

**University of West Georgia
Faculty Senate Meeting
Minutes**

**October 9, 2015
Approved November 13, 2015**

1. Call to order: the meeting convened in room 1-203 of the Technology-enhanced Learning Center and was called to order by Elizabeth Kramer, Chair, at 3:04 p.m.

2. Roll Call

Present

Nancy Pencoe (substituting for Banford), Boldt, Christine Johnson (substituting for J. Butler), Robert Kilpatrick (substituting for Connell), L. Crafton (substituting for L. Miller), Elman, Farran, Faucette, Fujita, Chris Berg (substituting for H. Gerhardt), Insenga, Christie Johnson, Lee, Lopez, Mbaye, McCullers, McKendry-Smith, Mindrila, D. Neely, Mary Reid (substituting for Ogletree), Li Yang (substituting for Remshagen), L. Robinson, C. Samples, Schoon, Angela Pashia (substituting for C. Schroer), Self, M. Snipes, Stanfield, Sterling, D. Stuart, Trotman Scott, Mark Parrish (substituting for Varga), Velez-Castrillon, S. Welch, D. Williams, Frances Chumney (substituting for Willox), Xu, L. Yang (substituting for Remshagen), Yates

Absent

Blair, DeFoor, Griffith, McCord, McGuire, J. Roberts, Seay, Tefend, S. Webb

3. Minutes: a motion was made and seconded to approve the minutes of September 11, 2015.

Item approved unanimously by voice vote.

4. Committee reports

Committee I: Undergraduate Programs Committee (Cale Self, Chair)

Action Items:

A) College of Arts and Humanities

1) Art Department

a) ART 3400 Graphic Design Survey for Non-Majors
Request: Add

Item approved unanimously by voice vote.

2) Foreign Languages Department

a) Bachelor of Arts with a Major in Foreign Languages and Literatures

Request: Modify

Item approved unanimously by voice vote.

B) College of Social Sciences

1) Anthropology Department

a) ANTH 2003 Introduction to Physical Anthropology

Request: Modify

Item approved unanimously by voice vote.

Committee II: Graduate Programs Committee (Lama Farran for Dawn McCord, Chair)

Action Items:

A) College of Education

1) Clinical and Professional Studies

a) CEPD 8138 Advanced Multicultural Counseling

Request: Add

b) CEPD 8152 Consultation, Collaboration and Program Developments in Counseling

Request: Add

c) CEPD 8156 Designing Effective Programs

Request: Add

d) CEPD 8185 Professional Research Writing

Request: Add

These four items were taken together and approved unanimously by voice vote.

B) Challenges and Opportunities in UWG Graduate Studies

1) Preamble: In light of the current growth in graduate programs at UWG and across the state of Georgia, the GPC is proposing that the university look at graduate needs and best practices in graduate studies.

The Graduate Programs Committee recommends that the institution develop an organizational structure to support and promote graduate education. We affirm the quality of work in graduate studies across campus but believe that a more central structure such as a College/School of Graduate Studies would strengthen graduate programs in the current culture of scholarship, growth, and innovation. This structure should collaborate with colleges and programs to market programs, recruit potential students and support those who enroll, and advocate for the development and support of graduate programs in alignment with the UWG Strategic Plan.

Denise Overfield and Micheal Crafton led the discussion. UWG has about 2000 graduate students. Dr. Overfield commented that the breakup of the former Graduate School created more problems and there have been inconsistencies in policies across campus. Dr. Crafton said that the re-creation of a Graduate School would make UWG more like other schools of our size. There are serious implications for the deficiencies in the present model. The proposed structure supports what's working well and will help us address what is needed. Of centralized v. decentralized models, a hybrid model is common. Dr. Overfield said that she thinks the new model should have components regarding admissions and financial aid.

Item approved unanimously by voice vote.

Information Items:

A) College of Education

- 1) Master of Education with a Major in Art Teacher Education (MED) is being terminated.
- 2) Master of Education with a Major in Secondary Education (MED) is being deactivated.
- 3) Specialist in Education with a Major in Professional Counseling will be delivered 100% online.

