

UNIVERSITY OF WEST GEORGIA
ANNUAL REPORT
Fiscal Year 2008 (July 1, 2007 to June 30, 2008)

DEPARTMENT OF Ingram Library
Name of Department Head Lorene Flanders
Name of Person Completing Report Lorene Flanders

Departmental Mission/Vision Statement (<i>url only, required</i>)	http://www.westga.edu/~library/depts/admin/Mission11_01.pdf
Departmental Statement of Goals, Process to Assess These Goals, and Assessment Results (<i>url only, required</i>)	http://www.westga.edu/~library/depts/reports/Annual_Reports/Ingram_Goals_for_FY_08.pdf http://www.westga.edu/~library/info/surveys/2007_libqual/ http://www.westga.edu/~library/depts/reports/databases/statistics.php http://www.westga.edu/~library/depts/reports/gil/
Give an Example of How your Department Used the Assessment of Goals and Outcomes to Change/Improve a Process (<i>required</i>)	
<p>Responded to comments received from LibQual+ survey and requests from SGA requesting extension of library hours. Made successful budget request to fund staffing to extend hours to 2:00 a.m. in Fall 2008. Responded to comments on the LibQual+ survey regarding strength of the collections by making application for additional funds to extend collection resources (see below). Responded to ergonomic study conducted by Risk Management by developing plan for replacement of staff chairs and workstations. Replaced staff furniture in Technical Services, Circulation, Interlibrary Loan and Administrative offices. Replaced worn/broken chairs at public access terminals in response to survey comments re worn and uncomfortable library furnishings. Will continue to address furniture replacement needs as funds become available. The Space Planning Committee made recommendations to improve display of new materials, DVD and video collections. Circulation statistics and anecdotal user comments indicate that displays of materials have increased material circulation. Circulation increases are likely supported by 200-2008 purchases of materials to support doctoral programs, enhanced displays of new materials and media collections, increase in library gate count, and instruction and programs reaching 7,648 individuals.</p>	
General Statement of Department Condition (<i>required</i>)	
<p>The Georgia Legislature appropriated \$8m. for the renovation of Ingram Library to include the installation of the State Capitol office of former House Speaker Tom Murphy, who died in December, 2007. http://www.westga.edu/index_1658.php The renovation will begin to address infrastructure and compliance issues with the 1968/1980 facility, with the goal of re-purposing targeted areas to better serve twenty-first century learning needs.</p> <p>In support of its goal to support a higher percentage of collection growth, the library received additional collections funding for FY2009, though these funds were identified as potential cuts when the university received instructions from the Board of Regents to prepare a plan for cutting expenditures for FY2009 and FY2010. The library received a new faculty line for Instructional Services for FY2009, also deferred by the cuts, and funding for staffing to support extending library hours, which was retained. The library identified the need for some \$65,000 in additional support for collections funding to support current database subscriptions when the university reaches 10,000 FTE.</p> <p>Jan Ruskell, Professor and Instructional Services Librarian, retired June 30, 2008 after thirty-eight years of services to the university. Three faculty positions, including the Head of Special Collections and two Instructional Services Librarian positions were filled in fall, 2007, and a search to fill the position vacated by the 2007 retirement of Betsy Griffies, Head of Cataloging, was successfully completed in summer, 2008.</p>	
Departmental Achievements	
<p>Librarians taught 24 sections of LIBR 1101 in 2007-2008, registering 504 students and generating 1008 credit hours.</p> <p>The library conducted 262 classes, orientations and programs, with 7,648 participants, factored as follows: The library scheduled 59 library skills classes for which students could sign up individually. Library skills classes served 647 students. Librarians provided instruction for 161 LIBR 1101 face-to-face classes, upper level and graduate classes, serving 3,895 students. The library sponsored or conducted 42 programs serving 3,106 participants from the campus and the community.</p> <p>The number of individuals entering the library increased by some 15,000 over the previous year. Circulation of traditional cataloged materials increased by 5,930 over the previous year. http://www.westga.edu/~library/depts/reports/gil/ provides statistics.</p> <p>The library began using Google Analytics to gather statistics regarding the use of its web site. In the six months January 1, 2008 through June 30, 2008, users viewed www.westga.edu/~library... web pages 682,946 times. Special Collections launched a web site to provide access to information about its collections and services.</p> <p>Through a special one-time funding appropriation, the library collections were enriched with the addition of books and media to support the doctoral program in Psychology. <i>PsycArticles</i>, a databases of the full complement of journals published by the American Psychological Association since 1894 as well as eleven non-APA titles, was added to the digital collections. The seven-part <i>America's Historical Newspaper</i> database and <i>Early English Books Online</i> are among several key primary resources added to the library's digital collections. <i>ArtStor Digital Library Charter Collection</i> was added to provide access to digital images and related information. The online indexing databases <i>American Film Catalog</i> and <i>Film Index International</i> were added to the collection, as were <i>Congressional Research Reports</i> and <i>InfoUSA</i> databases.</p> <p>The exhibit "Speaker Tom Murphy: Steady Leadership in Changing Times" opened in May, 2008 at the Neva Lomason Library in Carrollton, headquarters of the West Georgia Regional Library System. Dr. Tracy Stallings, former mayor of Carrollton and former member of the Georgia House, spoke at the opening. Georgia House Speaker Glenn Richardson spoke at the June, 2008 opening of the exhibit at the Dallas Public Library in Paulding County. The exhibit was funded by the Georgia Humanities Council and prepared by Ingram Library with the support and assistance of the</p>	

