TouchNet PayPath Instructions

STUDENTS will use this page to access the TouchNet PayPath portal:

https://secure.touchnet.com/C21447_tsa/web/caslogin.jsp
AUTHORIZED USERS will use this page to access TouchNet PayPath:
https://secure.touchnet.com/C21447_tsa/web/login.jsp
On this page, you will receive this message the first time you log into TouchNet PayPath. Please choose “I agree” to allow the University of West Georgia to send you text messages regarding your Balance Due. If you do not wish to agree, please select “Deny Consent.” You may also print the agreement from this screen.
On this page, you will see the above information once you log in. If you have a Balance Due for a current and/or upcoming term, you will see it on this page under “Current Account Status”. In addition, you may use the tabs at the top of the screen to navigate to the various sections and options within TouchNet PayPath.
On this page under the “Personal Profile” tab, you can set up an alternative email address to receive email notifications regarding a Balance Due.
On this page under the “Communication” tab, you can set up a cell phone to allow the University of West Georgia to send you text messages regarding your Balance Due. If your carrier is not listed, please contact the Bursar’s Office at bursar@westga.edu.
On this page, you will be able to see saved payment information under the “Saved Payment Methods” tab. Under the “Add New Payment Method” tab, you will be able to add your Visa, MasterCard, American Express, or Discover information, or ACH (Electronic Check) information.
On this page, you will be able to add Authorized Users. The Authorized User will be able to access and make payments towards your Balance Due **ONLY**. Granting access to an Authorized User in TouchNet PayPath **DOES NOT** grant access to any other information (Grades, Registration Status, ETC.). Please enter a valid email address and “Yes” if you would like to allow this person the authorization to view your payment history, account activity, and make payments on your behalf. Click Continue.
This pop-up will occur when you have entered the appropriate information on the previous screen. Please read very carefully and select “I Agree” only if you fully agree with the above statement. You may also print the agreement from this screen. Once you have made the appropriate selection, please select “Continue.”
On this page, you can view, edit, or delete your authorized users under the “Current Authorized Users” tab.