A. Release form must be obtained in order to regain possession of an impounded vehicle. The form may be obtained from Parking Services from 7:00 a.m. to 5:00 p.m. Monday through Thursday, or the University Police (678-839-6000) from 5 p.m. until 7:00 p.m. Monday, Thursday, and from 5 p.m. Friday through 7:00 p.m. Monday, and during university holidays.

B. Vehicles may be impounded for any of the following reasons:

1. Non-registered vehicles having three or more unpaid parking fines.
2. Vehicles parked in such a manner to create a firehazard or obstruct the free flow of traffic.
3. Parking in designated no-smoking areas, red curbs, blocking a fire hydrant, or blocking a sidewalk, a handicapped space or other space marked by signage (e.g. Back Campus Drive) or gates.
4. In case of emergency or in the interest of public safety.
5. After attempted contact with the owner; when the vehicle is presumed to be abandoned, or in a visible state of disrepair.
6. Vehicles that have five outstanding violations may be impounded.

V. PARKING AREA COLOR CODING AND DESIGNATIONS

The following colors will be used to designate parking lots on campus. In the event of a discrepancy between a sign and a curb color, the sign shall take precedence.

1. Yellow -No parking zone anytime. Violators are subject to citation and impoundment.
2. Red - Emergency lanes. No parking anytime. Violators are subject to citation and impoundment.
4. Blue - Accessibility (Handicap) parking. Enforced 24/7. Individuals with special accessibility needs or disabilities are subject to citation and impoundment.
5. Green - Student “E” permits may park in the 24-hour restricted areas EAST of Foster Street.
6. White - Student “W,” “C,” and Faculty/Staff permits are authorized to park in any designated Open Parking lot. Student “E,” “W,” “C,” and Faculty/Staff designated areas are marked by signage (e.g. Rock Campus Drive) or gates.
7. Yellow - Parking spaces reserved for residents.
8. Red - Vehicles parked in such a manner to create a fire/safety hazard or obstruct the free flow of traffic.
9. Blue - Vehicles parked in the designated no-smoking areas.
10. White - Parking spaces reserved for students.
11. Grey - Vehicles parked on the grass, lawns, or athletic fields.
12. Green - Vehicles parked in a manner that creates a handicap.

VI. PARKING AREA COLOR CODING AND DESIGNATIONS

The following colors will be used to designate parking lots on campus. In the event of a discrepancy between a sign and a curb color, the sign shall take precedence.

1. Yellow - No parking zone anytime. Violators are subject to citation and impoundment.
2. Red - Emergency lanes. No parking anytime. Violators are subject to citation and impoundment.
4. Blue - Accessibility (Handicap) parking. Enforced 24/7. Individuals with special accessibility needs or disabilities are subject to citation and impoundment.
5. Green - Student “E” permits may park in the 24-hour restricted areas EAST of Foster Street.
6. White - Student “W,” “C,” and Faculty/Staff permits are authorized to park in any designated Open Parking lot. Student “E,” “W,” “C,” and Faculty/Staff designated areas are marked by signage (e.g. Rock Campus Drive) or gates.
7. Yellow - Parking spaces reserved for residents.
8. Red - Vehicles parked in such a manner to create a fire/safety hazard or obstruct the free flow of traffic.
9. Blue - Vehicles parked in the designated no-smoking areas.
10. White - Parking spaces reserved for students.
11. Grey - Vehicles parked on the grass, lawns, or athletic fields.
12. Green - Vehicles parked in a manner that creates a handicap.

VI. PARKING AREA COLOR CODING AND DESIGNATIONS

The following colors will be used to designate parking lots on campus. In the event of a discrepancy between a sign and a curb color, the sign shall take precedence.

