

**UWG Association of Retired Faculty and Staff**  
**Online Meeting of the Coordinating Council**  
**June 12, 2020**  
**10:30 a.m.**

**Present:** Kathryn Grams (presiding), Bruce Lyon, Denice Perdue (staff), Frank Pritchett, Jimmy Drew, Francie Taylor, Meg Cooper, Mitch Clifton, Tom Mackel. Past member Anne Richards also attended.

**Absent:** Bob Powell, Sally Roberts, Bonnie Bar, Karen Smith.

**Guests:** Dr. Brendan Kelly, UWG President, and Dr. Meredith Brunen, Vice President for Advancement.

**Call to Order:** Kathryn asked the CC members to introduce themselves to Drs. Kelly and Brunen. Following that, Dr. Brunen briefly summarized her activities in University Advancement and then introduced Dr. Kelly. Dr. Kelly recounted his experiences in coming to a campus closed by the coronavirus. He indicated that plans now are in motion to re-open the campus in phases, with the first phase for employees to begin to begin on Monday, June 15. Students will come on August 12.

State-mandated budget cuts owing to the economic shutdown originally were projected to be 14%, but may be reduced to 11%, Dr. Kelly stated. The budget situation, however, is “very fluid.” Despite the economic uncertainty, the University is working to focus on its central role: creating excellent educational programs for students in the 21<sup>st</sup> century.

Following his remarks, Dr. Kelly was asked if he would expedite the continuation of campus e-mail and library privileges for UWG retirees. He gave assurances that he would. In response to another question, he indicated that online classes would be a significant part of the academic course offerings next year, but that the mix of online and campus coursework has not yet been determined.

After Dr. Kelly’s departure from the meeting, Dr. Brunen affirmed her commitment to communication with retirees. She was asked also about the extent of the budget cuts for alumni and retirement programs. The implications of the cuts, she indicated, could not be known at this early date.

**Minutes:** The minutes of the meeting of May 15, 2020 were approved with a motion by Meg Cooper and a second by Mitch Clifton.

**President’s Report:** Kathryn Grams

- The proposed meeting between Dale Driver and ARFS and Human Resources has been delayed. There continues to be a need to discuss UWG communications with faculty and staff, including the retention of campus e-mail address by retirees.
- Kathryn, along with Anne Richards, participated in an AROHE (Association of Retirement Organizations in Higher Education) Idea Exchange Webinar on “COVID-19: Adapting Events During Physical Distancing,” and found it interesting and potentially useful.

**Bylaws Amendments:** Kathryn Grams

With assistance from former CC member Martha Ann Saunders, the attached amendments to the ARFS Bylaws were approved after a motion by Mitch Clifton and a second by Meg Cooper. The revisions provide for virtual meetings of the Association and the Coordinating Council when necessary and for elections or votes on Association business by mail (Postal Service or e-mail) in emergency situations.

**2020 Annual Meeting:** Denice Perdue, Meg Cooper, and Francie Taylor

- Preparations are underway for a PowerPoint presentation to recognize new retirees at the virtual Annual Meeting on August 22.
- CC members expressed their continuing desire for an in-person event for these retirees next spring unless concerns about the coronavirus make a meeting of that nature unwise.
- The target date for completion of the tribute booklet likely will be sometime in the fall, with the number of copies to be printed and the method of distribution to be determined later.

**Nominating Committee:** Mitch Clifton

The slate of nominations for officers who will serve 2020-2022 terms is as follows:

President: Meg Cooper

Vice President: Anne Richards

Past President: Kathryn Grams

Secretary: Francie Taylor

Treasurer: Sally Roberts

Those at-large CC members returning for the second year of their 2019-2021 terms:

Bonnie Bar

Bob Powell

Frank Pritchett

Nominations for new at-large CC members for 2020-2022:

Alice Wesley

Diane Williamson

Our bylaws require a minimum of six at-large members of the Coordinating Council. Mitch requested that members think hard about member possibilities and send suggested names to him as soon as possible with contact information. Officers and new CC members will be approved at the 2020 Annual Meeting.

**Legacy Scholarship:** Denice Perdue

Allen Ledbetter will be the recipient of the ARFS Legacy Scholarship next year. He will express his appreciation on the PowerPoint presentation at the virtual meeting on August 22.

**Rejuvenator:** Denice Perdue

Denice has sent a draft of the next issue to the CC members with a request for comments and suggestions.

**Next Meeting:** There being no apparent need for a CC meeting prior to the virtual meeting of the Association on August 22, the next meeting of the Coordinating Council will be scheduled by the incoming president, likely in September.

Bruce Lyon

Secretary

**PROPOSED ARFS BYLAWS AMENDMENTS – 6/12/20**

**ARTICLE 4 MEETINGS**

**Section 1.** The **annual meeting** of the Association will be held each year at the retiree reunion. All active and associate members are eligible to attend. The agenda and items to be voted upon at that meeting will be posted, two weeks prior to the meeting, on the Association’s website, emailed to all on the Association’s listserv, and also mailed to all active and associate members who request this. The names of individuals nominated as officer(s) or at-large members of the Coordinating Council will be included with the agenda. A vote on the nominations will take place at

the annual meeting. The results of the election will be announced at the annual meeting by the President of the Coordinating Council. Newly elected officers and Coordinating Council members will assume office immediately following announcement of results of the election.

**Section 2.** A **general meeting** of the Association may be called by the Coordinating Council at any time and the procedures noted in Article 4, Section 1 above will be followed.

**Section 3.** Those active and associate members present, and voting shall constitute a **quorum** for the transaction of business at any annual or general meeting, provided that due notice of the meeting has been given as per Article 4, Section 1. Approval will be by a majority vote of those present and voting.

**Section 4.** **Roberts Rules of Order** will be followed at all meetings of the Association.

**ADD:**

Section 5. When circumstances warrant, the president may call for a virtual meeting (teleconferencing or video conferencing) to conduct the business of the Association.

## **ARTICLE 6 COORDINATING COUNCIL**

**Section 2. Meetings of the Coordinating Council** shall be scheduled at least quarterly.

- **Special meetings** of the Coordinating Council may be called at the discretion of the President.
- Meetings can be **deferred** by a vote of the Coordinating Council.
- A **majority** of those present and voting will **be required for approval of all Coordinating Council actions.**

**ADD:**

- When circumstances warrant, the president may call for a virtual meeting (teleconferencing or video conferencing) to conduct the business of the Coordinating Council.

**ADD:**

## **ARTICLE 8 EMERGENCIES**

In the case of a national emergency, state emergency or any type of event (man-made or natural) that could potentially put members in danger, the president, with the consent of the majority of the Coordinating Council, may order that elections or votes on Association business be held by mail. A ballot will be sent (either by U.S. Postal Service or by email) to each association member who will return it by the designated deadline.

**RENUMBER:**

**ARTICLE 8 (DISSOLUTION) TO ARTICLE 9**

**ARTICLE 9 (AMENDMENT OF BYLAWS) TO ARTICLE 10**

