

University Assessment Committee Meeting

October 22, 2019

Sanford Hall Conference Room

Agenda

Review and approval of minutes from 4/16/19

Old business/updates

- NSSE/FSSE 2019 review
- Xitracs update
- Fifth Year Interim Report update
- Annual Assessment Reports - Nov. 15th due date

New business

- Gen Ed Assessment Committee
- NSSE/FSSE 2020
- SAEM Retreat and assessment discussion
- Assessment Conference proposal

Next meeting date and time

Agenda items for next meeting

Adjournment

University Assessment Team Meeting

October 22, 2019 | 1:00 PM
Sanford Hall Conference Room

Present

A. Thomas, D. Newton, J. Drake, H. Sailors, A. Welch, and R. de Mayo

Absent

B. Bowen, C. Jenks, K. Kral, D. Lewis, J. Morris, and C. Owens

Approval of Minutes

Meeting minutes from **April 16, 2019**, were approved unanimously by voice vote.

Agenda

Old Business/Updates

- NSSE/FSSE 2019 review
 - The results of the 2019 NSSE/FSSE have been returned to UWG and were presented at the President's Advisory Committee (PAC) meeting this morning, October 22, 2019.
 - The NSSE Stretch Goal was not met. Still, the Response Rate for First-Year students was 24.2% and for Seniors 31.5% with all overall UWG Response Rate of 27.1%. The FSSE Response Rate also increased from the 2017 administration from 41.0% to 45.1%.
 - It is still unclear at this time if IEA will be able to include Banweb Portal announcements during the upcoming administration due to Banner 9 related updates. Utilization of CourseDen, however, will continue.
- Xitracs update
 - While the purchasing of Xitracs is finalized, UWG's decision to have the data stored in-house (on-campus) has necessitated the purchasing of data servers and delayed implementation.
 - IEA still expects to utilize Xitracs for the SACSCOC Fifth-Year Interim Report.
 - Once Xitracs is up and running, the use of the system for submission of annual assessment reports will begin with SAEM with the assistance of A. Welch, and a summer/fall 2020 launch is anticipated.
- Fifth-Year Interim Report updates
 - According to the Fifth-Year Interim Report Project Status spreadsheet, the initial draft for most Standards are completed and ready for review.

- Annual Assessment Reports - Nov. 15th due date
 - Submission of reports with the Nov. 15th deadline has already begun, particularly for the Operation Outcomes reports. Also of note are the changes in due dates for several administrative units resulting from recent University reorganizations. Changes also include a handful of units newly required to submit annual assessment reports.

New Business

- Gen Ed Assessment Committee
 - The General Education Assessment Committee (GEAC) has drafted a charter, which will be presented to the Faculty Senate as an Information Item.
 - The new GEAC structure ensures that there is a faculty representative from each of the Core Areas who also serves as their area's Work Group Coordinator. These coordinators will work with relevant Departments to formulate assessment plans and to collect data that will be sent to GEAC for scoring and analysis. While the GEAC will make general recommendations based on the results, it will be the responsibility of each Department to create and carry out their Improvement Plans.
 - The GEAC plans to begin collecting assessment data from the courses in Areas A1 and A2 this fall with additional core areas set to start in the spring, and all core areas collecting assessment data by fall 2020.
 - The implementation of the revised General Education Assessment process will continue until the new USG Core Curriculum restructuring officially takes place. The insights gained in the interim is expected to inform the new assessment process once the General Education revisions are implemented.
- NSSE/FSSE 2020
 - The cost of the 2020 NSSE/FSSE administration will be covered by USG, as is typical every three years and will include consortium-selected questions.
 - This spring's marketing tactics will be changing based on what was deemed successful during last year's administration to increase response rates.
- SAEM Retreat and assessment discussion
 - The SAEM Retreat was held in September 2019. A. Welch presented an adjusted version of the Academic Program Assessment Report rubric applicable to Student Affairs and Enrollment Management along with additional assessment information. A. Thomas was also in attendance.

SAEM will begin using the adjusted rubric to review the reports in that division.

- Assessment Conference proposal
 - The committee began discussing the possibility of hosting an Assessment Conference, which included the details involving when and who should be in attendance. While all agreed that an Assessment Conference type event would be beneficial, more discussion is needed.

Next Meeting

The next monthly meeting will be in early February 2020. A Doodle Poll will be sent out to determine the exact date and time.

Agenda Items for Next Meeting

- Continued discussion of a possible “Assessment Conference” focusing on the vision/purpose of such an event.

Adjournment

Meeting adjourned at 1:51 p.m.