Committee VIII: Technology Committee (Craig Schroer, Chair)

Information Item:

- A) Discussion of Plante Moran ITS Assessment Report and campus responses (from Committee minutes)

<https://docs.google.com/a/westga.edu/spreadsheets/d/1Gx-OiUWv-jbKt2jIh92-95ptjwTYsaBIuQj6XrxhfVs/edit?usp=sharing>

- 19 comments received from UWG faculty and staff in response to the Plante Moran report
 - o5 were supportive of the report and new VP position
 - o5 were negative.
 - oRemaining comments couldn't be tallied as strictly positive or negative.
- The Tech Committee favors the creation of a new VP position in conjunction with Kathy as CTO
 - oVP could direct strategic approach to IT on campus
 - oVP would have "place at the table" with top university admin and planning
 - oVP would need to understand, represent, and communicate faculty, staff, and student IT concerns
 - oVP will improve our situation only if top admin listen to them when making decisions
- The Tech Committee would like to have a voice in the drafting of the VP for IT job position
- Tech Comm discussed prevalence of having both a CTO and VP among our peer institutions (several have both positions)
- Discussion of whether to go outside UWG for VP search (it was roundly agreed that someone from outside of UWG would be best)
- There are still concerns about the level of funding for ITS at UWG, an example being the limited funding available for training of ITS staff (although Kathy shared that funding has been supplemented in the past couple of years).

There was no further discussion at the meeting on this item.

Committee XII: Budget Committee (Andrea Stanfield, Chair)
Information Items:

A) Budget update (Kyle Marrero)

The budget process has moved from the departments through the colleges and is now at the divisional/VP level, where they are working on prioritization and needs.

The USG is funded per FTE formula. It is expected due to growth that there will be a \$36M addition to the University System budget and \$18M in M&O and Fringe (healthcare) increases, increasing the overall USG state allocation to \$2.02B. Last year there only \$7.6M in growth money available, of which we received \$1.5M in new money; last year we got what we asked for, plus. This year's record enrollment is 12,829 students, which is a 5.2+ increase in student growth. There's a little more in graduate student growth and a record number of freshman. The Chancellor will be asking for a 3% across-the-board raise (delivered based on merit as in the past two years). Considering the number of USG employees, it would be \$60M in funding (\$20M per percentage point), and \$450M to fund for all state employees.

Budget requests are due October 21. President Marrero will be ready to show specific budget request lines in two weeks, so look for the complete budget request to be presented at the next Faculty Senate meeting. We'll be asking for a 9% graduate tuition increase and a 2.5% undergraduate tuition increase, which would equate to \$350,000 and \$1.1M respectively. Due to growth, we are projecting approximately \$950,000 of revenue to book for FY17.

The president mentioned that UWG will be receiving the Institution of the Year Award at the upcoming Chancellor's Service awards; we don't know yet if it's the gold, silver, or bronze, but it acknowledges our efforts in Engage West, recognizing us as one of the top three institutions of the System. Dr. Marrero also said that we will receive on October 25 from AASCU the national award in the Leadership Development & Diversity category.

The president identified three budget priorities: 1) promotion and tenure will be funded out of growth money (Tier 4), from centralized funds, not out of the vacancy pool; 2) commitment to contributing to salary equity; 3) and an increase in unit operations funding. In the last two years 73 FTE were increased without additional operational funds for the units in which these positions were funded, thus the recommendation for operational funds. In our current presentation to the USG staff, Tier 1 will have \$4.7M in prioritized needs; if we get that out of the \$36M available, that will be great. Dr. Marrero mentioned an opportunity may exist for faculty who have lost jobs in the state, like in Valdosta. He also briefly talked about updating the CUPA sampling of 680 institutions and dialogue aimed at attacking compression at associate and professor ranks.

The president's budget presentation to the USG will be the first week of December. He'll have 45 minutes to make our case.

Committee XIII: Rules Committee (Sue Welch, Chair)

Information Item:

- A) Update on the Policy Task Force (<http://www.westga.edu/policy>): drafting, revising, and maintaining institutional policies (Jane Simpson)

Dr. Kramer introduced the topic, explaining that a variety of policies are located everywhere on our website. The Policy Task Force (PTF) is compiling a topic index, called a Proposed Policy Index, on their website, and is asking for comment on Policy 1.2 and Procedure 1.2.1. The Rules Committee of Faculty Senate, led by Sue Welch, is partnering with the PTF, chaired by Dan Lewis, to accomplish the work of (essentially) cataloging and cross-referencing the existing policies.

