The group discussed the development of a 20-minute HorizonLive presentation that informs students of career services. Bruce Brewer will be in charge of creating the content for this presentation. The HL presentation will be linked from the distance page and the Career services page. The presentation needs to indicate what is available and how a student can go about getting the available services.

The group also discussed the development of another 20-minute HorizonLive presentation that informs students about study skills services and academic assistance. Melanie McClellan said that she would ask Cheryl Rice of the Excel Center to develop the content for this presentation. We also had the suggestion of a HL seminar or series of seminars entitled “College Success.”

The sub-committee next examined how we could improve DL students’ access to counseling services. Currently, an email link does exist and a student can also call. Paul Smith suggested reciprocity where we could refer students to the nearest university and network with other colleges and universities. Another suggestion was including links about depression, alcoholism, etc. Melanie McClellan suggested studying Old Dominion’s web site for counseling services because it was exemplary.

McClellan also suggested always sending “lost students” the Excel Center because they have comprehensive info for students and do whatever it takes to get the student’s their needed information or help.

Also, the groups suggested a need for student profile that would indicate the satisfaction of non-traditional students, transients, and traditional on-campus students. We need to get demographics of DL students from Bonnie Stephens.

We also discussed the benefit and possibility of informational mass student email.

Also to do, look at the http://isay.uab.edu web site. It provides a checklist for incoming students.

Sub-committee will meet again end of March or first week of April.