1. Yellow - No parking zone anytime. Violators are subject to citation and impoundment.
2. Red - Emergency lanes. No parking anytime. Violators are subject to citation and impoundment.
4. Blue - Accessibility (Handicap) parking. Enforced 24/7. Individuals with special accessibility needs or disabilities are subject to citation and impoundment.
5. Green - Student “E” permits may park in the 24-hour restricted areas EAST of Foster Street.
6. White - Student “W,” “C,” and Faculty/Staff permits are authorized to park in any designated Open Parking lot. Student “E,” “W,” “C,” and Faculty/Staff designated areas are marked by signage (e.g. Rock Campus Drive) or gates.
7. Yellow - Parking spaces reserved for residents.
8. Red - Vehicles parked in such a manner to create a fire/safety hazard or obstruct the free flow of traffic.
9. Blue - Vehicles parked in the designated no-smoking areas.
10. White - Parking spaces reserved for students.
11. Grey - Vehicles parked on the grass, lawns, or athletic fields.
12. Green - Vehicles parked in a manner that creates a handicap.

VI. PARKING AREA COLOR CODING AND DESIGNATIONS

The following colors will be used to designate parking lots on campus. In the event of a discrepancy between a sign and a curb color, the sign shall take precedence.

1. Yellow - No parking zone anytime. Violators are subject to citation and impoundment.
2. Red - Emergency lanes. No parking anytime. Violators are subject to citation and impoundment.
4. Blue - Accessibility (Handicap) parking. Enforced 24/7. Individuals with special accessibility needs or disabilities are subject to citation and impoundment.
5. Green - Student “E” permits may park in the 24-hour restricted areas EAST of Foster Street.
6. White - Student “W,” “C,” and Faculty/Staff permits are authorized to park in any designated Open Parking lot. Student “E,” “W,” “C,” and Faculty/Staff designated areas are marked by signage (e.g. Rock Campus Drive) or gates.
7. Yellow - Parking spaces reserved for residents.
8. Red - Vehicles parked in such a manner to create a fire/safety hazard or obstruct the free flow of traffic.
9. Blue - Vehicles parked in the designated no-smoking areas.
10. White - Parking spaces reserved for students.
11. Grey - Vehicles parked on the grass, lawns, or athletic fields.
12. Green - Vehicles parked in a manner that creates a handicap.

VI. PARKING AREA COLOR CODING AND DESIGNATIONS

The following colors will be used to designate parking lots on campus. In the event of a discrepancy between a sign and a curb color, the sign shall take precedence.

1. Yellow - No parking zone anytime. Violators are subject to citation and impoundment.
2. Red - Emergency lanes. No parking anytime. Violators are subject to citation and impoundment.
4. Blue - Accessibility (Handicap) parking. Enforced 24/7. Individuals with special accessibility needs or disabilities are subject to citation and impoundment.
5. Green - Student “E” permits may park in the 24-hour restricted areas EAST of Foster Street.
6. White - Student “W,” “C,” and Faculty/Staff permits are authorized to park in any designated Open Parking lot. Student “E,” “W,” “C,” and Faculty/Staff designated areas are marked by signage (e.g. Rock Campus Drive) or gates.
7. Yellow - Parking spaces reserved for residents.
8. Red - Vehicles parked in such a manner to create a fire/safety hazard or obstruct the free flow of traffic.
9. Blue - Vehicles parked in the designated no-smoking areas.
10. White - Parking spaces reserved for students.
11. Grey - Vehicles parked on the grass, lawns, or athletic fields.
12. Green - Vehicles parked in a manner that creates a handicap.
I. GOVERNING AUTHORITY

The University of West Georgia (UWG) Parking and Transportation Services Department is delegated authority and responsibility to develop and implement policies, procedures, and regulations and procedures designed to provide a safe and efficient parking system.

II. MOTOR VEHICLE REGISTRATION

All faculty, staff and currently enrolled students who park on the UWG Carrollton campus or Newnan Center are required to register with Parking and Transportation Services. Failure to register a vehicle will result in a citation being issued.

Applicants must only apply online at the website of the University of West Georgia's Carrollton Campus or Newnan Center or by following the procedures found in Section II-0, Visitor Registration.