Jane Simpson (University Counsel) explained that there are five reasons for this initiative:

1. SACS compliance;
2. to make possible to revise and update policies as needed;
3. reorganization for easier access;
4. de-dup and resolve conflicts;
5. develop formatting for consistency among policies.

It was emphasized that the PTF and the Rules Committee do not have the authority to write policy; they may only make recommendations to the president.

Ms. Simpson asked the Faculty Senate to consider the question: does the policy index work? The proposal for the process is 1.2.1, and this is for **institutional** policy (not, for example, departmental-level policy).

Dr. Boldt expressed a concern about having the University Counsel sign off on every institutional policy; we don't want to create a bottleneck. The reply indicated that the workload to sign off on proposed new policies in the future should not be onerous.

Dr. Kramer recommended having the PTF changed from an ad hoc group to a permanent committee with Faculty Senate representation.

Faculty are encouraged to talk with Dr. Kramer or Dr. Welch about any questions or concerns.

5. Old business: none.

6. New business

- A) Update on Move On When Ready (MOWR) and changes to the Advanced Academy (Kyle Marrero, Micheal Crafton, Michael Hester)

Dr. Marrero apologized for the lack of consultation with the faculty about changes to the Advanced Academy (AA). Historically, it had not been on the Faculty Senate agenda in the last 20 years, but he still expressed regret.

Dr. Marrero talked about the socialization and dialogue process with Deans, VPs, Cabinet and Innovation Squad. Due to new legislation, Move on When Ready Georgia resident students paid \$0 tuition and books. In the past (2002), the AAG had 103 students. This year it is 41, with 40-50 being

common in recent years. There was no non-resident option. He described the program as a “marvelous distinction” to raise the level of student success.

The president explained the financial ramifications associated with the AAG. Dual enrolled students have increased from 30 to 365 now (of which 110 are in Newnan) and about 500 expected next year. There is one FTE staff for the dual enrolled students, whereas the AAG has 4 FTEs (including an RA) to serve the 41 students. The president mentioned that the changes were discussed with the vice presidents, the cabinet, Innovation Squad (twice), and the deans, and all agreed. In order to define full immersion MOWR, the new AAG students will keep the high admissions standard and remove the residency requirement. It will still be a special program.

A total of 16 of the 41 in AAG are the current class. They will be allowed to complete through Spring 2017 with the residency option, but not the new students beyond this year. It is possible that a host family situation among alumni could house the new AAG for international and out-of-state students. This gives the University arm’s-length distance for the risk, contrasted to the University risk for on-campus students. The president identified two questions to consider as we move forward: 1) is our brand (reputation) strong enough; and 2) is the quality among the area high schools sufficient? The changes should allow UWG to keep the tenets without the risk liability. It’s a matter of striking a balance between financial and legal responsibility and our reputation.

- B) Update on the LEAP Initiative and the USG New Models of Learning Initiative (Micheal Crafton)

Dr. Crafton echoed his support for the AAG decision.

Dr. Crafton explained that the USG New Models of Learning Initiative is being promoted by the Chancellor’s Office. We were a part of it through eCore, which went from 6000 last year to 9000 enrollments this year. Both eCore and eMajor will be promoted. Dr. Crafton noted that eCore reports to Melanie Clay (not to him). The eMajor initiative is an online consortium of institutions that come together to offer a degree when there are not enough students in that major at one particular institution. It is an adult degree completion program. Since UWG did well with eCore, eMajor is now headquartered here. They are administered for the USG by West Georgia; they’re not our programs. The promotion of these programs is congruent with competency-based education (CBE).

The American Association of Colleges and Universities developed LEAP as an initiative to promote and affirm the quality of liberal education in all programs. Dr. Crafton sees it as a quality assurance program. It has also been endorsed by the chancellor and the governor. It has been approved in 16 other states.

Faculty may look for a resolution to be presented at a future Faculty Senate meeting for endorsement.

7. Announcements

- A) Elizabeth Kramer and Julia Farmer will be attending the USG Faculty Council meeting in Savannah on Oct. 24th.

8. Adjournment

The meeting adjourned at 4:52 p.m.

Respectfully submitted,
Shelley Rogers,
Executive Secretary of the Faculty Senate and General Faculty