UWG Center for Public History, Georgia's Political Heritage Program and the Department of History. Dr. Steve Goodson, Chair of the Department of History, served as Curator.

The library received a grant from the Georgia Department of Archives and History to support a Circuit Rider Archivist visit and consultation by Dr. Randy Godden. Dr. Gooden made a series of recommendations concerning collections, policies and facilities for Special Collections. Reading room hours were expanded.

Site visits were made to a number of libraries to support the development of plans for the renovation and expansion of the library. The libraries at Appalachian State, the College of Charleston, Georgia State University, and Cal Poly Pomona were visited. In addition, the Richard Nixon and Ronald Reagan Presidential Libraries were visited to review the presentation of political figures through exhibits of collections and realia in support of planning the Murphy office installation.

The library celebrated the centennial of its founding in January and launched Ingram Library's Penelope Melson Society to support the library as the university moves into its second century. A number of members of the Melson Society contributed funds to the Second Century Collection. The Society held an event in April in celebration of National Library Week, National Poetry Month, and Jazz Appreciation Month. The Society agreed to work with the Georgia Commission on the Holocaust to bring a major national exhibit, "Anne Frank: A History for Today" to the library in fall 2008.

The faculty and staff of the Simon Schwob Library at Columbus State University held their 2008 Staff Development Day at Ingram Library to review best practices, using Ingram Library as a model.

5 Staff Productivity

<http://www.westga.edu/~library/depts/presentations/FY08.shtml>

7 Student Achievements

8 Other Awards, Distinctions, and Achievements

Yumi Alberg, Instructor and Catalog Librarian, served as interpreter for the UWG delegation's visit to Kagoshima University, Japan.

Michael Aldrich, Associate Professor and Instructional Services Librarian served as Assistant to the Vice President for Academic Affairs.

Lorene Flanders, Professor and Director of University Libraries served on the American Library Association's Emerging Leaders Selection Committee; chaired the Georgia Library Association Awards Committee and served on the organization's Scholarship Committee; and served on the Southeastern Library Association Awards Committee.

Diane Fulkerson, Assistant Professor and Instructional Services Librarian, was selected for the Association of College & Research Libraries Information Literacy Immersion program. She served on the American Library Association's Intellectual Freedom Round Table Communication Committee and as a Virtual Member of the Teaching, Learning and Technology Committee; on the Instruction Committee of Women's Studies Section, and the Communication Committee of the College Library Section of the Association of College and Research Libraries. She also served on the Society of Georgia Archivists Education Committee.

Carol Goodson, Professor and Head of Access & Instructional Services, received the Blackwell Award for the best academic paper submitted and presented at the annual Georgia Library Association/Council of Media Organizations conference. She served as the Book Review Editor for the *Journal of Access Services*.

Chris Huff, Assistant Professor and Systems Librarian, was designated as the library's first Centennial Faculty member. He was selected for the Institute for Academic Library Leadership at Vanderbilt University.

Betsy Griffies, who retired in 2007 as Associate Professor and Head of Cataloging, was named Librarian Emeritus.

Mary Jane Rootes Assistant Professor and Instructional Services Librarian served as member and recorder for GOLD Users Committee; served as upcoming president for the Metro Atlanta Bibliographic Instruction Group of Greater Atlanta. Ms. Rootes graduated from Florida State University with a Specialist of Information Studies degree in December 2007.

UPON COMPLETION

Please email completed report to:

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REMINDER—Include paragraph of departmental accomplishments in your email.