A. Registration Procedure

Individuals intending to park on campus must visit the Parking Services Office located on the first floor of Road Hall Monday through Friday from 7:00 a.m. to 5:00 p.m., before or upon arrival on campus to register for a Parking Hangtag. After business hours, registration may be made via voicemail at 678-839-6629, or via email at parking@westga.edu. When using voicemail or email, applicants must provide vehicle information including make, model, and tag number as well as purpose of visit. Parking and Transportation Services will issue a Visitor Parking Hangtag to all authorized visitors for use on the UWG Carrollton campus. Rental cars, shuttles or buses must register at least two business days in advance via email addressed to parking@westga.edu. In the event of a guest staying overnight, the visitor wall permit must be submitted to Parking Services a doctor’s statement that communicates the need for accommodation or as soon as possible along with the instructions printed on the citation. If possible, visitors should bring the citation to Parking Services. Failure to return the permit will result in a $10.00 charge and a hold placed on the UWG Banner account.

B. Temporary Parking Permits

A hangtag may be issued for persons with temporary disabilities. The driver must present a current Medicare card or a letter from a qualified health care professional that includes the name, address, and phone number of the health care provider. Hangtag will be suspended after five days from the date of issuance. The person must return the hangtag to Parking Services. After the expiration date of the temporary hangtag, the person must present the registration card to Parking Services. Failure to return the hangtag will result in a $10.00 charge and a hold placed on the UWG Banner account.

C. Persons with disabilities with a non-registered vehicle

Non-registered vehicles are eligible for a Hangtag/decals. Non-registered motorized bicycles or mobility devices shall be registered at the Welcome Center. After business hours, registration may be made via voicemail to 678-839-6629 or by email at parking@westga.edu. Individuals intending to use mobility devices must provide a copy of the vehicle registration and a photograph of the parked vehicle. Hangtag/decals shall be properly displayed in any temporary vehicle. Should the student, faculty, or staff member fail to hang the hangtag/decal, the student, faculty, or staff member will be cited and required to return to the Welcome Center to replace the hangtag/decal as soon as possible along with the instructions printed on the citation. Failure to return the hangtag will result in a $10.00 charge and a hold placed on the UWG Banner account.

D. Visitor Registration

Visitors should contact Parking Services located on the first floor of Road Hall Monday through Friday from 7:00 a.m. to 5:00 p.m., before or upon arrival on campus to register for a Visitor Parking Hangtag. After business hours, registration may be made via voicemail at 678-839-6629, or via email at parking@westga.edu. When using voicemail or email, applicants must provide vehicle information including make, model, and tag number as well as purpose of visit. Parking and Transportation Services will issue a Visitor Parking Hangtag to all authorized visitors for use on the UWG Carrollton campus. Rental cars, shuttles or buses must register at least two business days in advance via email addressed to parking@westga.edu. In the event of a guest staying overnight, the visitor wall permit must be submitted to Parking Services a doctor’s statement that communicates the need for accommodation or as soon as possible along with the instructions printed on the citation. If possible, visitors should bring the citation to Parking Services. Failure to return the permit will result in a $10.00 charge and a hold placed on the UWG Banner account.

A. UWG Definitions

A cart-type vehicle that is powered by an electric or internal-combustion engine which is generally used to transport people. These include, but are not limited to, golf carts, hand carts, wheelchairs, wheelchairs with motorized components, and personal alternative mobility devices.

B. Regulations

1. All vehicles must be in good repair and be licensed and insured by the owner.

II. MOTOR VEHICLE REGISTRATION

A. UWG Definitions

A. Motorcycles: A motorcycle is defined as a wheeled vehicle with an engine size of 50 cc or greater. Certificate of origin must state: “Manufactured for lawful highway use.” A special decal will be issued for motorcycles.

B. Scooter: A motorized two-wheeled vehicle with an engine size of less than 50 cc. A special decal will be issued for scooters.

C. Bicycles: A non-motorized two-wheeled vehicle.

III. MOTOR VEHICLE REGISTRATION

A. UWG Definitions

A. Motorcycles: A motorcycle is defined as a wheeled vehicle with an engine size of 50 cc or greater. Certificate of origin must state: “Manufactured for lawful highway use.” A special decal will be issued for motorcycles.

B. Scooter: A motorized two-wheeled vehicle with an engine size of less than 50 cc. A special decal will be issued for scooters.

C. Bicycles: A non-motorized two-wheeled vehicle.