

**UNIVERSITY OF WEST GEORGIA**  
**HOUSING AND RESIDENCE LIFE CONTRACT 2020 - 2021**

This is a legally-binding contract between the University of West Georgia's Department of Housing and Residence Life (HRL), and the individual Resident. HRL agrees to furnish the Resident with housing as outlined under the terms and conditions stated herein. Neither HRL nor the University of West Georgia will recognize any alterations or additions to this contract.

While specific building and room assignment requests are not a guarantee, HRL will try to accommodate the Resident's assignment preferences. The inability to meet a requested preference does not void this contract.

Students are required to check their UWG email address periodically. The Resident's UWG email address is the University's official form of communication with the Resident and where official notices related to this contract will be sent

*HRL does not discriminate in room/hall assignment on the basis of race, color, religion, national origin, ancestry, sex, age, disability, status as a veteran, sexual orientation, or any other characteristic protected by federal law, state law, or USG policy.*

**Eligibility**

Residents must remain registered for classes (minimum of 6 credits) either in person or online. The Resident is responsible for notifying HRL if their eligibility status changes. A change in eligibility status may cause HRL to terminate this contract.

Any Resident living in an Organization House in the Village must meet HRL eligibility requirements and be approved by the Organization's President and/or House Manager and HRL. HRL reserves the right to assign non-organization members to vacancies in village houses.

**First Time in College Residency Requirement**

The University of West Georgia requires all "first time in college" students to live in the campus residence halls and purchase a meal plan for two (2) semesters. First time in college refers to students who are entering the university for the first time since graduating high school, regardless of prior joint enrolled credit hours. Individuals who do not complete a contract or secure an approved residency waiver at the time of Orientation, will be billed for the housing, social fees and meal plan fees.

First time in college students should follow the guidelines for the conditions and procedures regarding [Residency Requirements](#) prior to signing a Housing Contract. Completion and possession of an approved Residency Requirement Waiver is the only way to void the Residency Requirement. Students are held accountable for the accuracy of all information provided to the university. Failing to provide updates to student status or knowingly supplying false information can result in disciplinary action and/or revocation of the approved residency requirement waiver.

## **2020 – 2021 Contract Period**

This contract is binding for an entire academic year (fall-spring semesters). Students are bound to the terms of this contract within the dates listed below.

HRL contract begins on August 8, 2020

Move In date for First Year Students Saturday Aug 08, 2020

Move In date for all Returning Students Tuesday, Aug 11, 2020

Contract ends for all students Friday, May 14, 2021

*Students who have signed a housing contract who are requesting termination of that contract must follow the Housing Contract Appeals Process.*

At the close of fall and/or spring semester students must vacate their rooms 24 hours after their last final exam or by 6:00p.m. Graduating seniors must check out of their residence hall room by 6:00 p.m. on the day of graduation.

The following residence halls are not open during University breaks.

Oaks

Bowdon

Center Point Suites

Official Residence Hall Closings for buildings not open on University Breaks:

Thanksgiving: Hall Close Friday, November 20, 2020 at 6:00 p.m. and reopen Sunday, November 29, 2020 at 12:00 noon

December Winter Break: Hall close Friday, December 11, 2020 at 6:00 p.m. and reopen Sunday, January 10, 2021 at 12:00 noon

Spring Break: Halls close Friday, March 12 at 6:00p.m. and reopen Sunday March 21, 2021 at 12:00 noon

Students living in residence halls outside of the listed dates must have approval from HRL and will be subject to additional charges.

## **Application Fees and Room Rates**

Applications will not be accepted without the \$150.00 non-refundable application fee. A non-refundable application fee for returning residence hall students is \$50.00 Housing rates are updated and published yearly. Housing rates are based on the hall and room style the student is assigned. A breakdown of UWG room rates is available are published each year after rates have been approved by the Board of Regents for the University System of Georgia. You can see the current room rates on the [Housing web page](#).

## **Room Assignments and Consolidation**

Room assignments are made by HRL. HRL will try to accommodate assignment preferences. Inability to meet a preference request does not void this contract. HRL retains the right to consolidate residents in similar housing accommodations at any time prior to Move-in Day and during the Academic Year, when there are room vacancies.

## **Accommodations**

Residents requiring accommodations because of a documented disability must coordinate this through [Accessibility Services](#). It is strongly recommended that student request accommodations prior to moving into the residence halls.

### **Damages and Damage Billing**

Resident is responsible for the condition of resident's individually assigned room, its furnishings and other items of property. Resident will be billed for individual room damage or vandalism. Common area damage billing will be assigned to resident on a pro rata basis unless HRL is able to identify the individual(s) responsible for the damage. Resident is responsible for reporting damages to the university through the [Work Information System](#).

### **Insurance**

The University of West Georgia will not be held liable for personal property loss or damage which occurs in the residence hall or on university grounds. This will include but is not limited to water, fire, windstorm, electrical, storm, snow/ice storm, interruption of utilities, or vandalism. Resident is encouraged to work with their (parent's or guardian's) insurance company for homeowner's insurance that covers property brought to campus by resident.

### **Housing and Residence Life Guide to Campus Living and Student Code of Conduct**

By completing this contract the Resident understands they are expected to be familiar with the HRL Guide to [Campus Living Policies](#) and the expectations outlined in the University of West Georgia [Student Code of Conduct](#). Residents may request a hard copy of both documents from the HRL staff. Online copies of both the Guide to Campus Living and the Code of Conduct are updated as needed. Notifications of changes made to these documents after August 1 will be sent to students via their university email account.