standards for an academic program
- Suspending (deactivating) or eliminating (terminating) academic programs
- Offering an existing academic program more than 95% online
- Offering an approved academic program more than 50%, but less than 95% online

**3. The following are *reviewed by the Senate graduate and undergraduate programs* committees to assure quality of academic programs**

- Comprehensive Program Reviews
- Academic program and core curriculum learning outcome assessments

**4. The following are *not items considered* by the Senate and should be reported directly to office of the Provost:**

- Modifications/additions/deletions to existing academic program learning outcomes, excluding core curriculum
- Offering less than 25% or 25-50% of an academic program at an off-site location or online (separate notifications for each change)
- Minor modifications to courses including : course name, description, course learning outcomes, and prerequisites within a college or school
- Creation or modifications of assessment artifacts
- Moving an approved course to online delivery (including both “D” and “N” sections)